

TOWN OF

# Outlook



IRRIGATION CAPITAL OF SASKATCHEWAN

2021 ANNUAL REPORT



Presented: November 30, 2022

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*Outlook proudly strives to be an inclusive community that unites people, partnerships, and sound planning to create unlimited opportunities that continue to shape our progressive community!*

*To that end, at the Town of Outlook, we incorporate efficient and effective planning tools while integrating the following key values in everything we do:*

*Integrity:*

*Our team celebrates our successes and acknowledges our mistakes, we will do the right thing even when no one is watching!*

*Competent:*

*We will make timely decisions based on sound information as we are prepared to pivot as circumstances present themselves, we approach projects, tasks and people openly and with a purpose!*

*Approachable:*

*We will listen and respect all voices in our community, our carriage will be one of dignity, carrying on with open minds and hearts!*

*Representative:*

*Our team will be composed of members reflecting the diversity of our community, holding the highest regard to democratic governance for the people it serves!*

*Respect:*

*Our team earns respect by being trustworthy, honest and respectful!*





## Mayor's Message

It's hard to believe that we are well into 2022 already. It seems just like yesterday that we were slogging through knee-deep snow to vote in the last civic election. With the addition to the team of CAO Kevin Trew in April of 2021, we have been moving forward on many fronts. Our Council team includes Deputy Mayor Kevin Grotheim, Councillors Justin Turton, Bob Stephenson, Sharon Bruce, Kyle McLeod and Ryan Husband and myself, Mayor Maureen Weierman. Council members take turns at being Deputy Mayor for 9 month stints – in 2021, Councillor McLeod served as Deputy Mayor for the first part of the year, followed by Councillor Turton.

The work that was put into the development of our Strategic Plan – Redefining How we Pivot! has given us a direction for the next 10 years. We are proud that the community was invested and had input. It will provide a valuable measuring stick for how we are doing and where we are going.

In 2021, we met with our MLA Dana Skoropad and the then Minister of Highways, Fred Bradshaw. The discussion centered on the connector highway through Outlook including the amount of heavy traffic, the hairpin approach to the highway on the west side of Town and possible timeline for the rehabilitation of Highway 15 (McKenzie Street and Saskatchewan Avenue). We were assured that we are on the list for rehabilitation and that necessitated Council to begin addressing the state of the infrastructure under these streets leading us to the Highway 15 Water and Sewer Replacement Project set to begin in November, 2022.

Stage One renovations to the Civic Center began in 2021 and we were able to have a grand re-opening in April, 2022 followed immediately by our first open house in where the public was invited to come and visit with us and see where we are going. These open houses are just one of the efforts at governing with highest regard to transparency, integrity and respect. It is our honour to represent you and provide a variety of methods of approaching Council as a whole or as individuals. This annual report is an important tool that we plan to use annually, highlighting our successes and admitting our challenges..

The establishment of the Railway Subdivision, plans to expand our inventory of residential lots and the continuing work on the landfill are projects that are found in our strategic plan, we have made some progress on these in 2021 and the early part of 2022.

Along with talking daily with the people in our community, council members attend various meetings with community groups such as the Museum Board, the Park Board, the Cemetery committee, the Community Development Advisory (formerly Recreation) committee, the Library committee and Communities in Bloom to name a few. There are also in house committees such as the Joint Health Committee and the Fire Protection Committee that require time and effort on our part. Meetings with West Central Government, SUMA sector meetings and the SUMA annual meeting brings valuable networking and idea sharing with our peers in other communities and brings government officials closer to us for valuable lobbying efforts and discussions regarding infrastructure and grants.

This council believes in good governance and lifelong education for not only the employees but for ourselves as well. To that end, several members have or are completing the Municipal Leadership Development Program, Board of Revision training and the JSGS Municipal Governance Program. The Mayor and two councillors attended the Mayor's Summer School program in August, 2022.

It has been a privilege to serve as Mayor of Outlook for the last two years. During that time, it has been what I call "hold the balloon and take the picture" things that have been the most fulfilling. Monday Mornings with the Mayor have been a huge success with people dropping in to give suggestions on how we are doing or what we could be doing better, or just to say "hi". The coffee is always on. Participating in school events such as explaining "what the Mayor does" to Grade two students or talking about municipal government to Grade eight students or helping out at cross country meets gives us a chance to spend time with our younger constituents. Visiting with our seniors at coffee, being invited to be a part of the dedication of the Veterans Memorial Park in November 2021 along with the Remembrance Day services keeps us in touch with the older members of our community. Being out at the Christmas Winter Wonderland and riding my bike in the Canada Day brought joy to my heart.

Being able to personally acknowledge birthdays and deliver Christmas greetings to our staff helps build confidence in our team that they are honoured, valued and respected. They are the base of our success and we truly appreciate them.

I, along with council look forward to the next two years serving the Town of Outlook. We count on our constituents to willingly share their valuable knowledge and feedback. We will continue to strive to be an inclusive community that unites people, partnerships and sound planning creating unlimited opportunities that continue to shape our progressive community.

*Maureen*



## CAO Report



It gives me a distinct pleasure to be a part of the team presenting this annual report to you today! To be honest, when we first started working on a strategic plan, this is not exactly where I expected to end up. This is probably one of the greatest things about this place, not only does the Outlook community embrace newcomers and new ideas, it seems that it is expected! This resilient approach includes the same kind of values that I grew up with, I come

from a community in the Northeast of Saskatchewan where there are no strangers to hard work, the community is still relatively young compared to those in the south but the connection to the land and to the spirit of “we can do anything we set our minds to” is so similar here in Outlook that I quickly found myself at home in the Irrigation Capital of Saskatchewan.



I have had the honour to meet, talk to or be spoken at by a lot of you in and around Outlook for the past 20 months. Ultimately, every member of our team knows the value of serving people. Our team, our people, are our greatest asset!

From day one, we introduced two key concepts to the team here Risk Management and providing reasonable, affordable and sustainable Levels of Service. These are concepts that our team looks at for decision making – all team members, whether it be

maintenance staff or Council. We are confident that we will be expanding on these concepts to strive to meet the goals identified in our Strategic Plan for years to come.

One of the things I first noticed in Outlook is that, like me, you don’t seem to shy away from the elephant in the room...like me, you seem to appreciate taking a heads on approach, we certainly have had to do this a lot recently, our team is up to the challenges that are brought forward.

I promised Council I would stick closer to the facts with this annual report, I promised my team would present in a meaningful and relatable manner. I am incredibly proud of the team we have assembled in Outlook, it has not come without change, I would be lying if I said I didn’t expect more change in the future, but I can promise you we will continue to endeavor to provide a team that is more than competent, approachable and representative and that above all our team values integrity and respect.

Please note that all of the photos are taken in the Irrigation Capital of Saskatchewan or they are of people in the community. While we give no specific photo credit, they are all used with permission. Thank you for reviewing this report, for our first effort, it should be noted that we tried to encapsulate 2021 and the first part of 2022 with effort to cutoff our information at June 30, 2022. Going forward, our team plans to prepare the 2022 annual report in August for presentation in September, hopefully the timing of that will make it a more timely report. Along with the annual report, we present a balanced score card for the year 2022. This is a Council assessment of our progress toward achieving the goals outlined in the strategic plan. We encourage you to take a look at it and, I am sure you will agree we have a lot of work ahead of us!



Our 2021-2022 administrative team included CAO – Kevin Trew; Assistant CAO – Rachel Sillers; Clerks – Wendy Ball, Crystal Fisher and Shanda Rolleston, Faith Harrington and Zachary Peterson; Maintenance Technicians – Ray Ames and Loren Blosky; Janitorial Contractors – AY Cleaning and Prairie Girl’s Cleaning.

*Kevin*

## Assistant CAO Report (Financial – 2021 Audit Summary)

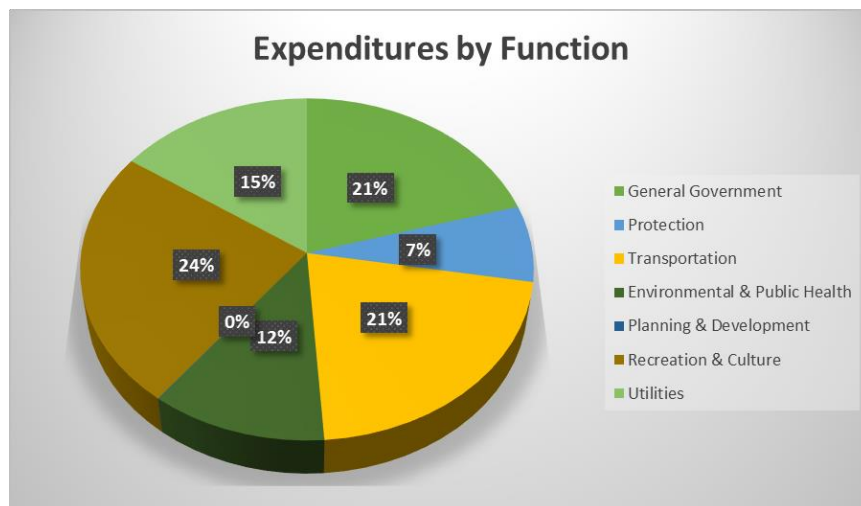
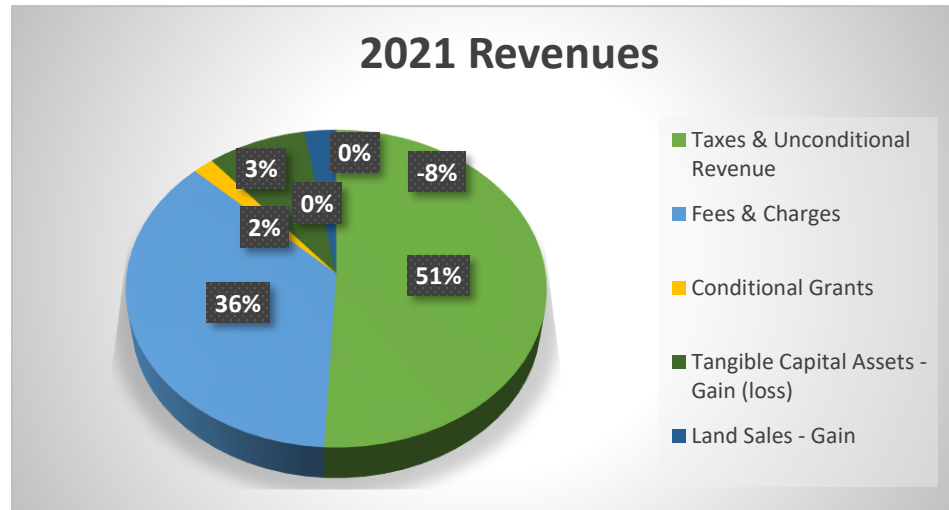


Revenues decreased slightly in 2021 by 2.8%, primarily due to a large decrease in the Town's tangible capital assets. In some cases, assets that were disposed of (sold) had not fully depreciated in value and the sale price did not cover the anticipated residual book value.

Actual revenues compared to anticipated revenues in the 2021 budget reflect a 3.6% decrease overall, with our main sources of revenues continue to be municipal taxes, fees and charges,

and Government grants. Proceeds on disposal of capital assets only reached 8% of budgeted however our 2021 actual reflects an overall gain on assets disposal of \$518,770. The Town is committed to long-term tangible capital asset management as a part of our overall financial management and stewardship.

Expenditures decreased by 1% overall from the 2020 year, and came in 17% lower than budgeted in 2021 with lowered expenditures in all departments with the exception of General Government services.



Cash flow in 2021 was more active than in previous years largely as a result of preparation of land for resale in the Railyard Commercial/Industrial subdivision. Closing the 2021 year with \$2,677,151 in cash and temporary investments.

Long term debt for 2021 was down from the previous year, in 2021 the Town held one loan from the Bank of Montreal, payable in annual principal installments, plus monthly interest at 3.38%. This is a 10-year long term loan taken in 2014 for water main repairs and landfill expansion and will conclude in 2024.

We ended the 2021 year with a surplus of \$793,711 as a result of actual expenditures being lower than budgeted figures, and our overall net financial assets were up 27% to \$4,120,493.

Full Financial Statements and Budgets from current and previous years can be found on our website at [www.townofoutlook.ca](http://www.townofoutlook.ca) or by scanning the QR code to the right.

Rachel





## Outlook Community Library



The Outlook Community Library is a shared space in the Outlook High School. We have a great selection of books for everyone. Can't find what you're looking for? We will order it in for you! As well we are striving to hold events that appeal to a wide range of people in our community.

Here are some examples of events we had last year:

- We set up our StoryBook Trail in the Regional Park from June through September. It's a great way to get the family out for a walk and reading a book at the same time!
- We hold a number of contests and events throughout the year, including our Summer Reading Program, presentations, storytellers and author readings. As well we hold Storytime every Thursday, and our Community Bookclub meets every month.

Stop in to get craft kits and spice & recipe kits, or look through our puzzle exchange!

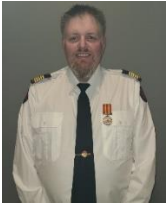
Do you have an awesome idea for a presentation you would like to see at your Community Library? Let us know at [outlook.library@wheatland.sk.ca](mailto:outlook.library@wheatland.sk.ca) or call us at 306-867-8823. Or stop in and see us Tuesdays and Thursdays from 9am-9pm, or Fridays 8:30-12, 1-5pm. We look forward to seeing you!

Our Library team includes Susan Kasper and Diane Bennett as well as many casual staff and volunteers that help throughout the year.

*Susan*



## Outlook-Rudy Fire and Rescue



In 2021, the RM of Rudy approached the Town of Outlook to partner in delivery of Fire and Rescue services in the community. This partnership came into existence January 1, 2022 only as a result of the hard work of the steering committee with representatives from the fire department, the RM of Rudy and the Town of Outlook coming to terms on agreements and bylaws that would govern the department going forward.

The newly formed department serves the Municipalities of the RM of Rudy and the Town of Outlook as well as the Villages of Broderick and Glenside (formal long term fire and rescue protective services agreements have been signed with both villages).

The municipalities have each appointed three elected representatives to the Outlook-Rudy Joint Protective Services Committee which oversees the operation of the emergency operation. The representatives are RM Councillors Bree Campbell, Kent Harrington and Marcel Vermette as well as Town Councillors Ryan Husband, Bob Stephenson and Justin Turton. The executive consists of Chairperson Turton and Vice-Chairperson Harrington. In addition, the committee includes a working group of both municipal administrators, the Chief – Dalas King and the Deputy Chief – Luke Lockhart. The partnership has approved an aggressive capital investment strategy which will combine municipal reserves and taxes, fundraising and community corporate investment to fund necessary capital improvements over the next 5 to 10 years to continue to provide a valuable level of service to the region to 2030 and beyond.

The first purchase is a Rescue Van for \$221,354.67 plus taxes from Otex Manufacturing located in neighbouring Delisle, Saskatchewan. We are expecting an April, 2023 delivery of a much needed 2023 Ford F550 4X4 equipped with rescue tools including new Self Contained Breathing Apparatus (SCBA) equipment and the ability to house our existing Jaws of Life and radios. Roughly ½ of the total cost was already set aside in Municipal reserves and the remainder was budgeted by both Municipalities in their 2022 operations budgets.

Fundraising has already begun (with a fundraising dinner held in 2017 and an open house/barbecue held in the fall of 2022 which raised close to \$3,000 and saw 211 people in attendance) for a new Fire Hall that will be able to house all of the equipment currently owned as well as future replacement equipment. The Outlook-Rudy Joint Protective Services Committee is planning to proceed to build a functional, reasonable, affordable and sustainable fire hall with the project starting with substantial fundraising prior to selection of a final design.

In 2021, work was completed to renovate the existing fire hall to open up the space and provide for a less cluttered locker area as well as prepare for the addition of a new rescue van which will be a bit longer than the footprint would have allowed. In preparation for the new partnership/ownership, the RM of Rudy purchased a wildland truck for the department's use. This has been used not only in the RM but also for Town calls.



Outlook-Rudy Fire and Rescue continues to be an important part of our community with a very consistent group of well trained and dedicated members. It definitely can not be said enough that the families of these volunteers deserve our unending praise as their husbands, fathers and sons risk so much in the name of community protection.

In 2021, we congratulated members achieving long service including Chief Dalas King – 20 years, Sean Ferguson – 20 years, George King – 30 years, Lyndon Larson – 32 years (retiring in 2021)

Our member roster in 2021/2022 included: Randy Ball, Andrew Bowey, Keith Bowey, Richard Brenner, Sean Ferguson, Scott Frazer, Lance Hope, Don Hurd, Ryan Husband, James Jones, Dalas King, Lyndon Larson, Brent Larwood, Luke Lockhart, Kyle McLeod, Jason Moynham, Joel Peru, Jordan Rolleston, and Graham Thomson.

*Dalas*



## Emergency Plan

In 2021, Jim Cheyne acted as the Emergency Management Coordinator. While we were in the 2<sup>nd</sup> of a two year agreement with DataSafe, the Town decided to make plans to abandon the DataSafe plan and use the Provincial Government provided templates to formulate a community emergency plan. Much of Jim's work in 2021 was to fill in the blanks so-to-speak to prepare for the new emergency plan. Jim was successful in putting this together and, in 2022, he left the position in good stead. The intention of the emergency plan has been to perfect it for the Town of Outlook and then look beyond the Town's borders to see if there is any other authority interested in partnering with us to provide a district plan going forward. More work will be done in 2022 and 2023 to this regard.

*Kevin*

## Transportation and Public Works



Along with all Town departments the year 2021 was a busy one for the public works crew. While there weren't many "major" projects completed in this time period, there was a lot of time dedicated to research and planning for future projects of the Town and ultimately the development of the Town of Outlook's first ever strategic plan, all of which has set us up very well moving forward for many years to come.

I will highlight some of our projects, and acquisitions as successes, but would also take time to point out that from an operational view, this time period was a success as well; there were some hiccups along the way, but overall the Town was kept up in pretty good shape.

### Successes:

- Pavement – This was the first year in which we fully implemented use of our paving/infrastructure plan which resulted in the complete rehabilitation of Aspen Drive, Prairie Avenue (East of McGillivray Street), and a section of Chow Crescent. Along with these rehab projects, we completed an extensive and overdue list of patchwork, and overlays, including 2 blocks of overlay on Highway 15 within Town limits.
- Sidewalks – In addition to minor sidewalk repairs throughout the Town, we had replacement done in 3 areas with larger sections of failed sidewalk; McTavish Street 300 block, Pangman Street 500 block, and Selkirk Street 400 block.



- Skid steer Purchase – We were able to fill a long overdue void in our fleet with the purchase of a skid steer; the first extra attachment purchased was a Road Boss Grader for it, which has provided us with the ultimate tool to blade back alleys way more efficiently and effectively than before. Our Recreation Department employees are also trained on this piece of equipment which has helped a great deal with their snow removal process at the rink.



- Building Renovations – Seeing the need to have a better pound for stray or feral animals, we converted the front office space in the old depot building into a holding area, complete with an air ventilation system, separate rooms for species, new kennel systems, and sealed floors for easier sanitization. The remaining office area has been converted into a workshop for our building maintenance department.
- Railway Subdivision – To fill the perceived need of more commercial/industrial lots within Town, phase one of this project was done which included earthworks to bring the area up to grade, and the installation of sewer mains, and fire hydrants to make these lots serviceable.
- Raw Water Intake/Water Treatment Plant Upgrades – While there was no physical or visual work done on this project, the bulk of the engineering was completed in this time period with many meetings and consultations between many agencies.



Our team in 2021-2022 included Superintendent of Municipal Operation – Luke Lockhart; Foreman – Kelton McDonald; Operators – Merv McGill, Darryl Stoppler, Lee Gonder, Darren Rafoss, and Connor Segovia; Landfill Manager – Dylan Herron along with summer students – Leslie Thomas, Landon Douville and Owen Fisher.

*Luke*

## Waterworks and Sewage Collection



The Town Of Outlook Waterworks and Sewage collection had a fairly stable year regarding smooth operations. We did not have any major

disruptions throughout our water and wastewater systems. In mid August we did see our Raw Water Intake exposed due to low river levels like we have seen in past years, but this was very short lived, we were made aware of the issue downstream and continued to monitor the situation, we were able to maintain normal operations throughout this time.



Statistical Data throughout Water Treatment/Water Distribution & Sewer Collection/Treatment:	
Permit to Operate Waterworks still valid until March 2022	
Total amount of Treated water produced	96'058'200 Imperial Gallons
Chlorine Total Residual Range	0.83mg/L – 2.16 mg/L
Chlorine Free Residual Range	0.60mg/L – 1.83mg/L
Turbidity Range from WTP Filters	0.044 NTU – 0.384 NTU
Fire hydrants replaced	3
New sewer main line installed for Railway Commercial Subdivision	Four new fire hydrants installed on Railway Commercial Subdivision
Water main valves replaced	5
Residential sewer replacements	7
Sewer catch basins replaced	3
Yearly jetting of sewer lines completed, as well as cleaning of Lift stations/WTP assets in October, 2021	
Water pressure increased throughout the distribution system	from 47PSI to 57PSI

*Kelton*

## Landfill



As per the Town of Outlook's Permit to Operate a Waste Disposal Ground, the following is a report as required in section 4.7 of said permit.

### **Records of the volume/weight of waste collected and remaining capacity in years:**

The Outlook Landfill only recently started using the weigh scale so waste collection is estimated by the number of loads entering the gate:

Remaining capacity for the current landfill cell will be slightly different than previously reported as space has been made allowing for a larger capacity.

2021 Total Waste Collection	
TYPE	# of loads
Municipal Waste	2430
Peak Month - June	350 combined

### **Description and dates of compaction and covering activities:**

The Outlook Landfill has been keeping up with the minimum cover requirements in the winter and exceeding cover expectations in the spring, fall and summer. The designated working face is currently in the north-east section of the landfill cell which receives a minimum of 3 push/compact/covers on a weekly basis, or more as required. Berms of blended waste around the perimeter of the cell have been introduced to help prevent the amount of cover required. We have continued the use of wood chips as temporary cover.

### **Inspections completed**

In 2021, weekly inspections were conducted as per the requirements in Appendix A of the permit to operate.

### **Dates of clean wood burns**

Clean lumber was burnt once on May 11<sup>th</sup>.

### **Monitoring logs, including but not limited to well logs, leachate management records, gas management records, storm water management records**



The Leachate collection system beneath the landfill cell has been monitored and emptied as required. Water underneath the landfill cell is removed and disposed of properly via vac truck. For the years 2019-2023, groundwater well monitoring and sampling is only required twice yearly as per the requirements of Appendix B in the permit to operate. We contract this with Tetra-Tech.

After a full year of being in the new office nothing has changed with the data available for reports as we were running on the old system, I look forward to presenting a much more accurate report next year.

We have had some major changes on site with the new office, scale, software and added operator in 2022.

<b><u>SUCCESSES:</u></b>	<b><u>CHALLENGES/LEARNING OPPORTUNITIES:</u></b>
Hiring new employee	Managing different agreements between municipalities
Made room for more waste on cell	Learning new software
Organized office and landfill site	Fire on the cell June 7 <sup>th</sup>

*Dylan*



## Recreation and Community Development



The Recreation Department has seen copious amounts of change throughout 2022. This report will be filled with information from January 2022-June 2022. Due to the seasonal changes that the department encounters, I would like to point out that our year does not change January 1st. We operate on seasons, summer marks the start of our “new year” so from May-August is our first season and September-April is our second season. This report will include information from our 2021-2022 skating/curling season, 2022 swimming pool/summer programming season.

From May-August we spend significant time preparing and operating our summer facilities which includes the Van Raay and Community Swimming Pool, Kinsmen Park Spray Park, Jim Kook RecPlex, the Co-op Community Rink and the sportsgrounds.

**Van Raay and Community Swimming Pool:** In 2022, we had our first try at online booking through our updated Town of Outlook website for swimming lessons. The feedback we received is that it was very simple and easy for everyone to navigate. We encountered one issue during the registration night and that was the online payment option; I had planned to be available by phone or email to assist anyone with any issues and was able to guide people and share on social media that we were experiencing issues with that portion of the system and that they should just select the pay in person option. The issue was solved promptly and people were very satisfied with the new system.



We started cleaning the pool and pool house **May 9th** and by **May 17th** we were filling the pool. By **May 20th**, the pool was at the correct chemical levels and circulating properly. Our pool manager, Chantelle Segovia, came prepared for the 2022 pool season. She planned and arranged excellent training in-services for the lifeguards, instructors and cashiers to ensure the team was prepared for anything and everything. We were definitely excited about preparing for our first pool season that would not see restrictions due to the pandemic.

In June, we saw too many thunderstorms that prevented us from being open consistently, however, most of the time we were able to re-open after the storm had passed. July was our busy month with swimming lessons, public swim, aqua-sizes, lane swim, private bookings and we even implemented an adult swim night. August calmed down a bit and gave the guards and instructors a break. We had one week off of swimming lessons at the beginning of the month and the staff were grateful for that. It gave them time to recharge their physical, mental and emotional batteries and prepare for another few weeks of lessons. We had our final set of swim for life lessons August 12th-16th. The last two weeks of August we ran the Bronze Medallion and Bronze Cross courses to gain more insight on how many potential lifeguards we would have moving forward. For all swimming lessons that we offered this year, we had 244 kids registered. That is an amazing success for our community and speaks volumes about the support the pool has in Outlook.



In addition to manager Chantelle Segovia, our pool team this year included Brennan Hefner, Olivia Hefner, Sheridan Hefner, Vance Hefner, Hayden Grunerud, Katherine Fletcher, Daniel Hofer, Rylee Regier, Steven Enns, Joni Clark, Sydney Perlinger, Taebyn Tulp, Casey Haugen, and Daniel Laverdier.

**Summer Programming:** For the summer program often known as the “Kinsmen Park Program” we added another partner to the team. This was our first year partnered up with the Small Steps Early Learning Center to enhance the quality of the program. The summer staff planned out weekly themes and activities to go with each theme. The program was split between the Jim Kook RecPlex and Kinsmen Park. The program was even able to take a few field trips days such as learn to golf at the Riverview Golf Course, BBQ/Ice Cream Sundaes with the Long Term Care residents, Fire Safety down at the Outlook and District Regional Park where the kids got to roast marshmallows, Museum tours, and much more. We had a registration day for this program as well as additional drop in spots available. Throughout the summer the total number of youth that were registered and attended this program was 60, not including the drop in numbers. We were very fortunate to have Josie Wright and Rylee Spence with the Kinsmen Park program.

**Jim Kook RecPlex Multi-Sport Court/Sports Grounds:** In 2021, the recreation department decided to try out a multi-sport court. The staff painted lines on the arena pad which included the following sports: volleyball, basketball, pickleball, shuffleboard, floor hockey, lacrosse and badminton. In year one, the main sports being played were volleyball, basketball, and pickleball. We partnered up with Bryan Akre to host a basketball camp last year that had between 8-10 participants.



For 2022, we saw less participation on the Multi-Sport court but we assume that is due to the fact that the COVID-19 pandemic restrictions were lifted and people were able to resume their regular camping and traveling activities. We are going to continue putting in the multi-sport court for a few more years to see if we can grow the usage. In May of 2022, we had one week full of camps take place on the multi-sport court. We hosted wrestling with Lloyd Tulp, Gymnastics with Cheyanne Sincennes, Basketball with Bryan Akre and Kim Stephenson and Volleyball with Michael and Leah Rusk.



The Sports Grounds were utilized quite a bit this year with a busy ball season. Two of the recreation department staff were able to attend a ball diamond maintenance course in the spring of 2022. This enhanced the maintenance being provided on our ball diamonds. Outlook Amateur Sports was very patient and helpful during our learning phase this year for the ball season. As per our capital plan projects, ball diamond one got some much needed TLC as we replaced the wooden fence to chain link. This increases the value of our diamond as well as creates a safer environment for users to enjoy.



**Jim Kook RecPlex Skating/Curling Season:** From January 2022-April 2022 we sold **444.25 hours** of ice time and offered **283.5 hours** of public skate/shinny. Our 21/22 curling season had a bit of a rocky start when the plant went down and we ended up losing the ice surface during Christmas holidays. We began making the curling ice again in January and had the curlers back on the ice within 3-4 weeks. We had **76.5 hours** of curling from January-March 2022.

In the early part of 2022, we completed all of our capital projects which included replacing ball diamond one fencing, phase 2 of the kitchen renovation which included new upper and lower cabinets on the south side of the kitchen, and replacing the boiler at the Jim Kook RecPlex.

**Outlook Civic Centre:** The Outlook Civic Centre reopened in March, 2022 after undergoing extensive renovations to the main hall and the entrance which included the addition of a new ceiling, electrical and plumbing upgrades and a bar area along with a stage area and extra storage room. As often is the



case, once construction begins we find issues that we were not aware of, the overhead door which had been installed early in the Civic Centre's lifetime was found to be not structurally sound, so while we were already planning to replace the door, we were forced to dip into the Civic Centre reserve even deeper than first planned and spend funds on reaching sufficient structural integrity of the wall. A grand re-opening was held with a fundraiser for air conditioning for the main hall. The fundraiser was successful to set aside funds as a kitty for air conditioning in the future. With the pandemic regulations being loosened, we found several groups and community organizations starting to fundraise. The Town does not want to compete with the local

groups for funds and has put a pause in further fundraising efforts for the air conditioning, and has instead been looking for corporate sponsorship and donations for this project.

We are finding rentals have increased through the year and the use of the venue is growing. Our department is now charged with maintaining the facility while the Town Office takes bookings at this time.

#### **Recreation and Community Development Team:**

The recreation and community development team for the 2021-2022 season included Recreation Director – Megan Anthony; Arena Operators – Jesse Layton, Owen Redlick, Connor Segovia, and Azelyn Beckett ; Casual Maintenance Staff – Kaytlyn Stevens; Summer Beautification – Sara Hein and Chloe Preus; Kitchen Staff – Trinity Klassen, Lucius Cozens, Jesse Storoschuk, Emily Trew, Vance Hefner, Daniel Hofer, Azalea Lepage, Emma Robinson, and Ali Kemp.

*Megan*





## Cemetery



The office staff spent a lot of time working to complete the plot mapping through Munisoft in 2021. For the first time ever we have very good records tied to a map.

This was important work which will form the foundation of plans for cemetery renewal in Outlook.

Town Council recognized in the preparation of the strategic plan that we can do a lot more work to honour our community members that have passed on with beautification, installation of a new sprinkler system, removal and addition of trees where needed, addition of benches and decorative fencing as well as rehabilitation of markers. A work plan has been

passed in 2022 wherein the cemetery committee will liaise with Town staff in a total rehabilitation project. The Town continues to work with local funeral homes and the public to reserve plots for pre-arranged funeral preparations as well as working with families as necessary.

*Kevin*

## Community Rental Facilities

**Quadra Building:** In 2021, the Town of Outlook sold the building known as the Quadra building. We had determined that substantial renovation would need to occur for us to get the building up to an acceptable standard for office rental. Very little maintenance was done since the Town acquired the property for Tax Enforcement. In fact, the response had been to lower the rental rates every time it was up for negotiation to reflect that there was little investment made by the Town. Our long time renter, Mid-Sask Community Futures relocated to a downtown location in July and the local buyer indicated that they planned to convert the building into a community use facility offering a number of wellness activities combined with office space. The total revenue for the building in 2021 was \$7, 645.

**Cottages:** The 4 cottage buildings which house 6 different living units are located near the entrance to the Outlook Regional Park. Both of the duplexes were in need of repair and we set to do this in 2021, completing the renovation project in early 2022. The Town had typically reserved these units for physicians and visiting EMTs but Council felt it important to turn these properties into revenue generators. Investment was made so that each of the units could be rentable and we are very happy to say that we came to agreement with Saskatchewan Health Authority to collect rent on the EMT suite instead of simply having an agreement with no rent collectable from them. In addition, we were able to add air conditioning to all of the units as well as supply each with access to laundry facilities. The Cottages gross revenue amounted to \$42,713 in 2021 which included utilities which the Town was paying on behalf of the tenants and charging back. We look forward to reporting even greater returns on this investment in 2022.



**Farmland:** The Town of Outlook continues to own a few tracts of land within the Town of Outlook that are used for farming purposes. All of the land to the Town boundary to the south farmed by ICDC and CSIDC belong to the Town of Outlook and are rented out in a way that taxes are collected from the renters as well as an annual cash rent. We have agreement with Myles Moore to crop share rent Town owned land to the east of the Town of Outlook as well as north of 1<sup>st</sup> Avenue. Finally we have a rental agreement with Ken Bell as the Town owns 11 acres on the west side of the river within the Town boundary. The Town also owns a small tract of land (11 acres) within the Rural Municipality of Rudy

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north of the Wildlife Federation Shooting Range which generates no income and we presently pay taxes to the RM. We collected \$31,465 in cash rent and cash for crop share in 2021 and we expect an increase in 2022 as a significant amount of the former airstrip property was summer fallow in 2021 generating no crop share.

**Town Hall Complex:** The Town Hall Complex houses the Fire Hall and the Town Office but also houses significant rental property which the Town collects revenue from each year. In 2021 we successfully negotiated new long term contracts with Sask. Builds regarding the Ministries of Agriculture and Environment's usage of the facility and parking space. In addition we have set new private rental rates reflective of the rates charged to Sask. Builds. We were able to secure 1 year contracts in 2021 with a number of individuals. In 2021 our total rental income in the Town Hall Complex was \$181,178. We have signed a new day use agreement with the Ministry of Justice for court to return to the Town Hall



Complex mid-2022 and we expect this, with additional rates charged in 2022, will result in higher incomes. Finally, we also have an agreement with Bear Hills Media regarding the electronic billboard at the corner of Saskatchewan Avenue and McKenzie Street. The agreement is set to end in 2024 and we are expecting a renewal with a new billboard to occur at that time. Of course, with ownership of these buildings come great expense for maintenance and renovations, but, all-in-all, these do serve the purpose of being net revenue generators for the Town in the long run to offset other costs.

The Town signed a new three year agreement with the Outlook Riverbank Rodeo in 2021 to secure the site through 2024 at the present location. The rental fee for that is \$1 per year.

### **Mobile Home Lots:**

The Town of Outlook owns fourteen mobile home lots along Prairie Avenue. In 2021, we signed long term leases with 13 of the leaseholders, they own the mobile homes and any other improvements affixed to the properties. In 2021 we changed the rental model to reflect the current taxation. Prior to this we were always renting based on the previous year's taxes. This new model works well for us as we simply issue the leaseholders a tax notice and they can make payments as they can afford during the year. To date, we have no issue with collection of any of the rental income through this new method of collection.

*Kevin*

## **Joint Health Committee**

In 2021 the Town of Outlook, the Rural Municipality of Fertile Valley and the Rural Municipality of Rudy signed a new agreement and passed new bylaws for the operations of Outlook Medical Centre. This is not to be confused with the Medical Clinic group which is a separate entity of physicians that rent the clinic space from the three municipalities. Currently rent is collected from the physician group at a rate of \$3,000 per month and, in turn, the joint health committee administers incentives to bring new physicians to the community and pays furnishes the clinic as well as pays the utilities. The revenues generated pay for the expenses and there are no taxpayer monies required. A healthy reserve of \$180,000 has been set aside to use for incentives for health professionals in the future.

In 2021, Bree Campbell was elected Chair of the committee with Bob Silverthorn as Vice Chair. Kevin Trew was elected Secretary-Treasurer. Additional members include Maureen Weiterman and Sharon Bruce from the Town of Outlook, Lyle Leverton from the RM of Rudy and Lonnie Ingell from the RM of Fertile Valley. Emily Trew from the RM of Rudy and Jean Jones from the RM of Fertile Valley sit on the committee as admin reps for their respective municipalities. The Town of Outlook administers this fund on behalf of a committee with representation from each of the partnering municipality owners. Each new physician signs an agreement giving at least 3 years of service in return for incentives. In 2021, we welcomed Dr. Sodhi and Dr. Harandi to our community and we bid farewell to Dr. Allendary as his agreement had expired. Dr. Mynhardt continues to be a stalwart professional in the community. The long term agreement with the physician group to pay for use of the clinic will expire in the fall of 2023.

## Bylaw Enforcement, Pet Control

In 2021, the Town of Outlook cancelled its agreement with The Commissionaires to provide Bylaw Enforcement Officer services. In its stead, the Town has been working at providing these services in house. While there is much to be done regarding bylaw enforcement, we are making great efforts to respond to bylaw concerns on a more regular basis. As it stands right now we are not aggressively looking for bylaw violations however if complaints come in we are following up and enforcing as warranted. In early summer, 2022 we issued notices of violations to many owners of properties which were not compliant with the nuisance bylaw. Most owners were quick to respond, however 4 remedy orders were issued with only 1 requiring the Town to actually perform the clean up and charge the owner. The Town is working at educating the public to its various bylaws and reminding people of the violations instead of being heavy handed. We are not opposed to being heavy handed if that is required, but it is not our first or even second approach. We are here to serve not to scold.

Once bylaw that we are especially proud of is the new cat and dog bylaw put forth in 2021. This was a response to many community requests for an update as well as a change in our approach to licensing. One of the bylaw promises is that each year we will report the revenues generated by charging \$15 for each cat and dog license in the annual report and that we will report expenditures made to make this a pet friendly community. In year 1 of this bylaw we incurred almost a \$4,000 loss of license revenue vs. direct expenses for managing the bylaw. We are trying to get the word out that pet licensing can help us work to make the community even more pet friendly. These costs do not include staff costs.



Pet Licensing Annual Report		
2021 Licenses Sold	179	\$2,702.50
Micro Chip Reader	1	420.95
Kennel Supplies		1,495.28
Dog Waste Stations	10	4,637.10
<b>Loss on Licensing to gather revenue in future years</b>		<b>\$3.850.83</b>

Kevin



## Planning and Development

2021 was a really big year for development in the Town of Outlook with significant investment in the Railyard Subdivision to the tune of over \$1.5 million preparing not only the 13 Commercial and Retail lots for phase 1a but also to the bigger project which includes an additional 46 lots to be developed as a part of the 1b and 2 phases in the future. The 13 lots were completed in 2022 and are now offered for sale.

In addition, we awaited the traffic impact assessment which from Associated Engineering which would make recommendations to improvements necessary along the highway corridor to accommodate the development expected in the Railyard Subdivision as well as Mann Street Residential and Highway Commercial which are very slow to progress with a few major stumbling blocks present in 2021 and 2022.

We are very pleased to report that the Town sold 1 residential lot in 2021 and completed the sale of 2 commercial lots in early 2021.

The Town of Outlook sold 21 development permits in 2021 and 20 building permits. The value of new construction in 2021 was \$803,000 commercial and \$850,600 residential. It will be interesting to continue to track these numbers over time but this does not indicate a strong development market for a Town of this size. We are looking forward to seeing what the totals will be in 2022.

*Kevin*

**Thank you, your participation in local government is greatly appreciated. Make sure to pick up the 2022 Balanced scorecard where Council has assessed the work we are doing to meet the strategic goals set out in the strategic plan. Please reach out to any members of our team with ideas or concerns you may have. We are here to serve you with integrity and respect as an approachable, representative and competent team!**

Town of Outlook (306) 867-8663

[townofoutlook@sasktel.net](mailto:townofoutlook@sasktel.net)

[www.townofoutlook.ca](http://www.townofoutlook.ca)

**Commercial/Light Industrial Development Opportunity**

TOWN OF Outlook  
IRRIGATION CAPITAL OF SASKATCHEWAN

**The Opportunity**

Known as the "Irrigation Capital of Saskatchewan", Outlook will be a main service hub for the 10-year, \$4 Billion Lake Diefenbaker Irrigation Project.

Outlook is situated along Highway #15 which serves as a major thoroughfare for eventized loads in Saskatchewan.

Outlook is a vibrant Town providing services and amenities commonly found in larger centers.

2-year Property Tax Abatement  
Year 1 - 100% Year 2 - 50%

**The Site**

13 fully serviced lots from 0.28 acres to 0.51 acres in size

CM - the Commercial/Light Industrial zone provides for a diverse range of land uses

Adequate capacity in the water and sewer mains located along Railway Avenue

Access provided by Railway Avenue with direct connection to Highway #15

Utility services at the rear of the property include SaskPower, SaskTel, SaskEnergy, and Access Communications

For more information contact the Town CAO at (306)867-8663 or (306)768-7755

Commercial/Light Industrial Development Opportunity

