



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, August 26, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Donna Smith Floyd Childerhose

Staff Present: Office Clerk Crystal Fisher
Office Clerk Renee Buys

Staff Absent: Acting Administrator Rachel Sillers

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 6:57p.m.

Delegation of Duties:

716/20 – Smith/Grotheim:

That pursuant to Section 110(4) of *The Municipalities Act* the Town of Outlook Administrator may delegate any of his/her powers, duties or functions to any employee of the municipality.

Carried.

Adoption of Agenda:

717/20 – Childerhose/Simonson:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated, with the following items added:

- 4.2 Letter from Dr. Ayme Debesa Padilla
- 4.3 Letter from the Minister Responsible for Rural and Remote Health
- 4.4 Text message from B. Campbell re: Fire Hall Project
- 7.11 Handivan

Carried.

Adoption of Minutes of Regular Meeting:

718/20 – Simonson/McLeod:

That the minutes of the Regular Meeting of Council held Wednesday, August 12, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Public Hearing:

719/20 – Smith/Childerhose:

That the minutes of the Public Hearing Meeting for Bylaw 25(2020) an amendment to the Zoning Bylaw, held on Wednesday, July 29th, 2020 be adopted as presented.

Carried.

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Adoption of Minutes of Committee of the Whole Meeting:

720/20 – Smith/Simonson:

That the minutes of the Committee of the Whole held on Thursday, August 13, 2020, be adopted as presented.

Carried.

RecPlex Storage Rooms:

721/20 – McLeod/Grotheim:

That the Recreation Director ask for quotes on his recommendation to build 2 separate storage rooms. 1) 12'x16' in the Arena Lobby and 2) along the North wall of the Arena by the bleacher platform.

Carried.

RecPlex Fire Suppression System Repairs:

722/20 – McLeod/Smith:

That we proceed with the replacement of 210' of the fire suppression system line at the Jim Kook RecPlex as per the quote received from Johnson Controls at a cost of \$11,950.00 plus applicable taxes.

2019/2020 Recreation User Rates:

723/20 – Smith/McLeod:

That we keep the same recreation user rates for the 2019/2020 season with the understanding that any new rates will be implemented for the 2021/2022 season.

Carried.

Adoption of Minutes of Recreation Committee Meeting:

724/20 – Grotheim/McLeod:

That the minutes of the Recreation Committee Meeting held on Wednesday, August 19, 2020, be adopted as presented.

Carried.

Correspondence:

725/20 – Simonson/Grotheim:

That the correspondence be received and filed.

Carried.

Accounts:

Councilor Grotheim declared conflict of interest and left the chambers at 7:36 p.m.

726/20 – Childerhose/Smith:

That we approve the payment of invoices received from Riverbend Industries, in the amount of \$83.25 for changing a transducer at the Water Treatment Plant, which is included in the list of accounts for payment.

Carried.

Councilor Grotheim returned to chambers at 7:37 pm

Councilor McLeod declared conflict of interest and left the chambers at 7:38 p.m.

727/20 – Grotheim/Childerhose:

That we approve the payment of invoices received from KTM Exteriors in the amount of \$388.50 for work completed at the Van Raay and Community Swimming pool mechanical room roof, which is included in the list of accounts

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for payment.

Carried.

Councilor McLeod returned to chambers at 7:39 p.m.

Councillor Simonson declared conflict of interest and left the chambers at 7:40 p.m.

728/20 – Smith/Applin:

That we approve the payment of invoices received from Triple S. Industries Ltd. for Mobil oil in the amount of \$101.58, which is included in the list of accounts for payment.

Carried.

Councilor Simonson returned to chambers at 7:41 p.m.

729/20 – Grotheim/Simonson:

That Council acknowledge and approve the list of payments, Cheques #50955-#50990 inclusive, and on-line payments #124 -#182 inclusive in the amount of one hundred and seventy-two thousand four hundred and twenty-seven dollars and seventy-eight cents (\$172,427.78), and Payroll deposits of fifty-three thousand and fifty-six dollars and forty-six cents (\$53,056.46) as attached to and forming part of these minutes.

Carried.

Power Line Removal at Airport Terminal:

730/20 – Childerhose/McLeod:

That we proceed with SaskPower removing the power lines for salvage at the Airport Terminal site.

Carried.

Acting Administrator’s Report:

731/20 – Smith/Simonson:

That the Assistant Administrator’s written report be accepted as presented.

Carried.

Public Works Report:

732/20 – Simonson/Childerhose:

That the Public Works’ written report be accepted as presented.

Carried.

July 2020 Water Report:

733/20 – Smith/McLeod:

That the July 2020 Water Report be accepted as presented.

Carried.

RexPlex Painting Quotes:

734/20 – Grotheim/Childerhose:

That we accept the quote from Ken Klassen in the amount of \$3,800.00 plus taxes, to prep, prime, and paint the doors at the Jim Kook RecPlex.

Carried.

Recreation Director’s Report:

735/20 – McLeod/Simonson:

That the Recreation Director’s written report be accepted as presented.

Carried.

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Outlook & District Heritage Museum Meeting Report:

736/20 – Childerhose/Smith:

That the verbal report on the Outlook & District Heritage Museum from Councillor Childerhose be accepted as presented.

Carried.

RecPlex Archery Room Quotes:

737/20 – Smith/Applin:

That we send out a request for quote for the upgrades to the Archery Room at the Jim Kook RecPlex.

Carried.

Town Hall Complex Janitorial Contract Renewal:

738/20 – Applin/McLeod:

That we approve the contract with AY Cleaning for janitorial services at the Town Hall Complex for a period of one (1) year retroactive to August 1, 2020, a copy attached hereto to form a part of these minutes.

Carried.

M. Larson Utility Account:

739/20 – Simonson/Grotheim:

That we issue a utility account credit to M. Larson in the amount of \$316.07.

Carried.

Library:

740/20 – Simonson/McLeod:

That we accept the quote from Walker Projects to provide professional design services for proposed library renovations to the depot building.

Carried.

Lagoon Sewage Dumping Agreement:

741/20 – Simonson/Grotheim:

That we approve the contract with Solnicka Septic Services for Lagoon Sewage Dumping for a period of one (1) year, to commence on January 1, 2021, a copy attached hereto to form a part of these minutes.

Carried.

Lightbulb Recycling Contract:

742/20 – Applin/Childerhose:

That we approve the contract with K-Light Recycling for lightbulb recycling for a period of one (1) year, to commence on January 1, 2021.

Carried.

Heating Service Contract:

743/20 – Applin/Simonson:

That we tender out a two (2) year service contract for all the heating equipment owned by the Town of Outlook.

Carried.

Table Landfill Reconfiguration RFQ:

744/20 – Simonson/Applin:

That we table the discussion on the Landfill Reconfiguration to the Special Meeting of Council to be held on Thursday, September 3, 2020.

Carried.

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Depot Baler Hole Capping:

745/20 – Grotheim/McLeod:

That we accept the quote from DLN Construction to fill, pack, and cap the hole in the depot building floor which used to house the vertical baler in the amount on \$2,900.00 plus applicable taxes.

Carried.

Landfill Charge Account:

746/20 – Grotheim/Childerhose:

That we authorize Variety Place Association to have a charge account at the landfill.

Carried.

Skirting of Arena Boards:

747/20- Grotheim/Smith:

That we accept the quote from RenPro for the plywood skirting of arena boards in the RecPlex lobby at a cost of \$3,696.30 taxes inclusive.

Carried.

Railway Avenue Subdivision & Highway Commercial Subdivision:

748/20 - Childerhose/Smith:

That we proceed with the traffic impact assessment, development design and stormwater pond and outlet design (tasks 110, 300, and 301) for the Highway Commercial Subdivision, and traffic impact assessment (task 120) as per the engineering services proposal from Associated Engineering, a copy attached hereto to form a part of these minutes.

Carried.

New Fire Hall:

749/20 – McLeod/Grotheim:

That we advertise the new Fire Hall plans and budgeted costs in *The Outlook* newspaper.

Carried.

In Camera:

750/20 – McLeod/Simonson:

That we move into an In-Camera session at 9:53 p.m. to discuss the items as listed on the agenda.

Carried.

Mayor Derdall left the council chambers at 9:56p.m

Mayor Derdall returned to Council Chambers at 9:58 p.m.

Out of In-Camera Session:

751/20 – Childerhose/Smith:

That we move out of the in-camera session at 10:20 p.m. and reconvene to regular session.

Carried.

K. Wright Development Agreement:

752/20 – Grotheim/McLeod:

That we approve the development agreement for K. Wright as prepared by Miller Thomson LLP, a copy attached hereto to form a part of these minutes.

Carried.

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Part-Time Recreation Personnel:

753/20 – Childerhose/Simonson:

That we approve the transfer of Owen Redlick from Public Works summer student to part-time Recreation Worker effective September 14, 2020, and further establish his new rate of pay at \$17.00 per hour.

Carried.

Hiring a Locum CAO:

754/20 – Grotheim/Smith:

That Council approve the hiring of a Locum Administrator until after the municipal election in November.

Carried.

Adjournment:

755/20 – McLeod:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 10:27 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor