

BYLAW NO. 19(2022)
A BYLAW OF THE TOWN OF OUTLOOK
TO PROVIDE FOR THE ESTABLISHMENT OF AN
EMERGENCY MANAGEMENT ORGANIZATION

Whereas *Section 9 of The Emergency Planning Act*, provides that the local authority shall establish a local emergency management organization and establish a local emergency planning committee;


NOW THEREFORE the Council of the Town of Outlook enacts as follows:

1. The Council of the Town of Outlook shall establish a “**Local Emergency Management Organization**” to deal with any emergency or disaster occurring or threatening to occur.
2. The Council of the Town of Outlook shall appoint an “**Emergency Measures Coordinator**” and;
3. The Council of the Town of Outlook shall establish a “**Local Emergency Planning Committee**” composed of:
 - a) the emergency measures coordinator;
 - b) the Chief Administrative Officer or his designate;
 - c) two municipal council representatives; and
 - d) any other person the emergency measures coordinator, in consultation with the Chief Administrative Officer considers necessary.
4. The emergency measures coordinator shall be the chair of the Local Emergency Planning Committee.
5. The Town of Outlook shall provide funding as deemed necessary and appropriate in the establishment and maintenance of the Emergency Management Organization.
6. The Emergency Management Organization of the Town of Outlook shall be comprised of the Emergency Measures Local Planning Committee, municipal departments as necessary and volunteer organizations within the Town of Outlook.
7. Subject to Section 8 of this bylaw and subject to any superseding directions of Town Council, an Emergency Measures Management Control Group is hereby established consisting of the Chief Administrative Officer or his designate and the two municipal council representatives appointed to the Local Emergency Planning Committee. This group is hereby designated and appointed to be a special committee of the Town Council pursuant to Section 81 of *The Municipalities Act* and shall be responsible for the carrying out of any emergency measures or emergency activities or works further the *The Emergency Planning Act* or this bylaw and, to that end, shall have and is hereby granted and delegated to it the duties and powers of Town Council except the power to borrow money, to pass a bylaw or enter into any long term contracts. Provided, however, such delegation of the duties and powers


of Town Council is expressly limited to only the powers of Town Council necessary to carry out its rights, responsibilities, or duties under *The Emergency Planning Act*.

8. The Coordinator shall have duties and responsibilities as follows:
 - a. Act as Chair of the Emergency Management Planning Committee
 - b. Stimulate and Coordinate the development of an emergency plan
 - c. Provide emergency plans from guidelines set forth by the Emergency Management Control Group
 - d. Reports regularly to the Emergency Management Control Group
 - e. Correlates all activities of those persons and/or organizations within the Town of Outlook and designated for emergency management organizations
 - f. Coordinates training for local emergency planning committee
 - g. Cooperates with Saskatchewan Corrections and Public Safety on all matters pertaining to planning and operations
 - h. Acts as an advisor to the Town of Outlook during emergencies and/or disasters
9. Exhibit 1 attached to this bylaw shall constitute the Emergency Plan of the Town of Outlook.
10. The Council of the Town of Outlook may enter agreements with other municipalities for the purpose of jointly establishing and operating a Regional Emergency Management Organization.
11. Bylaw No. 02(2015) is hereby repealed.
12. This bylaw shall come into force and take effect on the day of the final passing thereof.






Mayor



Administrator

Certified a True Copy
of Bylaw 19(2022)
adopted by Resolution of
Council on this 26 day Oct, 2022


CAO