

**TOWN OF OUTLOOK  
BYLAW NO. 04/18**


**A BYLAW FOR PUBLIC DISCLOSURE STATEMENTS**

The Council of the Town of Outlook in the Province of Saskatchewan enacts as follows:

1. This Bylaw may be cited as the "Public Disclosure Statement" Bylaw.
2. This bylaw has been created to comply with section 142 of *The Municipalities Act* and as outlined in section 3.2 of *The Municipalities Regulations*.
3. In this bylaw:
  - a) "Administrator" shall mean the administrator of the municipality;
  - b) "Council" shall mean the Council of the Town of Outlook.
4. Every member of council shall file within 30 days of being elected a public disclosure statement with the Administrator on Public Disclosure Statement Form 1 as annexed hereto.
5. Every member of council who has previously filed a public disclosure statement pursuant to Section 4 shall annually submit a declaration on or before November 30<sup>th</sup> in each year to the Administrator on Public Disclosure Annual Declaration Form 2 as annexed hereto.
6. Every member of council submit to the Administrator any material change to his/her initial disclosure on Public Disclosure Statement Amendment Form 3 as annexed hereto.
7. A council member may revise his/her disclosure statement any time a material change occurs or if he/she or another person notices an error or omission.
8. This bylaw shall come into effect on the day of its final passing.

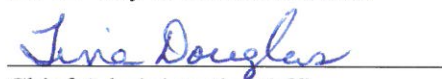


  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Read a third time and adopted  
this 12<sup>th</sup> day of December, 2018

Certified a true copy of  
Bylaw 04/18 adopted by  
the Council of Town of Outlook  
the 12<sup>th</sup> day of December 2018.

  
\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF OUTLOOK  
PUBLIC DISCLOSURE STATEMENT  
FORM 1 – BYLAW 04/18**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Disclosure of Employer, etc.:**

Pursuant to subclause 142(2)(a)(i) of *The Municipalities Act*, I hereby disclose the name of every employer, person, corporation, organization, association, or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor, or agent:

My Name or Name of Family Member	Payee	Nature of Relationship

**Disclosure of Corporate Interests:**

Pursuant to subclause 142(2)(a)(ii) of *The Municipalities Act*, I hereby disclose the name of each corporation in which I or someone in my family has a controlling interest, or of which I or someone in my family is a director or a senior officer:

My Name or Name of Family Member	Name of Corporation

**Disclosure of Partnerships:**

Pursuant to subclause 142(2)(a)(iii) of *The Municipalities Act*, I hereby disclose the name of each partnership or firm of which I or someone in my family is a member:

My Name or Name of Family Member	Name of Partnership or Firm

**Disclosure of Business Arrangements:**

Pursuant to subclause 142(2)(a)(iv) of *The Municipalities Act*, I hereby disclose the name of any corporation, enterprise, firm, partnership, organization, association, or body that I or someone in my family directs, manages, operates or is otherwise involved in that:

- (a) transacts business with the municipality;
- (b) the council considers appropriate or necessary to disclose; or
- (c) is prescribed:

My Name or Name of Family Member	Name of Corporation, Enterprise, Firm, Partnership, Organization, Association, or Body

**Disclosure of Property Holdings:**

Pursuant to clause 142(2)(b) of *The Municipalities Act*, I hereby disclose the municipal address or legal description of any property located in the municipality or an adjoining municipality that is owned by:

- (i) me or someone in my family; or
- (ii) a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, of which I or someone in my family is a director or senior officer or in which I or someone in my family has a controlling interest:

Owner(s)	Municipal Address or Legal Description	Municipality

**Disclosure of Contracts and Agreements:**

Pursuant clause 142(2)(c) of *The Municipalities Act*, I hereby disclose the general nature and any material details of any contract or agreement involving me or someone in my family that could reasonably be perceived to be affected by a decision, recommendation or action of the council and to affect my impartiality in the exercise of my office:

My Name or Name of Family Member	General Nature and Any Material Details of Any Contract or Agreement

**DECLARATION**

I, \_\_\_\_\_, of the Town of Outlook, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of Declarant

Date Received: \_\_\_\_\_

**TOWN OF OUTLOOK  
PUBLIC DISCLOSURE ANNUAL DECLARATION  
FORM 2 – BYLAW 04/18**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

This annual declaration is made pursuant to subsection 142(3) of *The Municipalities Act*.

I hereby declare that no material change has occurred since my last Public Disclosure Statement was filed.

**OR**

**The following are changes to my last Public Disclosure Statement:**

	Name
	Address
	Disclosure of Employer, etc.
	Disclosure of Corporate Interests
	Disclosure of Partnerships
	Disclosure of Business Arrangements
	Disclosure of Property Holdings
	Disclosure of Contracts and Agreements

**Details of Changes:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_, of the Town of Outlook, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
*Witness*

\_\_\_\_\_  
*Signature of Declarant*

Date Received: \_\_\_\_\_

**TOWN OF OUTLOOK  
PUBLIC DISCLOSURE STATEMENT AMENDMENT  
FORM 3 – BYLAW 04/18**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Pursuant to subsection 142(6) of *The Municipalities Act, 2010*, my public disclosure statement should be amended as follows:

	Name
	Address
	Disclosure of Employer, etc.
	Disclosure of Corporate Interests
	Disclosure of Partnerships
	Disclosure of Business Arrangements
	Disclosure of Property Holdings
	Disclosure of Contracts and Agreements

**Details of Changes:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_, of the Town of Outlook, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
*Witness*

\_\_\_\_\_  
*Signature of Declarant*

Date Received: \_\_\_\_\_