



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, April 22, 2026**

**Council Present:** Mayor Ryan Husband  
Councillors: Sharon Bruce  
Kyle McLeod  
Andy Long  
Guy Derdall  
Donna Smith  
Nicole Ponto

**Council Absent:** None

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegations:** None  
**Media in Gallery:** None

**Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:16 p.m.

**Adoption of Agenda:  
72/26 – Ponto:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

**Consent Agenda:  
73/26 - Smith:**

That the consent agenda (including minutes of April 1, 2026 regular meeting, minutes of March 9, 2026, Communications from Minister of Government Relations with 2026 EPT Mill Rates and 700 Prairie Avenue, as well as direct payroll deposits totaling \$83,467.91 and bills and accounts for payment, cheques 57511 to 57530 and online payments 1590 to 1604 and 177 to 208 totaling \$451,546.01), be adopted and attached to these minutes.

Carried.

**Outlook & District Heritage Museum – Trans Canada Trail Request:  
74/26 – Derdall:**

That Council support the Outlook & District Heritage Museum's project to extend the Trans Canada Trail across McKenzie Street, connecting the trail behind the Museum to the end of the Bounty Theatre.

Carried.

**Mayor and Councillors' Forum:**

Councillor Smith issued a friendly reminder about the upcoming Bridge Tournament at the Outlook Heritage Centre on May 4, 2026. She also offered birthday wishes to Councillor Derdall and CAO Trew. Councillor Derdall issued a reminder to users to respect the newly improved parking lot at the Jim Kook Recplex and asked that folks clean up after themselves, particularly those who spend time on Saskatchewan Ave. in front of the D&E where a lot of trash has been spotted recently. Councillor Derdall also noted that it's nice to see spring and all of the new development starting in Town. Mayor Husband issued an invitation to Council for the Willow Awards taking place at OHS on May 28.

**Council Committee Reassignment:**

**75/26 – Bruce:**

That Council approve the changes to the 2026 Committees of Council as presented.

Carried.

**Deputy Mayor Appointments Reassignment:**

**76/26 – Long:**

That Council approve the rotation schedule of the position of Deputy Mayor, for the remainder of this Council's term as follows:

- December 15, 2025 – August 31, 2026 – Kyle McLeod
- September 1, 2026 – January 31, 2027 Donna Smith
- February 1, 2027 – September 30, 2027 – Guy Derald
- October 1, 2027 – May 31, 2028 – Andy Long
- June 1, 2028 to the next Civic Election results are accepted and the new Council is sworn in – Nicole Ponto

Carried.

**Administration Committee Reassignment:**

**77/26 – McLeod:**

**That Council approves the Administration Committee of Council consist of Mayor Ryan Husband and:**

- Councillors Kyle McLeod and Donna Smith from December 15, 2025 to August 31, 2026
- Councillors Donna Smith and Guy Derald from September 1, 2026 to January 31, 2027
- Councillors Guy Derald and Andy Long from February 1, 2027 to September 30, 2027
- Councillors Andy Long and Nicole Ponto from October 1, 2028 to May 31, 2028
- Councillors Nicole Ponto and Donna Smith from June 1, 2028 until the next Civic Election results are accepted and the new Council is sworn in

Carried.

**Tax Enforcement – Register Interests:**

**78/26 – Smith:**

That Council of the Town of Outlook authorize North Star Law under s22(1) of The Tax Enforcement Act to commence proceedings to register interest in title (lien) with respect to the following described lands:

Roll 45 LOTS 01-03 & 37 BLOCK 07 PLAN T6729  
Roll 92 LOTS 11 & 12 BLOCK 10 PLAN T6729  
Roll 109 LOTS 26 & 27 BLOCK 11 PLAN T6729  
Roll 117 LOTS 16 & 17 BLOCK 12 PLAN T6729  
Roll 155 LOTS 08-10 BLOCK 15 PLAN T6729  
Roll 556 LOTS 13, 14 & 34 BLOCK 24 PLAN C1043  
Roll 1056 LOTS 01-04 BLOCK 31 PLAN G160  
Roll 1508 LOTS 21 & 22 BLOCK 36 PLAN G358  
Roll 3522 LOTS 26 & 27 BLOCK 02 PLAN 65S20023  
Roll 3583 LOT 40 BLOCK 05 PLAN 68S24685  
Roll 4022 LOTS 01-04 BLOCK 20 PLAN G411  
Roll 4571 LOT 21 BLOCK 51 PLAN 101898546  
Roll 6002 PARCEL J PLAN 78S14628  
Roll 6005 PARCEL L PLAN 78S14628

Carried.

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Mayor

Councillor Bruce declared a conflict of interest on agenda item 12.ii Non Arm's Length Payments and left the meeting at 8:07 p.m.

Councillor Deraldall declared a conflict of interest on agenda item 12.ii Non Arm's Length Payments and left the meeting at 8:07 p.m.

**Non-Arm's Length Payments:**

**79/26 – Long:**

That Council approve the payment to Sharon Bruce in the amount of \$120.00 for 3 months cell phone allowance and the payment to Guy Deraldall in the amount of \$430.40 for 3 months cell phone allowance and reimbursement for mileage to the 2026 SUMA Convention.

Carried.

Councillor Bruce and Councillor Deraldall returned to the meeting at 8:08 p.m.

**CAO Performance Summary and Salary Increase:**

**80/26 – McLeod:**

That Council approve a performance-based salary increase of 1.75% plus a 1.25% cost of living increase for a total of 3% for CAO Kevin Trew retroactive to his anniversary date of April 6, 2026 per his employment contract as recommended by the Administration Committee.

Carried.

**Adjournment:**

**81/26 – Smith:**

That this meeting be adjourned at 8:17 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor