



Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, August 17, 2022

Council Present: Mayor: Maureen Weiterman
Deputy Mayor: Kevin Grotheim
Councillors: Kyle McLeod
Ryan Husband
Sharon Bruce
Bob Stephenson
Justin Turton

Staff Present: Kevin Trew, CAO

Call to Order: A quorum being present, Mayor Weiterman called the meeting to order at 7:09 p.m.

Adoption of Agenda:
160/22 – Bruce:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

Consent Agenda:
161/22 – Turton :

That the consent agenda (including minutes of the July 27, 2022 meeting, as well as direct payroll deposits totaling \$95,866.08 and bills and accounts for payment, cheques 53340 to 53415 and online payments 585 to 593 totaling \$466,395.78 as well as minutes of meetings of committees of Council held by the Joint Protective Services Committee June 22, the Community Development Advisory Committee July 20 and the Joint Health Committee August 3 be adopted as presented and attached to these minutes.

Carried.

Correspondence – Nutrien Ag Solutions No Parking Request Railway Avenue:

Council received a written request from Nutrien Ag Solutions management to limit parking on the north side of Railway Avenue East in front of their property. More research will need to be complete including discussion with other property owners along that corridor.

Mayor’s and Councillor’s Forum:

Councillor Grotheim brought forth concerns from the public with speed of traffic at First Avenue and McKenzie in light of the almost completed pavement upgrade on McKenzie Street North. The CAO commented that the speed limit is 40 km/hour to the Town limits which is much further north of this intersection. Council discussed signage and enforcement of the limits. At completion of the construction to the CAO will reach out to the RCMP regarding speed enforcement on McKenzie Street North.

Regular Council Meeting of Town of Outlook
Wednesday, August 17, 2022
Page 2 of 2

162/22 – Husband:

That Council refer the matter of the Nutrien Ag Solutions request for no parking on Railway Avenue East and public concern regarding traffic speeds on McKenzie Street North to committee.

Carried.

Outlook West Regional Pipeline Agreement:

The expiry of the Outlook West Regional Pipeline agreement with the Town of Outlook signed in 2005 and the Bylaw put into force in 2000 was brought to light by the CAO. Council was asked if they wished to proceed to sign a new agreement and/or put forth a new bylaw. It is the CAO's thought that updates and joint discussions are imperative with them and with Riverview Golf Club before finalizing the new water intake project.

163/22 – Stephenson:

That Council refer the matter of Outlook West Regional Pipeline Association and Riverview Golf Course agreements to committee.

Carried.

Landfill Chipping Demonstration:

164/22 – McLeod:

That the Town of Outlook landfill staff and administration proceed with planning a demonstration of a shredder at the Outlook Regional Landfill inviting other landfills to participate. Coordination costs will be bore by the Town of Outlook, they may include meeting costs on the day of the demonstration as well as staff costs.

Carried.

Councillors McLeod and Stephenson declared a conflict of interest in an upcoming agenda item and left the meeting at 8:20 p.m.

Non-Arm's Length Payment Voucher:

165/22 – Grotheim:

That Council approve the \$214.50 payment voucher to Kyle McLeod for expenses incurred at the SUMA golf tournament.

Carried.

166/22 – Turton:

That Council approve the \$527.25 payment voucher to Irrigation Centre Motel for expensed incurred for housing lifeguard, Rylee Regier, at the Irrigation Centre Motel as per her contract.

Carried.

Councillors McLeod and Stephenson returned to the meeting at 8:23 p.m.

CAO Report:

167/22 – Grotheim:

That Council accept Kevin Trew's, CAO, written report as presented.

Carried.

Councillor Turton and Mayor Weiterman declared a conflict of interest in an upcoming agenda item and left the meeting at 8:42 p.m. Deputy Mayor Grotheim assumed the chair in the Mayor's absence.

Memorandum of Understanding with Outlook Community Garden Inc. – Food Forest:

168/22 – Bruce:

That Council approve the Memorandum of Understanding with Outlook Community

Mayor

**Regular Council Meeting of Town of Outlook
Wednesday, August 17, 2022
Page 3 of 2**

Garden Inc. regarding the provision of a food forest in the Town of Outlook for a period of 3 years, and further, that Council directs the CAO and a Council member who is not in a conflict of interest to sign the documents on Council's behalf.

Carried.

Councillor Turton and Mayor Weiterman returned to the meeting at 9:26 p.m. Mayor Weiterman assumed the chair.

Policy EMP-004 Health and Dental Insurance Benefits Insurance Coverage for Employees Collecting Long-Term Disability Benefits:

169/22 – McLeod:

That Council accept Policy EMP-004 Health and Dental Insurance Benefits Coverage for Employees Collecting Long-Term Disability Benefits.

Carried.

Move to In Camera:

170/22 – Stephenson:

That Council move the meeting to an In Camera session at 9:32 p.m. for discussion of both personnel and land matters.

Carried.

In Camera Rise and Report:

171/22 – Grotheim:

That Council rise and report from their In Camera session at 9:52 p.m.

Carried.

172/22 – Stephenson:

That, further to resolution 34/22, the Town of Outlook exercises the Default Terms under Schedule E of the land purchase agreement for Parcel 4 MM 101851499 with Larry Pederson, specifically that development has not started within one year of the deposit date (June 1, 2018); and that the terms allow for the Town to retain title and refund the purchase price; further, that Council refunds the full amount of taxes paid to this roll for the 2019 calendar year (\$1,020.33) as an act of good faith; and finally, that funds will not be forwarded to the purchaser until a waiver to all future interests in the property is signed by the purchaser.

Carried.

173/22 – Turton:

That, pursuant to clause 7 in the Employment Agreement, Council authorizes its CAO, Kevin Trew, to seek and, if chosen, accept the position of Executive Director of UMAAS in addition to his current duties as CAO.

Carried.

Adjournment:

174/22 – Turton:

That this meeting be adjourned at 9.57 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor