

CAO Report: Kevin Trew

Date: July 15, 2024

Prepared for:

Council

Public

Committee

Human Resources:

- We welcome back Azelyne B. to our team as she is starting with Public Works today
- Several seasonal staff were hired (budgeted) to support the Kinsmen Park program and the different expanded programming held at the Jim Kook arena this summer, in addition, we have hired a student for the summer to work at the landfill to fill the short-term leave (covered in budget) that we have there and we hired students to man the traffic controls while Brunner's does its work on the sewer service lines along the Highway through Town (a part of the project budget)

Policy and Procedural Items:

- Tax notices (with municipal rates held at the 2021 levels) were issued on May 31, payments have been coming in similar to other years. This year we have implemented the ability to make payments to taxes and utility online through our website. We have been experiencing some difficulty and our team continues to troubleshoot and assist ratepayers as we are made aware that they encounter issues
- The Assessment Return and Mill Rate Return have both been filed, there were no assessment appeals this year, with 2025 being a reassessment year we expect that will not necessarily be the case next year
- We applied for grant funding to support the George Cuff presentation on December 4 and 5 in Outlook through the Targeted Sector Support Grant program and we have heard just today that we are successful, this is a joint effort within WaterWolf and we partnered with the Village of Elbow and the Rural Municipality of Loreburn in the application

Successes this Month:

- Recreation and Community Development – the expanded programs are garnering a lot of interest and registration is building. The team is working at keeping up with watering flowers, (mother nature is helping) but they are also working at keeping up with cutting grass and taking care of weeds. We are confident that they will be able to get caught up prior to the Communities in Bloom visit. Speaking of CiB, there has been a fair bit of interest on behalf of individual property owners in participating this year

Learning Opportunities/Capacity Development:

- Technology issues, we have had more than our share of technology issues this past 6 weeks with our server being upgraded and then the "normal" issues that come with changing over or upgrading, losing autofill passwords, etc. that provide challenge, then our website has had challenges with the new payment and registry system, but we are working at these challenges – I am really proud of the team and these items are being managed and handled at the lowest level they can be and I am only made aware of these concerns after they are fixed

Current Unfinished Projects:

- Raw Water Intake/ Water Treatment Plant Upgrade Project – Strike continues to make progress with the water treatment plant upgrade, the project is expected to continue for all of 2024, a shield well has been installed in order to complete the testing regarding a new raw water source, the pump is currently running and we have finally seen some test results showing the viability of this as an alternate raw water supply, we have provided update to Outlook Riverview Golf Club board and we expect the pilot to be complete this summer.
- Subdivisions Projects
 - 2024 Highway Commercial and Residential Subdivision – Casa Boldt Planning is putting together a new subdivision plan for Council to review, this will integrate using the sportsgrounds as Municipal Reserve and subdividing the residential lots along Mann Street as well as Multi-Res

along Fraser Avenue, and division of the highway Commercial lots along Saskatchewan Road. Of course, we expect that CP Rail will be the hold up when asked for permission for storm water pond even though they have said that they are amenable, we have reached out to MP Tolmie to assist with CP Rail and it is time for us to get this planning work finalized

- College South Residential – nothing new to report at this time
- Outlook-Rudy Fire and Rescue capital projects – The Fire Hall Campaign Cabinet has started with the series of information articles in The Outlook as well as more of a presence at community events. The designs are presented at this Council meeting as they were recommended by the Joint Protective Services Committee. The subdivision is awaiting final approval from Community Planning. We are confident that we will be able to secure a local project manager to this soon. The most recent estimates for a new fire hall situated on McKenzie Street North beside the Town shop are at \$1.2 million for an Outlook community-built fire hall that meets all code requirements.
- Sewer Service Line Replacement - The Brunner's sewer service replacement project is going relatively smooth, they will be finishing up McKenzie Street this week and will start Saskatchewan Avenue, starting on the west end and working their way east starting July 29, we expect them to complete the project in late August