

**TOWN OF OUTLOOK
BYLAW NO. 05 (2024)**

A BYLAW FOR PUBLIC DISCLOSURE STATEMENTS

The Council of the Town of Outlook in the Province of Saskatchewan enacts as follows:

1. This Bylaw may be cited as the "Public Disclosure Statement" Bylaw.
2. This bylaw has been created to comply with section 142 of *The Municipalities Act* and as outlined in section 3.2 of *The Municipalities Regulations*.
3. In this bylaw:
 - a) "Administrator" shall mean the administrator of the municipality;
 - b) "Council" shall mean the Council of the Town of Outlook.
4. Every member of council shall file within 30 days of being elected a public disclosure statement with the Administrator on Public Disclosure Statement Form 1 as annexed hereto.
5. Every member of council who has previously filed a public disclosure statement pursuant to Section 4 shall annually submit a declaration on or before November 30th in each year to the Administrator on Public Disclosure Annual Declaration Form 2 as annexed hereto.
6. Every member of council submits to the Administrator any material change(s) to his/her initial disclosure on Public Disclosure Statement Amendment Form 3 as annexed hereto.
7. A council member may revise his/her disclosure statement any time a material change occurs or if he/she or another person notices an error or omission.
8. Bylaw 04 (2018) is hereby repealed.
9. This bylaw shall come into effect on the day of its final passing.





Mayor



Chief Administrative Officer

Read a third time and adopted
this _9th_ day of October, 2024.





**TOWN OF OUTLOOK
PUBLIC DISCLOSURE STATEMENT
FORM 1
BYLAW 05(2024)**

Name: _____

Disclosure of Employer, etc.:

Pursuant to subclause 142(2)(a)(i) of *The Municipalities Act*, I hereby disclose the name of every employer, person, corporation, organization, association, or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor, or agent:

My Name or Name of Family Member	Payer	Nature of Relationship

Disclosure of Corporate Interests:

Pursuant to subclause 142(2)(a)(ii) of *The Municipalities Act*, I hereby disclose the name of each corporation in which I or someone in my family has a controlling interest, or of which I or someone in my family is a director or a senior officer:

My Name or Name of Family Member	Name of Corporation

Disclosure of Partnerships:

Pursuant to subclause 142(2)(a)(iii) of *The Municipalities Act*, I hereby disclose the name of each partnership or firm of which I or someone in my family is a member:

My Name or Name of Family Member	Name of Partnership or Firm

Disclosure of Other Involvements:

Pursuant to subclause 142(2)(a)(iv) of *The Municipalities Act*, I hereby disclose the name of any corporation, enterprise, firm, partnership, organization, association, or body that I or someone in my family directs, manages, operates or is otherwise involved in that:

- (a) transacts business with the municipality;
- (b) the council considers appropriate or necessary to disclose; or
- (c) is prescribed:



My Name or Name of Family Member	Name of Corporation, Enterprise, Firm, Partnership, Organization, Association, or Body

Disclosure of Property Holdings:

Pursuant to clause 142(2)(b) of *The Municipalities Act*, I hereby disclose the municipal address or legal description of any property located in the municipality or an adjoining municipality that is owned by:

(a) me or someone in my family; or

(b) a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, of which I or someone in my family is a director or senior officer or in which I or someone in my family has a controlling interest:

Owner(s)	Municipal Address or Legal Description	Municipality

Disclosure of Contracts and Agreements:

Pursuant to clause 142(2)(c) of *The Municipalities Act*, I hereby disclose the general nature and any material details of any contract or agreement involving me or someone in my family that could reasonably be perceived to be affected by a decision, recommendation or action of the council and to affect my impartiality in the exercise of my office:

My Name or Name of Family Member	General Nature and Any Material Details of Any Contract or Agreement

DECLARATION

I, _____, of the Town of Outlook, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this ____ day of _____, 20 ____.

Witness

Signature of Declarant

Date Received: _____

CAO/Assistant CAO Signature



TOWN OF OUTLOOK
PUBLIC DISCLOSURE ANNUAL DECLARATION
Form 2
Bylaw 05(2024)

Name: _____

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I hereby declare that no material change has occurred since my last Public Disclosure Statement was filed.

OR

The following are changes to my last Public Disclosure Statement:

Name	
Address	
Disclosure of Employer, etc.	
Disclosure of Corporate Interests	
Disclosure of Partnerships	
Disclosure of Business Arrangements	
Disclosure of Property Holdings	
Disclosure of Contracts and Agreements	

Details of Changes:



DECLARATION

I, _____, of the Town of Outlook in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this _____ day of _____, 20 _____.

Witness

Signature of Declarant

Date Received: _____

CAO/Assistant CAO Signature: _____



Form 3 Bylaw 05 (2024)

**TOWN OF OUTLOOK
PUBLIC DISCLOSURE STATEMENT
AMENDMENT
Form 3
BYLAW 05 (2024)**

Name: _____

My Public Disclosure Statement should be amended as follows:

Name	
Address	
Disclosure of Employer, etc.	
Disclosure of Corporate Interests	
Disclosure of Partnerships	
Disclosure of Business Arrangements	
Disclosure of Property Holdings	
Disclosure of Contracts and Agreements	

Details of Changes:



DECLARATION

I, _____, of the Town of Outlook, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this ____ day of _____, 20 ____.

Witness

Signature of Declarant

Date Received: _____

CAO/Assistant CAO Signature: _____