



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, January 10, 2024**

**Council Present:**

Councillors:	Kevin Grotheim (via Zoom)	Sharon Bruce
	Kyle McLeod	Justin Turton
	Ryan Husband	Bob Stephenson

**Council Absent:** Maureen Weiterman

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegation:** None  
**Media In Gallery:** None

**Call to Order:** A quorum being present, Deputy Mayor Husband called the meeting to order at 7:02 p.m.

**Adoption of Agenda:  
01/24 - Turton:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:  
02/24 - McLeod:**

That the consent agenda (including minutes of the December 20, 2023 regular meeting, minutes from the December 19, 2023 Community Development Advisory Committee meeting, Communication from SUMA VP of Towns, reports from Pest Control Officer, as well as direct payroll deposits totaling \$57,217.57 and bills and accounts for payment, cheques 55108 to 55174 and online payments 876 to 891 totaling \$1,387,294.48) be adopted as presented and attached to these minutes.

Carried.

**Establish Public Hearing for Bylaw 08(2023) known as the Zoning Bylaw:  
03/24 - Bruce:**

That Council set a Public Hearing for Bylaw 08(2023) known as the Zoning Bylaw on Tuesday, March 12<sup>th</sup>, 2024 at 7:00p.m.

Carried.

**Housing Accelerator Fund:  
04/24 - Stephenson:**

That Council authorize the Chief Administrative Officer to sign the Contribution Agreement with CMHC.

Carried.

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**Employee Volunteer Recognition Policy:**

**05/24 - McLeod:**

That Council approve Policy EMP 022, the Volunteer Recognition Policy as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Personal Protective Equipment Policy:**

**06/24 - Bruce:**

That Council approve Policy EMP 024, the Personal Protective Equipment Policy as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Move to In Camera:**

**07/24 - Bruce:**

That Council move the meeting to an In Camera session at 8:07p.m. for discussion on personnel.

Carried.

**In Camera Rise and Report:**

**08/24 - Stephenson:**

That Council rise and report from their In Camera session at 8:12p.m.

Carried.

**CAO Contract:**

**09/24 - Turton:**

That Council approve a 2% salary increase for performance to CAO Kevin Trew retroactive to January 1, 2024.

**Adjournment:**

**10/24 - Bruce:**

That this meeting be adjourned at 8:13 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor