

**Community Development Advisory Committee
MINUTES
January 20, 2026
Town Hall Complex – 400 Saskatchewan Avenue**

Present Members: Megan Anthony (Director Community Development), Whittney Greig (CDAA), Sharon Bruce, Donna Smith, Allison Park, Lee Ponto, Heather Duczek-Reynolds, Guy Derald

Agenda:

Chairperson Duczek-Reynolds called the meeting to order at 4:15pm

2026-001 Motion by Smith to accept the agenda.

Carried.

2026-002 Motion by Bruce to approve the minutes of the previous meeting held November 18, 2025

Carried.

2026-003 Motion by Bruce to ratify Community Development Director's recommendation to increase Civic Centre mezzanine rate from \$35 to \$50 per use during current year, and to review and increase in the following year.

Carried.

No other recommendations with increasing costs of facility rentals at this time.

2026-004 Motion by Ponto to recommend Community Development Director's website revamp as a budget item to Council.

Carried.

Committee discussed revising Sponsorship Policy to be more detailed. Community Development Director to bring forth a revised draft.

Community Development, Recreation Facility Supervisor and Kitchen Manager Reports. No further action.

Future Meeting:

The next meeting of this committee will be held **Monday March 9** at 4:15pm in the Town Hall Council Chambers. New chair to be appointed.

Adjournment:

2026-005 Motion by Park to adjourn meeting at 5:05pm.