



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, January 28, 2026**

**Council Present:** Mayor Ryan Husband  
Councillors: Sharon Bruce Guy Derdall  
Kyle McLeod Donna Smith  
Andy Long

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegations:** None  
**Media in Gallery:** None

**Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:03 p.m.

**Adoption of Agenda:  
11/26 – Smith:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

**Consent Agenda:  
12/26 - Derdall:**

That the consent agenda (including minutes of January 14, 2026 regular meeting and January 20 Community Development Advisory Committee meeting, Staff reports from CAO, Assistant CAO, Director of Community Development, Recreation Supervisor, Kitchen Manager, Library Supervisor, Superintendent of Public Works and Public Works Foreman, as well as direct payroll deposits totaling \$38,819.76 and bills and accounts for payment, cheques 57416 to 57436 and online payments 1526 to 1533 and 78 to 95 totaling \$154,546.46) be adopted and attached to these minutes.

Carried.

**Fluoride Treatment of Water Supply:  
13/26 – Derdall:**

That Council request Administration to work with Water Security Agency to alter the permit to operate a waterwork removing the requirement to add fluoride to the treated water supply.

Carried.

**SK Recycles Letter of Intent:  
14/26 - Smith:**

That Council ratify the SK Recycles Transition Phase 2 Letter of Intent executed by CAO Trew dated January 14, 2026.

Carried.

**Declare Public Hearing Open – Discretionary Permit Application Lots 7-8, Block 9**

**15/26 - Derald:**

That Council declare the Public Hearing for Discretionary Permit Application for Lots 7-8, Block 9 open at 8:00 p.m.

Carried.

CAO Trew advised that no appointments were made to speak and no written submissions were received regarding the Discretionary Permit Application for Lots 7-8, Block 9. CAO Trew presented a briefing note to Council including application details and relevant Zoning Bylaw information.

**Declare Public Hearing Closed – Discretionary Permit Application Lots 7-8, Block 9**

**16/26 - Smith:**

That Council declare the Public Hearing for Discretionary Permit Application for Lots 7-8, Block 9 closed at 8:05 p.m.

Carried.

**Discretionary Permit Application Lots 7-8, Block 9**

**17/26 - McLeod:**

That Council approve the Discretionary Permit Application for Lots 7-8, Block 9 as presented.

Carried.

**Mayor and Councillors' Forum:**

Councillor Smith expressed her excitement for the upcoming Outlook Kin Club 50<sup>th</sup> Anniversary Celebration taking place on January 31<sup>st</sup>. Councillor Derald highlighted the great attendance at recent games and events at the Jim Kook RecPlex.

**2026 Operating Budget:**

**18/26 – Bruce:**

That Council approve the 2026 Operating Budget as presented, a copy attached hereto to form a part of these minutes.

Carried.

**2026-2035 10-Year Capital Plan:**

**19/26 – McLeod:**

That Council approve the 2026-2035 10-Year Capital Plan as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Town of Outlook Organizational Chart:**

**20/26 – Smith:**

That Council approve the Town of Outlook Organization Chart as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Policy PRO-001 – Motor Vehicle Accidents Policy:**

**21/26 – Bruce:**

That Council approve Policy PRO-001 Motor Vehicle Accidents as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Policy EMP-006 – Medical Leave Policy:**

**22/26 – Smith:**

That Council approve Policy EMP-006 Medical Leave Policy as presented, a copy attached hereto to form a part of these minutes.

Carried.

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Mayor

**Policy EMP-021 – Sick Leave Policy:**

**23/26 – Derdall:**

That Council approve Policy EMP-021 Sick Leave Policy as amended, a copy attached hereto to form a part of these minutes.

Carried.

**Policy EMP-007 – Bereavement Leave Policy:**

**24/26 – Smith:**

That Council approve Policy EMP-007 Bereavement Leave Policy as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Move to In Camera Session:**

**25/26 – Bruce:**

That Council move to an in camera session to discuss agenda item 13.i Offer to Purchase at 9:31 p.m.

Carried.

Councillor Bruce left the meeting at 9:34 p.m. and did not return.

**Out of In Camera – Rise and Report:**

**26/26 – Derdall:**

That Council rise from the in camera session and report at 9:44 p.m.

Carried.

**Offer to Purchase – Lot 1, Block 68, Plan 102388798:**

**27/26 – Derdall:**

That Council accept the Offer to Purchase for lot 1, Block 68, Plan 102388798 as presented.

Carried.

**Adjournment:**

**28/26 – Long:**

That this meeting be adjourned at 9:45 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor