



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, April 14, 2021**

Council Present: Mayor: Maureen Weiterman
Councillors: Bob Stephenson Ryan Husband
Kyle McLeod Kevin Grotheim
Sharon Bruce Justin Turton (via Zoom)

Staff Present: Kevin Trew, Chief Administrative Officer
Rachel Sillers, Assistant Administrator

Call to Order: A quorum being present, Mayor Weiterman called the meeting to order at 7:02p.m.

Adoption of Agenda:

164/21 – Bruce/McLeod:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

Appoint Chief Administrative Officer:

165/21 – Grotheim/Stephenson:

That we appoint Kevin Trew as Chief Administrative Officer for the Town of Outlook.

Carried.

Grant Signing Authority:

166/21 – McLeod/Husband:

That we grant signing authority to Chief Administrative Officer Kevin Trew for all Town of Outlook bank accounts, and further authorize access to all Town of Outlook online banking applications.

Carried.

Authorize Credit Card:

167/21 – Grotheim/Bruce:

That we authorize Chief Administrative Officer Kevin Trew to apply for a corporate credit from the Bank of Montreal in the amount of \$10,000.00.

Carried.

Adoption of Minutes of Regular Meeting:

168/21 – Turton/McLeod:

That the minutes of the Regular Meeting of Council held Wednesday, March 24, 2021 be approved as presented.

Carried.

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Bylaw No. 03(2021) – A Bylaw of the Town of Outlook to Amend Bylaw No. 08(2014) Known as the Zoning Bylaw– First Reading:

169/21 – Stephenson/Grotheim:

That Bylaw 03(2021), A Bylaw of the Town of Outlook to Amend Bylaw No. 08(2014) Known as the Zoning Bylaw, be introduced and read a first time.

Carried.

Correspondence:

170/21 – Husband/McLeod:

That we receive and file the correspondence as listed on the agenda.

Carried.

Statement of Financial Activities:

171/21 – McLeod/Turton:

That the Statement of Financial Activities for the period ending March 31, 2021 be accepted as presented.

Carried.

Approval of Payments:

172/21 – Grotheim/Bruce:

That we acknowledge and approve the list of payments being cheques #51676 to #51716 inclusive and online payments #413 to #422 inclusive in the amount one hundred and ninety-seven thousand one hundred and twenty-five dollars and ninety cents (\$197,125.90) and payroll deposits in the amount of fifty-two thousand seventy dollars and seventy-six cents (\$52,070.76) as attached hereto to form a part of these minutes.

Carried.

Pest Control:

173/21 – Stephenson/Grotheim:

That we appoint Lloyd Smith as a designated Pest Control Shooter for crows and magpies in the Town of Outlook for the duration of the 2021 year.

Carried.

Assistant Administrator's Report:

174/21 – McLeod/Husband:

That we accept Assistant Administrator Rachel Sillers' written and verbal report as presented.

Carried.

Public Works Report:

175/21 – Grotheim/Stephenson:

That we accept Superintendent of Municipal Operations Luke Lockhart's report as presented by Chief Administrative Officer Kevin Trew.

Carried.

Recreation Report:

176/21 – Grotheim/Stephenson:

That we accept Acting Recreation Director Megan Anthony's written report as presented.

Carried.

Mayor

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Barrich Farms Request-INV# 2020-00619:

177/21 – Stephenson/Bruce:

That we charge Barrich Farms two thirds (2/3) of their existing landfill bill.

Councillor Grotheim Requested a Recorded Vote:

In Favour: Stephenson, Husband, McLeod, Bruce, Weiterman

Opposed: Grotheim, Turton

Carried.

Councillor Husband declared a conflict of interest on agenda item 8.2 and left the meeting at 8:09p.m.

Mann Street Subdivision Conceptual Development Servicing Plan:

Grotheim/:

That we task Urban Systems to do a storm water concept plan for Mann Street Subdivision at a cost of twenty thousand dollars (\$20,000.00).

Note: The above motion was not considered as it was not seconded.

Councillor Husband returned to the meeting at 8:41p.m.

Appoint Building Official:

178/21 – Bruce/Stephenson:

That we appoint Municode Services Ltd. as the Town of Outlook Building Official.

Carried.

Adjournment:

179/21 - McLeod:

That this meeting now be adjourned at 8:55p.m.

Carried.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor