

TOWN OF OUTLOOK


BYLAW NO 14 (2019)

A BYLAW TO APPOINT A BYLAW ENFORCEMENT OFFICER

The Council of the Town of Outlook, in the Province of Saskatchewan enacts as follows:

1. For the purpose of this bylaw, the expression:
 - a) "Council" means the Council of the Town of Outlook; and
 - b) "Municipality" means the Town of Outlook.
2. Council hereby appoints Commissionaires North Saskatchewan as the Bylaw Enforcement Officer(s) for the Municipality.
3. The appointment shall commence on November 1, 2019, and shall continue at the pleasure of council.
4. The appointment may be terminated by Council or by the Bylaw Enforcement Officer giving thirty (30) days' written notice.
5. The duties of a Bylaw Enforcement Officer shall be
 - a) to enforce all municipal bylaws enacted by the council of the Municipality
 - b) to represent the Municipality before a justice of the peace or provincial court judge in the prosecution of anyone who is charged with contravention of a bylaw; and
 - c) other duties as may be assigned by council or its delegate.
6. Bylaw No. 12(2012) and Bylaw No. 06(2014) are hereby repealed.
7. This bylaw shall come into force and take effect on the date of final passing thereof.





Mayor / Reeve



Administrator

Certified a true copy of Bylaw No 14(2019) adopted by the Council of the Town of Outlook on October 23, 2019



Administrator

11-October-2019

Town of Outlook
400 Saskatchewan Avenue West
Box 518
Outlook, SK
S0L 2N0

Attention: Renee Buys
Office Clerk

BY-LAW ENFORCEMENT CONTRACT

This is to confirm that the Town of Outlook has agreed to contract the services of Commissionaires North Saskatchewan as Bylaw Enforcement Officers.

Particulars of the agreement are as follows:

- The Town of Outlook to provide Commissionaires North Saskatchewan with a copy of Council's motion giving authority to enforce Bylaws on behalf of the Town for the period under commitment.
- A letter of appointment listing enforceable Bylaws is required. Additions or amendments permitted as reviewed and agreed to by both parties.
- **Service to be provided as follows:**
 - 1 day per week for a total of 8 hours subject to change upon demand
- Days will vary throughout the week.
- Visits include traveling time from Saskatoon, Sk.
- Visits can be requested on specific events or need through mutual consent.

Contract Expiry/Renewal Date: September 30th, 2020.

- The Town of Outlook can exercise option to increase hours / visits if required, and may also request additional Bylaw Enforcement services for specific events during the contract year.

It is agreed there will be sufficient notice provided (minimum 10 days) to Commissionaires for this service. Costs will be invoiced and paid separately from this contract.

- **Cost of Inclusive Bylaw Enforcement service is at \$52.75 per hour plus GST** includes uniformed Commissionaire on duty, any special meetings, administration, and provision of a marked vehicle.
- Services invoiced bi-weekly. Please provide desired contact and preferred Invoicing instructions.
- The Town of Outlook to provide ticket books, warning notifications, and any other required notice or associated documents.
- Contract can be cancelled by either party with 30 days written notice.

Thank you for choosing Commissionaires North Saskatchewan Division as your service provider.

_____ Date: _____

Les Speers Director of Operation
Commissionaires North Saskatchewan Division

Augusta Lutz _____ Date *October 23, 2019*

Town of Outlook