



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, April 22, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin (via Zoom)
Kevin Grotheim Kyle McLeod
Floyd Childerhose Donna Smith (via Zoom)

Staff Present: Chief Administrative Officer Hugurette Lutz

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 7:05 p.m.

Adoption of Agenda:

349/20 – Childerhose/McLeod

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated, with the following addition:
7.d) Health Foundation

Carried.

Adoption of Minutes of Regular Meeting:

350/20 – Grotheim/Applin:

That the minutes of the Regular Meeting of Council held Wednesday, April 8, 2020, be approved as presented.

Carried.

Adoption of Minutes of Recreation Committee Meeting:

351/20 – McLeod/Smith:

That the minutes of the Recreation Committee Meeting held Thursday, April 16, 2020, be approved as presented.

Carried.

Western Recreation:

352/20 – Grotheim/Simonson:

That Council accept the \$11,800 offer from Western Recreation in lieu of replacement of the swimming pool boiler, and that Council now consider the matter closed.

Carried.

Councillor Childerhose left the chambers at 7:10 p.m.

Scheduled Mowing:

353/20 – McLeod/Grotheim:

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That the Recreation Director schedule weekly grass mowing by Public Works staff.

Carried.

Kubota Mower:

354/20 – McLeod/Grotheim:

That Council authorize the lease of a 60” Kubota Tractor/25 HP/Zero Turn/Rear Discharge Mower at payments of \$1,931 semi-annually, for a period of 48 months.

Carried.

Councillor Childerhose resumed his chair at 7:15 p.m.

Mahindra Tractor:

355/20 – Grotheim/Smith:

That the Recreation Department keep the Mahindra with attachments, and that it get an overall tune-up and cleaning.

Carried.

Unit #21:

356/20 – Grotheim/McLeod:

That Unit #21 (JD D140) be advertised for sale, if the Public Works Department has no need of it.

Carried.

Netting for Rec-Plex:

357/20 – McLeod/Childerhose:

That Council authorize the purchase of 1,500 sq. feet of netting for the rec-plex arena from OmniSport, at their quoted price of \$1,065 plus applicable taxes.

Carried.

ABI Infield Rascal:

358/20 – Grotheim/Childerhose:

That Council authorize the purchase of a 10-99078 ABI Infield Rascal Pro, with appropriate attachments, at a cost of \$4,528.18 US.

Carried.

Adoption of Minutes of Protective Services Committee Meeting:

359/20 – Grotheim/McLeod:

That the minutes of the Protective Services Committee Meeting held Monday, April 20, 2020, be approved as presented.

Carried.

360/20 - Grotheim/Childerhose:

That, there being agreement in principle, the Fire Chief and Councillor McLeod meet with Coteau Beach Protective Services committee members to further discuss the possibility of a fire agreement commencing in 2022.

Carried.

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Public Hearing – Zoning Bylaw Amendment

No submissions received. No public hearing required.

Bylaws:

361/20 – Simonson/Applin:

That Bylaw No. 07(2020), a Bylaw of the Town of Outlook for the Administration of Water and Wastewater Accounts, be read a third time, signed and sealed.

Carried.

362/20 – Applin/Smith:

That Bylaw No. 08(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 08(2014), the Zoning Bylaw, be read a third time, signed and sealed.

Carried.

363/20 – Grotheim/Applin:

That Bylaw No. 09(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 01(2018), a Bylaw to Establish the Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Property Classifications in the Town of Outlook, be read a third time, signed and sealed.

Carried.

364/20 – Simonson/Childerhose:

That Bylaw No. 10(2020), a bylaw of the Town of Outlook to Amend Bylaw No. 10(2019), a Bylaw to Establish a Landfill and to Regulate and Control the Disposal of Wastes in the Town’s Landfill, be introduced and read a first time.

Carried.

365/20 – Smith/Grotheim:

That Bylaw No. 10(2020), a bylaw of the Town of Outlook to Amend Bylaw No. 10(2019), a Bylaw to Establish a Landfill and to Regulate and Control the Disposal of Wastes in the Town’s Landfill, be read a second time.

Carried.

366/20 – McLeod/Simonson:

That Bylaw No. 10(2020), a bylaw of the Town of Outlook to Amend Bylaw No. 10(2019), a Bylaw to Establish a Landfill and to Regulate and Control the Disposal of Wastes in the Town’s Landfill, be given three readings at this meeting.

Carried Unanimously.

367/20 – Grotheim/Childerhose:

That Bylaw No. 10(2020), a bylaw of the Town of Outlook to Amend Bylaw No. 10(2019), a Bylaw to Establish a Landfill and to Regulate and Control the Disposal of Wastes in the Town’s Landfill, be read a third time, signed and sealed.

Carried.

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Urban Systems Contract:

368/20 – Applin/McLeod:

That Urban Systems be granted additional funding to a maximum of \$6,500 to complete the expanded scope of work for zoning and planning.

Carried.

Small Steps Early Learning Center Taxes:

369/20 – Grotheim/Childerhose:

That Council authorize the exemption of 2020 municipal taxes for Small Steps Early Learning Center.

Carried.

Correspondence:

370/20 – Simonson/Childerhose:

That the correspondence, as listed on the agenda for this meeting, be received and filed.

Carried.

Accounts:

371/20 – McLeod/Simonson:

That Council acknowledge and approve the list of payments, Cheques #50571-#50609 inclusive, in the amount of One Hundred Seventy-two Thousand and Eighty-one Dollars and Sixty-four Cents (\$172,081.64), and payroll payments of Twenty-eight Thousand and Nine Hundred Eleven Dollars and Forty-five Cents (\$28,911.45) as attached to and forming part of these minutes.

Carried.

Municipal Election:

372/20 – Grotheim/McLeod:

That a General Election Bylaw be prepared to include the candidate's occupation on the nomination form and ballot.

Carried.

373/20 – Applin/Smith:

That the General Election Bylaw allow for advertising by electronic media (Town's website and facebook page) and in the Independent Booster.

Carried.

Budget Amendment:

374/20 – Childerhose/Applin:

That the 2020 budget be amended as follows:

- Increase Business License Revenue to \$20,150;
- Add to EH – Contracted Services Recycling Collection \$70,000;
- Add to RC – Benefits – Civic Center \$2,000.

Carried.

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Tax Enforcement:

375/20 – Simonson/Grotheim:

That Council authorize the Chief Administrative Officer to proceed with Six Month Notice of Tax Enforcement on the following properties:

| Land Description | Roll Number | Outstanding Taxes |
|--------------------------------------|-------------|-------------------|
| Lot 40, Blk 5, Plan 68S24685 | 3583 | \$8,912.09 |
| Lots 18-19, Blk 1, Plan 65S20023 | 3510 | \$3,105.14 |
| Lots 17-20, Blk T, Plan G378 | 2523 | \$4,607.90 |
| Lots 5-6, Blk 37, Pan G358 | 1516 | \$4,052.82 |
| Lots 1-2, Blk 1, Plan T6729 | 1 | \$2,957.68 |
| Lot 7, Blk 51, Plan 81S29603 | 4596 | \$7,969.86 |
| Lot 6, Blk 3, Plan 77S41308 | 5025 | \$6,035.16 |
| Lot 38, Lot 50, Blk 5, Plan 68S24685 | 3581 | \$4,677.46 |
| Lots 23-25, Blk 37, Plan G358 | 1524 | \$6,698.73 |
| Lots 3-4, Blk C, Plan G39 | 2021 | \$4,269.82 |
| Lots 31-32, Blk 1, Plan G411 | 7139 | \$2,014.52 |
| Lots 31-32, Blk 16, Plan T6729 | 180 | \$10,607.79 |
| Lot 11, Blk 10, Plan T6729 | 91 | \$1,511.22 |

Carried.

376/20 – Grotheim/McLeod:

That Council authorize the Chief Administrative Officer to proceed with title acquisition on the following properties:

| Land Description | Roll Number | Outstanding Taxes |
|--------------------------------|-------------|-------------------|
| Lot 19, Blk 10, Plan T6729 | 98 | \$19,858.44 |
| Lots 1-3, Blk 13, Plan T6729 | 125 | \$ 6,852.82 |
| Lots 17-18, Blk 16, Plan T6729 | 174 | \$ 8,414.25 |
| Lot 36, Blk 61, Plan 102009192 | 1654 | \$ 1,948.08 |
| Lot 35, Blk 61, Plan 102009192 | 1654.7 | \$ 3,063.78 |
| Lot 34, Blk 61, Plan 102009192 | 1654.6 | \$ 3,063.67 |
| Lot 33, Blk 61, Plan 102009192 | 1654.5 | \$ 3,155.34 |

Carried.

Used I-Pads:

377/20 – Grotheim/McLeod:

That Council authorize the donation of two used i-pads to the Outlook Long Term Care Facility for use by residents there.

Carried.

CAO Report:

378/20 – Grotheim/Smith:

That The Chief Administrative Officer’s written and verbal report be accepted

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as presented.

Carried.

Environmental Monitoring Contract:

379/20 – McLeod/Childerhose:

That Council authorize the contract with Tetra-Tech for \$19,015.00 plus applicable taxes, to complete the 2020 environmental monitoring program at the Town's landfill, as per their quote of January 27, 2020.

Carried.

Landfill Project Management:

380/20 – Grotheim/Aplin:

That Council authorize the contract with Associated Engineering for \$34,000 plus applicable taxes plus Geotechnical work of \$2,500 to manage the landfill reconfiguration project, as per their quote of April 20, 2020.

Carried.

Public Works Report:

381/20 – Simonson/Childerhose:

That the Public Works written report be accepted as circulated.

Carried.

Multi-Material Stewardship Western Contract:

382/20 – Simonson/Smith:

That Council authorize the signing of the amended contract with Multi-Material Stewardship Western to reflect the changes in method of recycling for the Town of Outlook.

Carried.

Railway Subdivision:

383/20 – Childerhose/Grotheim:

That Council authorize the contract with Associated Engineering for engineering services of Railway Subdivision, at their quoted price of \$154,200 plus Geotechnical work of \$35,000, as per their quote of March 27, 2020.

Carried.

TV for Locum Suite:

384/20 – Childerhose/Simonson:

That Council authorize the purchase of a television for the locum suite (Unit #4), to a maximum value of \$500.00.

Carried.

SEDA Membership:

385/20 – Aplin/Smith:

That Council authorize the payment of 2020 membership fees to the Saskatchewan Economic Development Alliance, in the amount of \$312.00 plus GST.

Carried.

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In Camera:

386/20 – Simonson/Childerhose:

That we move into an In-Camera session at 9:07 p.m. to discuss legal and personnel matters

Carried.

Out of In-Camera Session:

387/20 – Childerhose/Simonson:

That we move out of the in-camera session at 10:08 p.m. and reconvene to regular session.

Carried.

Summer Students:

388/20 – McLeod/Childerhose:

That summer students be hired for Public Works as recommended by the Public Works Department, as outlined on the list attached to and forming part of these minutes.

Carried.

389/20 – Grotheim/Smith:

That summer students be hired for the Recreation department as recommended by the Recreation Director, as outlined on the list attached to and forming part of these minutes.

Carried.

Joint Public Works/Recreation Worker:

390/20 – Grotheim/Smith:

That Council approve the job description for the joint Public Works/Recreation worker position.

Carried.

Adjournment:

391/20 – Smith:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 10:20 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor

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