



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, April 8, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin (via Zoom)
Kevin Grotheim Kyle McLeod
Floyd Childerhose Donna Smith (via Zoom)

Staff Present: Chief Administrative Officer Huguette Lutz

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 7:05 p.m.

Adoption of Agenda:

311/20 – Grotheim/Childerhose

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated.

Carried.

Adoption of Minutes of Regular Meeting:

312/20 – Applin/McLeod:

That the minutes of the Regular Meeting of Council held Thursday, March 26, 2020, be approved as presented.

Carried.

Adoption of Minutes of Committee of the Whole Meeting:

313/20 – McLeod/Childerhose:

That the minutes of the Committee of the Whole Meeting held Monday, March 30, 2020, be approved as presented.

Carried.

Adoption of Minutes of Infrastructure Committee Meeting:

314/20 – Grotheim/Simonson:

That the minutes of the Infrastructure Committee Meeting held Thursday, April 2, 2020, be approved as presented.

Carried.

Infrastructure Recommendations:

315/20 – Grotheim/Simonson:

That hydrant replacements be done in-house in 2020.

Carried.

316/20 – Childerhose/Simonson:

That Council authorize the advertising of the mowing of the cemetery on a contract basis for 2020.

Carried.

Regular Council Meeting of Town of Outlook
Wednesday, April 8, 2020
Page 2 of 6

317/20 – Grotheim/McLeod:

That Virtue Construction be contracted to do custom street sweeping of the town, once in the spring and once in the fall of 2020, at their quoted price of \$8,572.50 each time.

Carried.

318/20 – Childerhose/Simonson:

That street sweeping be advertised one week in advance of the event, and that signs be put up before the crews get to town, so that vehicles can be moved from the streets.

Carried.

319/20 –Grotheim/McLeod:

That Council authorize advertising for sale the recycle depot items and the vehicles and equipment as recommended.

Carried.

Bylaw No. 19(2019):

320/20 – Smith/Applin:

That Bylaw No. 19(2019), a Bylaw for the Licensing, Regulating of Food Vendors, be read a third time, signed and sealed.

Carried.

Bylaw No. 07(2020):

321/20 – Simonson/Applin:

That Bylaw No. 07(2020), a Bylaw for the Administration of Water and Wastewater Accounts, be introduced and read a first time.

Carried.

322/20 – Childerhose/McLeod:

That Bylaw No. 07(2020), a Bylaw for the Administration of Water and Wastewater Accounts, be read a second time.

Carried.

Bylaw No. 08(2020):

323/20 – Applin/Smith:

That Bylaw No. 08(2020), a Bylaw to Amend Zoning Bylaw No. 08(2014) be read a second time.

Carried.

Bylaw No. 09(2020):

324/20 – Grotheim/Simonson:

That Bylaw No. 09(2020), a Bylaw to Amend Bylaw No. 01(2018) which is a Bylaw to Establish Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Property Classifications in the Town of Outlook, be introduced and read a first time.

Carried.

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, April 8, 2020
Page 3 of 6

325/20 – Grotheim/Childerhose:

That Bylaw No. 09(2020), a Bylaw to Amend Bylaw No. 01(2018) which is a Bylaw to Establish Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Property Classifications in the Town of Outlook, be read a second time.

Carried.

Correspondence:

326/20 – Childerhose/Applin:

That the correspondence, as listed on the agenda for this meeting, be received and filed.

Carried.

Financials:

327/20 – Smith/McLeod:

That the monthly financial reports to March 31, 2020, be accepted as circulated and attached to these minutes.

Carried.

Accounts:

328/20 – Grotheim/Simonson:

That Council acknowledge and approve the list of payments, Cheques #50532-#50570 inclusive, in the amount of Eighty-eight Thousand One Hundred and Eight Dollars (\$88,108.72) as attached to and forming part of these minutes.

Carried.

On Line Payment of Accounts:

329/20 – Grotheim/Applin:

That Council authorize the on-line payment of the following accounts on an on-going basis:
Sask Power; SaskTel; Sask Energy; MEPP, Receiver General, Education Tax, PST, Mastercard; John Deere Financial.

Carried.

EMO Coordinator:

330/20 – McLeod/Grotheim:

That Jim Cheyne be appointed the Emergency Measures Coordinator for the Town of Outlook, effective immediately.

Carried.

CAO Report:

331/20 – Grotheim/Applin:

That The Chief Administrative Officer's written and verbal report be accepted as presented.

Carried.

Lagoon Sewage Dumping Agreement:

332/20 – Simonson/Childerhose:

That the Landfill Sewage Dumping Agreement with Solnicka Septic Services be

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, April 8, 2020
Page 4 of 6

renewed for a period of one year, effective January 1, 2020.

Carried.

Discretionary Use Permit:

333/20 – Childerhose/Applin:

That Council approve the discretionary use permit DP02(20) as submitted.

Carried.

Concrete Swale Construction Bid:

334/20 – Grotheim/Childerhose:

That Hanks Concrete Service be awarded the tender for the construction of a concrete drainage swale adjacent to 301 McKenzie Street North, at their quoted price of \$8,885.00 plus applicable taxes.

Carried.

Public Works Report:

335/20 – Grotheim/McLeod:

That the Public Works written report be accepted as circulated.

Carried.

Hand Washing Station:

336/20 – Applin/Simonson:

That Council authorize the purchase of a handwashing station for use at the landfill, at a maximum cost of \$1,000.00.

Carried.

Tetra-Tech Report:

337/20 – Applin/Smith:

That the 2019 Environmental Monitoring Report for the landfill be accepted as circulated.

Carried.

Recreation Report:

338/20 – Childerhose/McLeod:

That the Recreation Report to April 8, 2020, be accepted as circulated.

Carried.

Civic Center:

339/20 – Grotheim/McLeod:

That Flynn Canada Ltd. be awarded the tender for Garnite Repairs to the Civic Center roof, at their quoted price of \$44,268.00 plus applicable taxes.

Carried.

Swimming Pool Boiler:

340/20 – Grotheim/McLeod:

That Council authorize Rafoss Plumbing & Heating to proceed with the boiler work at the swimming pool, to a maximum of \$20,000 including electrical work.

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, April 8, 2020
Page 5 of 6

Carried.

Engineering Services Proposal:

341/20 – Grotheim/Childerhose:

That the Associated Engineering proposal for engineering services for the commercial/industrial development area be tabled until the April 22, 2020, Meeting.

Carried.

Use of Curling Rink:

342/20 – Childerhose/Simonson:

That the Health Authority be granted use of the curling rink free of charge for their Covid 19 assessment and testing work.

Carried.

Councillor Childerhose left the meeting at 8:36 p.m. Councillor Childerhose resumed his chair at 8:40 p.m.

Budget:

343/20 – Applin/Smith:

That the 2020 Budget be approved as presented and forming a part of these minutes.

Carried.

Policies:

344/20 – Grotheim/McLeod:

That Policy EMP-016 – Social Media Practices - be approved as presented.

Carried.

In Camera:

345/20 – Childerhose/Simonson:

That we move into an In-Camera session at 9:10 p.m. to discuss personnel matters.

Carried.

Out of In-Camera Session:

346/20 – Childerhose/Simonson:

That we move out of the in-camera session at 9:40 p.m. and reconvene to regular session.

Carried.

Regional Park Board Appointment:

347/20 – Childerhose/McLeod:

That Donna Smith be appointed to the Regional Park Board for 2020.

Carried.

Adjournment:

348/20 – Smith:

Mayor

**Regular Council Meeting of Town of Outlook
Wednesday, April 8, 2020
Page 6 of 6**

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 9:41 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor