

**BYLAW NO. 22(2022)**

**A BYLAW OF THE TOWN OF OUTLOOK  
IN THE PROVINCE OF SASKATCHEWAN A BYLAW TO PROVIDE FOR THE TOWN  
OF OUTLOOK TO ENTER INTO AN AGREEMENT TO FORM A JOINT BOARD OF  
REVISION**

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The Town of Outlook, in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the Agreement for the District Board of Revision Bylaw.
2. In this bylaw:
  - a. "CAO" shall mean the administrator of the Town of Outlook;
  - b. "Council" shall mean the Council of the Town of Outlook;
  - c. "Head of council" shall mean the Mayor of The Town of Outlook , as the case may be;
  - d. "Municipality" shall mean the Town of Outlook;
3. The Town of Outlook is hereby authorized to enter into an agreement with The Rural Municipality of Rudy No. 284 for the purpose(s) stated in the agreement.
4. The agreement referred to in section 3 of this bylaw is attached hereto and forms part of this bylaw, and is identified as "Schedule A"
5. The Mayor and the CAO are hereby authorized to sign and execute "Schedule A" to this bylaw and forming a part hereof, and to affix the corporate seal of the Town so do and cause to be done all acts, matters and things which may be necessary for the due performance and fulfillment of the agreement.
6. This bylaw shall come into force and take effect from and after the day of final passing.



Read a third time and adopted  
this 14<sup>th</sup> day of December, 2022.

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator



Certified a True Copy  
of Bylaw 22(2022)  
adopted by Resolution of  
Council on this 14 day Dec 2022.

  
\_\_\_\_\_  
CAO

## Schedule A

### Outlook-Rudy Joint Board of Revision Agreement

Pursuant to Sections 220 thru 226 of *The Municipalities Act*

THIS AGREEMENT, DATED JANUARY 1, 2023 BETWEEN:

THE TOWN OF OUTLOOK, an Urban Municipal Corporation in the Province of Saskatchewan, hereinafter referred to as "the Town";

And

THE RURAL MUNICIPALITY OF RUDY NO. 284, a Municipal Corporation in the Province of Saskatchewan, hereinafter referred to as "the RM";

WHEREAS these municipalities hereto voluntarily and collectively intend to establish a District Board of Revision, hereinafter referred to as the "Board", to hear and decide appeals from within the municipalities to this agreement, received pursuant to Section 226 of *The Municipalities Act* (2005);

NOW THEREFORE the municipalities hereby establish the **Outlook-Rudy Joint Board of Revision** pursuant to Section 222 of *The Municipalities Act* (2005), agreeing jointly and severally as follows:

1. Composition of the Board

- a) **MEMBERS:** The municipalities to this agreement will each appoint at least 3 persons to the Board. The members of the Board shall annually complete the Oath of Office in the prescribed form.
- b) **CHAIRPERSON:** The Chairperson of the Board shall be designated by the members of the Board.
- c) **PANELS:** The Chairperson may appoint panels of the Board consisting of a minimum of 3 of the members.
- d) **TRAINING:** The members of the Board shall successfully complete the mandatory training program prescribed in the Board of Revision Certification Guide from the Ministry of Government Relations prior to participating in a hearing.
- e) **SECRETARY:** The municipalities will agree to the appointment of a Secretary to the Board and to provide a resolution in support of this appointment in January of each year.

2. Board Costs

The Board is responsible for the costs to hear appeals, train Board members, maintain certification of Board members, remuneration of trained Board members, and; for the Secretary to process and serve the necessary documents and administrative functions involved with Board activities.

3. Administration

The Board shall, in the initial year, be operated by a Secretary from the office of the RM of Rudy No. 284. The Secretary shall use Board revenues to arrange to pay for all necessary expenses incurred relating to the operation of the Board after each member's initial training costs as mentioned in Section (2) above. These expenses may include office supplies and administrative expenses necessary for the flow of documents, preparation of necessary packages, and other Board expenses to adhere to the requirements of the appeals process. Expenses and revenues will be tracked by the Secretary and invoiced accordingly to each municipality.

4. Payment of Expenses

The municipalities in this agreement shall each contribute a sum of \$1000.00 to the Board upon signing of the agreement. The remuneration rates paid to retain trained Board members will be agreed to by the municipalities involved. An annual fee to manage the expenses and operation of the board will be reviewed, agreed to and paid to the Board in January by participating municipalities. The Secretary will provide a summary of the annual activities and a breakdown of applicable expenses to each municipality in December of each year.

5. Term of Agreement

This agreement shall come into force and be effective upon the signing and sealing of the municipalities and shall be continuous. Any party to the agreement may withdraw before the upcoming year by giving notice to the other municipalities by November 1 of the current year.



Town of Outlook

Mayor

Chief Administrative Officer

Reeve

Administrator

Rural Municipality of Rudy 284

