



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, August 25, 2021**

Council Present: Mayor: Maureen Weierman
Councillors: Bob Stephenson Ryan Husband
Kevin Grotheim Justin Turton
Sharon Bruce

Kyle McLeod – Not Present

Staff Present: Kevin Trew, Chief Administrative Officer
Crystal Fisher, Office Clerk

Call to Order: A quorum being present, Mayor Weierman called the meeting to order at 7:00 p.m.

Adoption of Agenda:

284/21 – Stephenson:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

Consent Agenda:

285/21 – Turton:

That the consent agenda (including minutes of the August 11, 2021 meeting, as well as direct payroll deposits totaling \$49,399.43 and bills and accounts for payment, cheques 52140 to 52194 and online payments 468 to 471 totaling \$325,661.38 communications for information and reports from committee and staff) be adopted as presented and attached to these minutes.

Carried.

Bylaw No. 08(2021) – A Bylaw to Enter into Agreement for the Outlook and District Joint Health Committee:

286/21 – Turton:

The Third and Final reading of Bylaw 08(2021) to enter into an agreement for the Outlook and District Joint Health Committee.

Carried.

Bylaw No. 09(2021) – A Bylaw to Provide for the Setting of a Fee for Tax Certificates and Tax Searches:

287/21 – Bruce:

The Third and Final reading of Bylaw 09(2021) to provide for the setting of a fee for tax certificates and tax searches.

Carried.

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Delegation from Associated Engineering, Jason Forest.
Jason Forest joined by Zoom meeting at 7:28 pm.
Jason Forest Left the meeting at 7:46 pm.

Ryan Husband declared a conflict of interest and left the meeting at 7:56 pm.

Prepare and Distribute the Tender Documents for Railway Subdivision:

288/21 – Grotheim :

To have Associated Engineering proceed with drawing up the tender documents for the Railway Subdivision, to include an 80% price/20% local components for assessment of tenders prior to awarding the bid with a completion date of October 31, 2021 and further, that Associated Engineering will present the documents to the CAO and Council directs the CAO to give, at his discretion, permission to proceed to send out the Tender documents.

Carried.

Ryan Husband returned to the meeting at 7:57pm.

First Reading of Bylaw 11(2021) Regulating of Direct Sellers and Businesses:

289/21 - Husband:

The First reading of Bylaw 11 (2021) regulating of direct sellers and businesses.

Carried.

Accept the New Fee Schedule from the Saskatchewan Public Safety Agency:

290/21 – Turton:

That Council accept the new fee schedule from the Saskatchewan Public Safety Agency.

Carried.

Approve the Increase in Operation Budget for Street Sweeping to \$17,000.00

291/21 – Bruce:

That Council approve the increase to the operation budget by \$17,000.00 for contracted street sweeping.

Carried.

Kevin Grotheim declared a conflict of interest and left the meeting at 9:09pm

Non Arm's Length Payment Voucher for Riverbend Industries:

292/21 – Husband:

That Council approve the payment for Riverbend Industries for \$156.38.

Carried.

Kevin Grotheim returned to the meeting at 9:09 pm

Maureen Weiterman declared a conflict of interest and left meeting at 9:10 pm.

Justin Turton assumed the chair.

Non Arm's Length Payment Voucher for Maureen Weiterman:

293/21 – Bruce:

That Council approve the refund of fees to Maureen Weiterman for \$ 105.00

Carried.

Mayor

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Maureen Weiterman returned to the meeting at 9:11pm

Maureen Weiterman resumed the chair

Council Recognition Policy COU-002

294/21 –Bruce:

That Council accept policy COU-002 an amended policy with regards to compensation to departing Council members as Council recognition.

Carried.

Richard's Home Hardware Base Tax Abatement:

295/21 – Stephenson:

That Council abate the municipal base tax only \$800.00 for roll #98 owned by Richards & Co. Hardware for 2021 due to an error in combining properties for assessment purposes.

Carried.

Heritage Museum Thanksgiving Weekend Event:

296/21 – Grotheim:

That Council authorize the temporary closure of 100 to 120 Railway Avenue and the 100 block of Franklin Street from Friday October 8, 2021 at noon until Sunday October 10, 2021 at 6:00 pm.

Carried.

297/21 – Bruce:

That Council waive the business-licensing fee for Food Trucks during the Thanksgiving Food Truck Wars.

Carried.

Adjournment:

298/21- Turton

That this meeting now be adjourned at 9:36 p.m.

Carried.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor