



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, February 26<sup>th</sup>, 2020**

**Council Present:** Mayor: B. Ross Derdall  
Councillors: David Simonson Maureen Applin  
Kevin Grotheim Kyle McLeod  
Floyd Childerhose

**ABSENT:** Councillor Donna Smith

**Staff Present:** Chief Administrative Officer Huguette Lutz

**Call to Order:** A quorum present Mayor Derdall called the meeting to order at 7:00 p.m.

**Adoption of Agenda:**

**170/20 – Simonson/Grotheim:**

That the agenda for this regular meeting as attached hereto to form a part of these minutes, be approved with the following changes:

- Add New Business: 9.3 Tenant Lease

Carried.

**Adoption of Minutes:**

**171/20 – McLeod/Applin:**

That the minutes of regular meeting of Council held Wednesday February 12, 2020, be approved as presented.

Carried.

**Adoption of Minutes:**

**172/20 – Applin/Simonson:**

That the minutes of Committee of the Whole Meeting of February 11, 2020, be approved as presented.

Carried.

**173/20 – Applin/Grotheim:**

That the minutes of Committee of the Whole Meeting of February 13, 2020, 11:00 a.m., be approved as presented.

Carried.

**174/20 – Applin/Grotheim:**

That the minutes of Committee of the Whole Meeting of February 13, 2020, 1:00 p.m., be approved as amended.

Carried.

**175/20 – Simonson/Grotheim:**

That the minutes of the Infrastructure Committee Meeting of February 18, 2020, be approved as presented.

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Carried.

**176/20 – Grotheim/McLeod:**

That the minutes of the Protection Committee Meeting of February 19, 2020, be approved as presented.

Carried.

**177/20 – Applin/Grotheim:**

That the minutes of Committee of the Whole Meeting of February 24, 2020, be approved as presented.

Carried.

**Bylaws:**

**178/20 – McLeod/Grotheim:**

That Bylaw No. 01(2020), a Bylaw to Regulate the Proceedings of Municipal Council and Council Committees, be read a third time, signed and sealed.

Carried.

**179/20 – Applin/Grotheim:**

That Bylaw No. 05(2020), a Bylaw to Provide for the Appointment of Pest Control Officers and the Control of Pests, be read a third time, signed and sealed.

Carried.

**180/20 – Simonson/Applin:**

That Bylaw No. 22(2019), a Bylaw to Regulate the Installation of a Sump Pit and Surface Discharge System, be read a second time.

Carried.

**181/20 – Applin/Simonson:**

That Bylaw No. 13(2019), a Bylaw to Regulate the Commercial Use of Single Use Plastic Bags, be tabled until the March 11, 2020, Regular Meeting.

Carried.

**Financials:**

**182/20 – McLeod/Simonson:**

That the Financial Reports for January, 2020, be accepted as presented, and attached to form part of these minutes.

Carried.

**Approval of Payments:**

**Councillor Grotheim declared conflict of interest and left the chambers at 7:20 p.m.**

**183/20 – Applin/McLeod:**

That we approve the payment of invoices received from Riverbend Industries for electric work completed in the amount of \$333.00, which is included in the list of accounts for payment.

Carried.

**Councillor Grotheim returned to the chambers at 7:23 p.m.**

**184/20 – Childerhose/Simonson:**

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Mayor

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That we acknowledge and approve the list of payments Cheques #50342-#50400 inclusive in the amount of One Hundred and Forty-one thousand One Hundred and Twenty dollars and Sixty-one cents (\$141,120.61) and payroll deposits in the amount of Thirty Thousand Four Hundred and Forty-nine Dollars and Ninety-three Cents (\$30,449.93) as attached hereto forming part of these minutes.

Carried.

**Communities in Bloom:**

**185/20 - Applin/Grotheim:**

That the Town of Outlook participate in the 2020 Communities in Bloom Program, Competitive category, and that payment of the \$250.00 registration fee be hereby authorized.

Carried.

**Rec Plex Grounds Mapping Quote:**

**186/20 - McLeod/Applin:**

That Council accept the estimate of a maximum of \$1,000 from Paul Olson of Broderick Garden Center to prepare a landscape drawing of the rec plex grounds.

Carried.

**Public Works Report:**

**187/20 - Smith/McLeod:**

That we accept the written report from Public Works Manager Bonnie Pshyk as presented.

Carried.

**Landfill Report:**

**188/20 - Simonson/Grotheim:**

That the written Landfill Report for January, 2020, be accepted as presented.

Carried.

**Waterworks Report:**

**189/20 - Grotheim/Applin:**

That the written Waterworks Report for January, 2020, be accepted as presented.

Carried.

**Airport Terminal Building:**

**190/20 - Simonson/Childerhose:**

That we obtain quotes for moving the airport terminal building to the landfill, as well as quotes for water storage tank, furnace and water heater if required.

Carried.

**Organizational Review:**

**191/20 - Simonson/Applin:**

That we table the organizational review until the next Regular Meeting of Council, so that more information can be obtained.

Carried.

**Chief Administrative Officer's Report:**

**192/20 - Childerhose/Applin:**

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That we accept Chief Administrative Officer Huguette Lutz' written and verbal reports as presented.

Carried.

**Change of Meeting Date:**

**193/20 – Applin/McLeod:**

That the second Regular Meeting of Council in March be changed from the 25<sup>th</sup> to Thursday, March 26, 2020, at 7:00 p.m.

Carried.

**Sask Public Alerting Program Authorized User Designation:**

**194/20 Childerhose/McLeod:**

That Kyle McLeod be removed from the list of Sask Alert Issuers, and further that Kevin Grotheim and Huguette Lutz be added to the list, effective immediately.

Carried.

**Tenant Lease:**

**195/20 – Simonson/Grotheim:**

That Huguette Lutz's tenant lease be amended to permit her to have a pet on the premises.

Carried.

**SPRA Spring Symposium:**

**196/20 – Simonson/McLeod:**

That we table the discussion regarding the SPRA Spring Symposium, and further that we authorize the Recreation Committee to decide whether to send a staff member to this event.

Carried.

**STARS Donation:**

**197/20 – Childerhose/Grotheim:**

That we authorize a donation to STARS, in the same amount as last year, to a maximum of \$2,500.00.

Carried.

**Correspondence:**

**198/20 – Applin/Grotheim:**

That we receive and file the correspondence as listed on the agenda.

Carried.

**South Saskatchewan River Watershed Stewards Membership:**

**199/20 – Grotheim/Applin:**

That we authorize payment of the 2020 Membership in the South Saskatchewan River Watershed Stewards, in the amount of \$1,000.00 plus GST.

Carried.

**In – Camera:**

**200/20 – Simonson/Grotheim:**

That we move into an In-Camera session at 9:00 p.m. to discuss the following agenda

items: 13.1 Land  
13.2 Legal  
13.3 Personnel

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Carried.

**Out of In-Camera:  
201/20 - McLeod/Applin**

That we move out of camera at 10:35 p.m. and convene to regular session.

Carried.

**Letter to P. Machibroda Engineering Ltd:  
202/20 - Applin/Simonson:**

That a letter be sent to P. Machibroda Engineering Ltd. clarifying that, as they are the Town's engineers regarding the slope stability issues, they are not to provide reviews to outside parties on this matter.

Carried.

**Land Lease:  
203/20 - Grotheim/Simonson:**

That Miles Moore be notified that his land lease will be extended until 2021, on the same terms as the expired lease agreement.

Carried.

**Museum:  
204/20 - McLeod/Grotheim:**

That we authorize the installation of a meter and replacement ball valve at the museum.

Carried.

**Cardboard Shack:  
205/20 - Simonson/Applin:**

That the Stock Car Association be authorized to purchase the old cardboard shack at the landfill, at their offered price of \$100.00, providing that it is removed from the landfill by May 15, 2020.

Carried.

**Adjourn:  
206/20 - McLeod:**

That this meeting of council be adjourned at 10:40 p.m.

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Chief Administrative Officer

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Mayor/Deputy Mayor

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Mayor