



Assistant Administrator Report

For Meeting Date: April 12, 2023

Prepared by: Rachel Sillers

Date Prepared: April 5, 2023

Current Projects:

- Draft budget amendment - I have met with Megan to review and update projections and will meet with Luke next week to do the same for Public Works.
- We have started working on a full review of our Tangible Capital Assets (TCA). To date Luke has reviewed all assets on our register and highlighted changes that need to be made, including several assets that have previously been disposed of but have not been removed from the register. Our goal for this project is not only to maintain an accurate TCA register, but to add more information to the register on condition rating, replacement value, and up to date residual value. We will continue working on this project throughout the year until completion, and will provide Council with a full briefing of how correcting our TCA will affect our 2023 financial statements.

Projects Recently Completed:

- Two claims for the Investing in Canada Infrastructure Program for Raw Water Intake & WTP upgrades are ready to be submitted.