



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, January 27, 2021**

COUNCIL PRESENT:

Mayor:	Maureen Weiterman	
Deputy Mayor:	Kyle McLeod	Ryan Husband
Councillors:	Sharon Bruce	Bob Stephenson
	Kevin Grotheim	Justin Turton

STAFF PRESENT:

CAO:	Erinn Schreiner
Assistant CAO:	Rachel Sillers

CALL TO ORDER: A quorum being present, Mayor Weiterman called the meeting to order at 7:00p.m.

ADOPTION OF AGENDA:

35/21 –Turton/Bruce:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes with the following addition:
8.8 Saskatchewan Trails Grant Application

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

Public Works Report:

36/21 – Grotheim/McLeod:

That Council accepts the Public Works Foreman's written report as presented.

Carried

CAO's Written Report:

37/21 – McLeod/Turton:

That Council accepts the CAO's written and verbal report as presented.

Carried.

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, January 27, 2021
Page 2 of 4

Committee Meetings:

38/21 – Stephenson/Husband:

That Council acknowledges the January 19, 2021 Committee of the Whole Meeting minutes, January 20, 2021 Occupational Health and Safety Committee Meeting minutes, January 20, 2021 Recreation Committee Meeting minutes, and the January 26, 2021 Joint Health Committee Meeting minutes, as presented.

Carried.

Bowling Alley:

39/21- Grotheim/McLeod:

That the Bowling Alley be re-opened to the public, adhering to Provincial COVID-19 guidelines once light renovations are completed.

Carried.

Lighting:

40/21 – Husband/Grotheim:

That the Recreation Director pursue lighting options for the Co-Op Community Rink.

Carried.

APPROVAL OF MINUTES:

41/21 – Stephenson/Turton:

That the minutes of the regular council meeting, held on January 13, 2021 be approved with the following changes:

Correct all resolution numbering to start from #01/21

Correct resolution #03/21 by adding “Stephenson” as the seconder

Correct resolution #11/21 to read S. Stephenson and L. Stephenson

Add missing resolution regarding Saskatchewan Health Authority Civic Centre rental rates, to be known as resolution #13/21.

Carried.

Payment of Accounts:

42/21 – Grotheim/Turton:

That Council acknowledge and approve the list of payments, Cheques #51438-51533 inclusive with the exception of cheque numbers 51452, 51477, 51503, and 51520 and online payments #376-379, in the amount of Three hundred and thirty thousand seven hundred and eighty-one dollars and twenty-two cents (\$330,781.22) and payroll deposits in the amount of Twenty-three thousand six hundred and fifty-eight dollars and thirty-four cents (\$23,658.34), as attached to and forming part of these minutes.

Carried.

Delegation:

Daniel Gray and Carolyn Dunn from Urban Systems joined the meeting via zoom at 7:34 p.m. and left the meeting at 8:54 p.m.

Mayor

**Regular Council Meeting of Town of Outlook
Wednesday, January 27, 2021
Page 3 of 4**

UNFINISHED BUSINESS:

Landfill Reconfiguration Project:

43/21 – Bruce/Grotheim:

That we move the Landfill Reconfiguration Project update to a special meeting to be held on February 1, 2021.

Carried.

Civic Centre Phase Plans:

44/21 – McLeod/Turton:

That Council instructs the CAO to contact the building inspector to ensure the construction phases are okay to proceed with, and further instruct the Project Manager to remove the COR certification from the proposed tender document.

Carried.

Rec Plex – Kitchen Renovation Project:

45/21 – Turton/Husband:

That the project be referred back to the Recreation Committee to have the Recreation Director’s input on the redesign.

Carried.

Rescind Motion 26/21

46/21 – McLeod/Bruce:

That Council rescinds motion 26/21 “Grotheim/Bruce: That Council instructs the CAO to reduce the invoice for Bob’s Backhoe by 50% and that the Town will be responsible for 4/11 of the total and Bob’s Backhoe be responsible for 7/11 of the bill.”

Carried.

Bob’s Backhoe – Billing Adjustment:

47/21 – Grotheim/Bruce:

That Council instructs the CAO to reduce the invoice to Bob’s Backhoe by 50% and charge Bob’s Backhoe 4/11 of the new invoice.

Carried.

NEW BUSINESS:

Librarian Wages – Retroactive Pay

48/21 – Grotheim/McLeod:

That Council directs the CAO to pay the Acting Librarian retroactive pay to the date of when she took over the position.

Carried.

Regular Council Meeting of Town of Outlook
Wednesday, January 27, 2021
Page 4 of 4

Sask Trail Grant - Application:

49/21 - Turton/Bruce:

That Council approves the Recreation Director's request to apply to the Sask Trail Grant.

Carried.

CORRESPONDENCE:

SAMA - AGM

50/21 - Turton/Stephenson:

That Council appoint Mayor Weiterman and Councillor Husband as voting delegates for the 2021 Saskatchewan Assessment Management Agency (SAMA) Annual General Meeting.

Carried.

IN CAMERA:

51/21 - Grotheim/Bruce:

That Council moves the regular meeting to an "In Camera" session at 9:35 pm.

Carried.

52/21 - Turton/McLeod:

That Council moves from "In Camera" back to the regular meeting at 9:48 pm.

Carried.

53/21 - Stephenson/McLeod:

That Mayor Weiterman be authorized to speak with the account holder of Utility Account #3002 000 to discuss a resolution to their unresolved grievance.

Carried.

ADJOURNMENT

54/21 - Turton:

That we adjourn this regular meeting of Council at 10:14 pm.

Carried.

Chief Administrative Officer

Mayor