

# **Bylaw No 01(2025)**

## **The Private Sewer and Water Service Connection Bylaw**

Whereas pursuant to clause 8(1)(i) of The Municipalities Act, the Town has the authority to pass bylaws respecting services provided by or on behalf of the Town, including establishing fees for providing those services; and

Whereas pursuant to clause 8(1)(j) of The Municipalities Act, the Town has authority to pass bylaws respecting public utilities; and

Whereas the Town of Outlook provides public utility services which supply sewage disposal and water for the consumption, benefit, convenience and use of its citizens; and

Whereas it is desirable to provide a systematic method of constructing and installing private sewer and water service connections;

Now therefore the Council of the Town of Outlook enacts as follows:

### **Part I Short Title and Interpretation**

#### **Short Title**

1. This Bylaw may be cited as **The Private Sewer and Water Service Connection Bylaw**.

#### **Purpose**

2. The purpose of this Bylaw is to establish conditions and procedures for the construction and installation of private sewer and water service connections including tapping into the Town's water and sewer mains.

#### **Definitions**

3. In this Bylaw:
  - a. "building" means a building within the meaning of *The Municipalities Act*;
  - b. "live tapping" means connecting the lines of a water service connection located above, on or underneath a parcel of land to the water and main while the water main remains pressurized during the connection;
  - c. "parcel of land" means a parcel of land within the meaning of *The Municipalities Act*;
  - d. "public sewage system" means any Town asset or facility for the collection, transmission, treatment and disposal of domestic and non-domestic wastewater including the sanitary sewer mains;

- e. “service connection” means a service connection within the meaning of The Municipalities Act;
- f. “sewer service connection” means a service connection that connects a building on a parcel of land to the public sewage system;
- g. “specifications” means the current version of the Town of Outlook Standard Construction Specifications and Drawings for Roadways and Water and Sewer;
- h. “SUPT” means the Superintendent of Municipal Operations or their designate;
- i. “tapping” means connecting the lines of a service connection located above, on or underneath a parcel of land to the mains of a public utility while the valve is closed and the main line is depressurized;
- j. “Town” means the Town of Outlook and staff members thereof
- k. “water service connection” means any water system or pipeline on a parcel of land through which water is conveyed from the water works system; and
- l. “water works system” means any Town asset or facility for the collection, transmission and treatment of water including the mains of the system.

## Part II

### Construction/Installation of Private Sewer and Water Service Connections

#### General

- 4. The Town of Outlook strives to repair or replace leaking infrastructure and does not permit cross connections between the storm and sanitary sewer system.
  - a. The SUPT may establish specifications governing the construction, installation and repair of service connections.
  - b. Every sewer and water service connection must be constructed, installed and repaired in accordance with such specifications.
  - c. The developer or property owner shall be responsible to pay all fees associated with the construction, installation and repair of sewer and water service connections as set out in the specifications except in the case described in section 5 of this bylaw.
  - d. All sewer and water service connection work, including the construction, installation, maintenance, repair and replacement must be undertaken by an approved contractor.
- 5. The general rules provided in *The Municipalities Act*, specifically sections 25, 28 and 29 regarding responsibility for service connections and the associated costs shall apply except where otherwise specifically recognized in this Bylaw.
  - a. When the mains of an existing utility fail, it shall be the Town’s responsibility to repair or replace the mains and the individual service connection(s) to the boundary of the property line.

- b. When the lines of an existing service connection located on a property owner's parcel of land fail, it shall be the property owner's responsibility to repair or replace their portion of the service connection from the building to the property line, except
  - i. When the owner may be eligible to participate in any policy or program that the Town has to subsidize or share in the cost of replacement of a service connection
- c. The replacement of private sewer and/or water service connections associated with a demolition and subsequent reconstruction is mandatory unless the SUPT has inspected existing service connections and approved them to be used in new construction
  - i. The costs of replacement of private sewer and/or water service connections shall be at the sole expense of the owner of the parcel of land, including the costs to remove and/or cap off existing services.
- d. If the owner of a parcel of land demolishes a building or intends on abandoning the sewer and water service connections, the owner of the parcel of land shall cap off the services at or near the property line blocking and/or sealing the service connections.
  - i. The costs of abandonment of sewer and water service connections associated with a demolition shall be at the sole expense of the owner of the parcel of land.

### **Approved Contractors**

- 6. No person or business shall perform alterations to the Town's sewer or water system in the Town:
  - a. Without securing a business license from the Town, and,
  - b. Receiving approval from the SUPT.
- 7. There is no right of appeal with respect to:
  - a. A refusal of the SUPT to approve a person or a business to perform alterations to the Town's sewer or water system.

### **Tapping – Water Works System**

- 8. All live tapping into water mains shall be:
  - a. Conducted by the Town, or,
  - b. A Contractor designated by the Town.
- 9. No licensed contractor may construct, install or repair a "tee" connection to the water mains without having obtained the prior written approval of the Town.

## Tapping – Public Sewage System

10. Approved sewer and water contractors may tap into the public sewage system provided all work is conducted in accordance with the specifications.

## Inspection

11. An approved contractor shall complete all sewer and water service connection work in accordance with any plans or drawings approved by the SUPT. The contractor shall:
- Allow the SUPT to inspect the work at any stage of construction.
  - Notify the SUPT when a service connection is ready for inspection.
  - Not cover any service connection work until it has been inspected and approved by the SUPT.

## Coming into Force


12. Bylaws 04(2013) and 04(2016) are hereby repealed.
13. This Bylaw shall come into force and take effect on the day of final passing thereof.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Certified a true copy of Bylaw No. 01(2025)  
passed by the Council of the Town of Outlook  
on the 12<sup>th</sup> day of March, 2025.

  
\_\_\_\_\_  
Administrator



## **Approved Materials**

### **Water**

Minimum 200 series 1" Municipal Poly Tubing

Mueller Brass Compression Fittings

Stainless Steel Inserts

Epoxy Coated Saddles

Mueller Curb Boxes c/w Stainless Steel Operating Rods

### **Sewer**

4" SDR 35 PVC Ring tite Pipe

SDR 35 PVC Fittings

PVC Saddles c/w Stainless Steel Clamps

## **Non-Compliance Materials - Restricted**

### **Water**

Lead Pipe, Copper Pipe Any Poly Tubing Less Than Series 200, Galvanized or Plastic Fittings, Steel Operating Rods

### **Sewer**

Bituminous Fibre Pipe, Clay Tile Pipe, ABS Pipe, Any Non Ring Tite Pipe

