



**Minutes of the Special Council Meeting of the Town of Outlook**  
**Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,**  
**Saskatchewan on Wednesday, April 9, 2025**

**Council Present:** Mayor Ryan Husband  
Councillors: Sharon Bruce Guy Derald  
Andy Long (virtually) Donna Smith  
Kyle McLeod Kevin Grotheim

**Council Absent:** None

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegation:** SkyTrail Trailblazer Committee 7:45 p.m.  
**Media in Gallery:** None

**Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:08 p.m.

**Adoption of Agenda:**  
**46/25 – Derald:**  
That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the follow items removed:  
11.i Employee Compensation  
12.i Social Media Policy Updates  
Carried.

**Consent Agenda:**  
**47/25 – Bruce:**  
That the consent agenda (including minutes of the March 26, 2025 regular meeting, April 2, 2025 special meeting, March 25, 2025 Joint Health Committee, and March 31, 2025 Joint Protective Services Committee, communications from Wheatland Regional Library AGM and Ministry of Government Relations regarding 2025 EPT Mill Rates, staff reports from CAO, Assistant CAO, Community Development Director, Library Manager, Recreation Facility Manager, Superintendent of Public Works, and Public Works Foreman, March 2025 bank reconciliations, as well as direct payroll deposits totaling \$43,772.14 and bills and accounts for payment, cheques 56651 to 56692 and online payments 1241 to 1250 totaling \$247,537.12) be adopted and attached to these minutes.  
Carried.

**Bylaw 03(2025) A Bylaw to Enter into Agreement for the Outlook and District Joint Health Committee – First Reading:**  
**48/25 – Derald:**  
That Bylaw 03(2025) A Bylaw to Enter into Agreement for the Outlook and District Joint Health Committee, be introduced and read a first time.  
Carried.

**Outlook-Rudy Joint Protective Services Committee 2024 Financial Statements:**  
**49/25 – Smith:**  
That Council approve the draft 2024 Audited Financial Statements for the Joint Health Committee as presented.  
Carried.

**Mayor and Councillor's Forum:**

Councillor Derald highlighted the ongoing upgrades at the Jim Kook RecPlex, including improvements to the lighting and sound systems. He also commended Town staff for their efforts during the 4th Annual Bartsy Rec Hockey Tournament, which was held at the RecPlex last weekend. Mayor Husband added that it was wonderful to see the Tournament well attending and extended thanks to Robert Solnicka for his role in organizing the event. The Mayor also shared that proceeds from the tournament will support two local initiatives: Small Steps Early Learning Centre and the Outlook-Rudy Fire Hall Project.

**Employee Performance Review Form:**

**50/25 – Derald:**

That Council approve the Employee Performance Review Form as presented.

Carried.

**Delegation**

Con Hammer and Susan Robertson of the SkyTrail Trailblazer Committee arrived at the meeting at 7:45 p.m. to give a presentation regarding the SkyTrail to Council.

Mr. Hammer and Mrs. Robertson left the meeting at 8:05 p.m.

Councillor Derald declared a conflict of interest on agenda item 12.i Non-Arm's Length Payment and left the meeting at 8:08 p.m.

Councillor Bruce declared a conflict of interest on agenda item 12.i Non-Arm's Length Payment and left the meeting at 8:08 p.m.

Councillor Grotheim declared a conflict of interest on agenda item 12.i Non-Arm's Length Payment and left the meeting at 8:08 p.m.

**Non-Arm's Length Payments:**

**51/25 – McLeod:**

That Council approve the payments to Guy Derald for one month's cell phone allowance in the amount of \$40, to Sharon Bruce for three month's cell phone allowance in the amount of \$120, to Kevin Grotheim for 3 months cell allowance in the amount of \$120, and to Riverbend Industries for a service call to the Jim Kook RecPlex in the amount of \$105.45.

Carried.

Councillor Derald returned to the meeting at 8:09 p.m.

Councillor Bruce returned to the meeting at 8:09 p.m.

Councillor Grotheim returned to the meeting at 8:09 p.m.

Councillor Long declared a conflict of interest on agenda item 13 In Camera-Land and left the meeting at 8:19 p.m.

**Move to In Camera:**

**52/25 – McLeod:**

That Council move the meeting to an In Camera session at 8:19 p.m. for discussion on land.

Carried.

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Mayor

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**In Camera Rise and Report:**

**53/25 – McLeod:**

That Council rise and report from their In Camera session at 9:05 p.m.

Carried.

**Sale of Proposed Lot 9, Block 65:**

**54/25 – Derald:**

That Council sell proposed Lot 9, Block 65 of approximately 3.2 acres for \$695,000 to 2335321 Alberta Ltd. with the provision that the buyer be responsible for the installation of power.

Carried.

**Adjournment:**

**55/25 – McLeod:**

That this meeting be adjourned at 9:06 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor