



CAO Report: Kevin Trew

Date:

October 22, 2025

Prepared for:

☒ **Council**

☒ **Public**

☐ **Committee**

Human Resources:

- The Community Development Department has filled the seasonal positions in the kitchen at the Jim Kook Recplex and we are looking forward to a great season there once again building on successes of the end of last season
- We are pleased to welcome Aaron Shaw to our Public Works department later this month, Aaron will be working as a landfill operator bringing this staffing up to the full complement, we are not hiring an equipment operator in transportation as we feel we can make do in the winter months and hire seasonal staff for next summer. Our PW Foreman reports that the two summer staff hired in 2025 exceeded all expectations and more and we are very confident they both will return in 2026.
- We bid farewell to Sara Mellen who will be going on leave very soon, we expect the leave to be one year.

Policy and Procedural Items:

- In Public Works, we are still working to complete the Tollefson Drive extension before the end of the year, we have received a quote for work with is within budget and waiting for the final quote to ensure we can proceed with this capital project
- The Cemetery shed project has been awarded and the contractor expects to complete that this calendar year. In addition, the annual hydrant replacement project was completed very recently
- In Community Development, all planned capital projects are now complete
- Council has awarded the Saskatchewan Road Commercial Subdivision Development and Storm Water Retention Pond to KMS, we are waiting from them for the signing of the documents and project kick off meeting
- Much work on the development side of things has been taking place with a lot of residential properties seeing activity on them, progress to new builds; we are working on a marketing campaign for both Highway Commercial and Residential lots with an expected roll out to presell lots in late December, early January, for builds for fall 2026 and spring 2027; there continues to be a lot of interest amongst builders and developers in these properties
- The Outlook-Rudy fire hall build saw a lot of progress this month and the campaign cabinet has sent out letters of gratitude to the donors following a successful open house held jointly by the Outlook-Rudy Fireflies and Outlook-Rudy Fire and Rescue.

Successes this Month:

- The fall, so far, has come with more than its share of challenges but there was at least one great success I want to feature, this is the open house, while we continue to make changes in the format to ensure we are not only prioritizing transparency but also actively engaging the stakeholders, I am very encouraged by those who participate in these sorts of engagement activities. The turnout this year was lower than normal, this in a year where we did not offer two open houses (one in the spring/one in the fall) but only one. The ask for submission of questions went without response which can mean a number of things including apathy, but I prefer the narrative that we are answering questions satisfactorily day-to-day, one on one and in groups at committee and at Council meetings. We plan to get back to the 2 per year open houses and we are looking to make sure that the spring one has something new and exciting that will entice people to attend

Learning Opportunities/Capacity Development:

- Capital Project completion – With an aggressive capital plan each year, aggressive financially and practicality, we sometimes fail to take into account the amount of time we need to dedicate to managing



operations and projects. Keeping plates spinning or balls in the air can be challenging in times where we are also managing day to day operations and staff needs as well as citizen complaints. There are a number of capital projects that are just beginning as we approach winter, 2025-2026, and they will definitely carry over into the 2026 calendar year. These include:

- Sask Road Rebuild
- Mann Street Stormwater accommodation
- Raw water intake

Current Unfinished Projects:

- Subdivisions Projects
 - 2025-2026 Saskatchewan Road Highway Commercial Subdivision – The project contract has been awarded and we await start, the estimated time for completion is 200 days
 - College South Residential – This will be temporarily shelved while we develop the Mann Street lots
- Sales of Commercial Lots – nothing to report on this at this time
- Highway 15 Rehabilitation – We have nothing new to report as the contract with the Ministry of Highways has been signed