



CAO Report: Kevin Trew

Date:

September 11, 2024

Prepared for:

Council

Public

Committee

Human Resources:

- We were assisted a lot in the summer of 2024 in our public works department by summer students filling some gaps and our community development department saw a few summer staff involved in the Kinsmen Park program and the new Explore and Excel program
- We are currently recruiting staff for the rink season

Policy and Procedural Items:

- We hosted our 6th semi-annual open house last week, this time including an open forum format, there was good attendance and we were given a lot of feedback and will take that into consideration for future open houses
- Our 3rd annual report is complete and published, this document is an operations document, prepared by Team Outlook for public consumption

Successes this Month:

- The highway infrastructure replacement program is wrapping up and Brunner's did a quick and thorough job, it really was great working with them and we found them to be very good with all stakeholders, the public works staff, led by Luke and Kelton were able to adapt along the way and shift priorities as different issues came up during the project

Learning Opportunities/Capacity Development:

- Communication, we are finding that we can always do better in communicating with the public and all stakeholders, while we are always open to changing and improving, we have to be mindful that we can be too close and that those further away do not have the same knowledge or background that we do, it is always a work in progress

Current Unfinished Projects:

- Raw Water Intake/ Water Treatment Plant Upgrade Project – Strike continues to make progress with the water treatment plant upgrade and we expect it to be completed mid October, the pilot project along the river bank is wrapping up with Associated Engineering preparing the results and going to pre-design of a replacement raw water intake based on the success of the infiltration well with a shield well in providing similar quality water to what the current WTP is designed for.
- Subdivisions Projects
 - 2024 Highway Commercial and Residential Subdivision – We have seen some movement from CP Rail and we have a lease before Council for the storm water retention pond. Casa Boldt is working on the subdivision application for Mann Street
 - College South Residential – we are preparing information regarding service levies for developers and look to have that information in their hands shortly
- Outlook-Rudy Fire and Rescue capital projects – The Fire Hall Campaign Cabinet has had some good success with fundraising and we are moving this project forward with the appointment of the project manager momentarily