



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, April 10, 2024**

Council Present:

Councillors: Maureen Weiterman Sharon Bruce
Kyle McLeod Justin Turton
Bob Stephenson Kevin Grotheim
Ryan Husband

Council Absent: None

Staff Present: Kevin Trew, CAO
Rachel Sillers, Assistant CAO

Delegation: None
Media in Gallery: None

Call to Order: A quorum being present, Mayor Weiterman called the meeting to order at 7:01 p.m.

**Adoption of Agenda:
46/24 - McLeod:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:
47/24 - Stephenson:**

That the consent agenda (including minutes of the March 27, 2024 regular meeting, communications from Central Area Transportation Committee, K. Silverthorn and, B. Spigott, March 2024 Chequing and Reserve bank reconciliations and March 2024 Statement of Reserves as well as direct payroll deposits totaling \$42,584.67 and bills and accounts for payment, cheques 55434 to 55487 and online payments 950 to 956 totaling \$309,959.56) be adopted as presented and attached to these minutes.

Carried.

**Bylaw 07(2023) A Bylaw to Adopt the Official Community Plan - 2nd Reading:
48/24 - Grotheim:**

That Bylaw 07(2023) A Bylaw of the Town of Outlook to Adopt the Official Community Plan, be read a second time.

Carried.

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**Tax Enforcement-Register Interest:
49/24 – Turton:**

That Council authorize the Chief Administrative Officer to commence proceedings to register interest in title (lien) with respect with the following described lands:

| | | |
|------|------|-----------------------------------|
| Roll | 8 | LOTS 17-18-BLK/PAR 01-PLAN T6729 |
| Roll | 3566 | LOT 23-BLK/PAR 05-PLAN 68-S-24685 |
| Roll | 126 | LOTS 04-06-BLK/PAR 13-PLAN T6729 |
| Roll | 4579 | LOT 29-BLK/PAR 51-PLAN 101898546 |
| Roll | 1519 | LOTS 11-14-BLK/PAR 37-PLAN G358 |
| Roll | 2033 | LOTS 29-31-BLK/PAR C-PLAN G39 |
| Roll | 1557 | LOTS 17-32-BLK/PAR 47-PLAN G358 |
| Roll | 2523 | LOTS 17-20-BLK/PAR T-PLAN G378 |

Carried.

**Capital Purchase – Public Works Truck:
50/24 – McLeod:**

That Council authorize the purchase of a Ford F150 truck for the Public Works department from Regal Motors at a quoted price of \$57,359.00 including taxes.

Carried.

**Employee Pay and Hours of Work Policy EMP-013:
51/24 – Bruce:**

That Council approve Policy EMP-013, the Employee Pay and Hours of Work policy, a copy attached hereto to form a part of these minutes.

Carried.

**CAO Contract:
52/24 – Husband:**

That Council approve the Employment Agreement for Chief Administrative Officer Kevin Trew as presented, a copy attached hereto to form a part of these minutes.

Carried.

Mayor Weiterman declared a conflict of interest on agenda item 12.ii Non-Arm's Length Payment, and left the meeting at 7:25p.m. Deputy Mayor Husband assumed the chair.

Councillor Grotheim declared a conflict of interest on agenda item 12.ii. Non-Arm's Length Payment and left the meeting at 7:25p.m.

**Non Arm's Length Payment - Weiterman:
55/24 – Bruce:**

That Council approve the payment to Maureen Weiterman in the amount of \$274.48 for reimbursement of mileage to Regina for the budget presentation at the Legislature.

Carried.

**Non Arm's Length Payment - Weiterman:
56/24 – Turton:**

That Council approve the payment to Riverbend Industries in the amount of \$421.80 for a service call to the distribution pump.

Carried.

Mayor

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**Adjournment:
57/24 - Turton:**

That this meeting be adjourned at 7:27p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor