



Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, February 26, 2025

Council Present: Councillors: Sharon Bruce Guy Derald
Andy Long Donna Smith
Kyle McLeod Kevin Grotheim

Council Absent: Mayor Ryan Husband

Staff Present: Kevin Trew, CAO
Rachel Sillers, Assistant CAO

Delegation: None

Media in Gallery: None

Call to Order: A quorum being present, Deputy Mayor Bruce called the meeting to order at 7:10 p.m.

Adoption of Agenda:

18/25 – Long:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

Consent Agenda:

19/25 – Smith:

That the consent agenda (including minutes of the February 12, 2025 regular meeting and minutes of the February 18 Community Development Advisory committee meeting, communications from Wheatland Regional Library, staff report from CAO, as well as direct payroll deposits totaling \$38,670.21 and bills and accounts for payment, cheques 56536 to 56568 and online payments 1212 to 1219 totaling \$128,787.58) be adopted and attached to these minutes.

Carried.

Bylaw 01(2025) Sewer and Water Connection Bylaw – Second Reading:

20/25 – McLeod:

That Bylaw 01(2025) the Private Sewer and Water Connection Bylaw of the Town of Outlook, be read a second time.

Carried.

Bylaw 02(2025) Building Bylaw – First Reading:

21/25 – Long:

That Bylaw 02(2025) A Bylaw Respecting Buildings of the Town of Outlook, be introduced and read a first time.

Carried.

Mayor and Councillor's Forum:

Council offered condolences to Councillor Bruce on the recent passing of her mother, Ruth Harvey.

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2025 SUMA Convention:

22/25 – McLeod:

That Council authorize the CAO and Assistant CAO as well as Councillor Grotheim and Councillor McLeod to attend the 2025 SUMA Convention as delegates and that the following will be appointed voting delegates: Mayor Husband, Councillor Smith, Councillor Bruce, and Councillor Derdall.

Carried.

Councillor Long declared a conflict of interest on agenda item 12.iii Subdivision Application 004233-2025 Request for Comment from Community Planning and left the meeting at 8:15 p.m.

Subdivision Application Lots 6-8, Block 57, Plan 66S18537 – Riverbend Co-operative Ltd:

23/25 – Grotheim:

That Council approves subdivision application 004233-2025 submitted by Riverbend Co-operative Ltd. As it complies with the Zoning Bylaw of the Town of Outlook (08-2023) and the Official Community Plan (07-2023), with the condition that the owner pay or servicing the lots with municipal water services installed to the main on Thomson Street and with sanitary sewer services by installing a 6 inch lateral service line along Thomson Street connecting to the manhole on Railway Avenue with a manhole at the south end of the lateral line.

Carried.

Councillor Long returned to the meeting at 8:19 p.m.

Adjournment:

24/25 – Grotheim:

That this meeting be adjourned at 8:19 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor