



Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, July 13, 2022

Council Present: Mayor: Maureen Weierman
Deputy Mayor: Kevin Grotheim
Councillors: Kyle McLeod
Ryan Husband
Sharon Bruce
Bob Stephenson
Justin Turton

Staff Present: Crystal Fisher, Office Clerk

Absent from the meeting was Kevin Trew, Chief Administrative Officer.

In Gallery: Derek Ruttle

Call to Order: A quorum being present, Mayor Weierman called the meeting to order at 6:59 p.m.

Adoption of Agenda:

141/22 – McLeod:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

Consent Agenda:

142/22 –Turton :

That the consent agenda (including minutes of the June 22, 2022 meeting, as well as direct payroll deposits totaling \$40,823.99 and bills and accounts for payment, cheques 53222 to 53291 and online payments 576 to 580 totaling \$652,235.37 be adopted as presented and attached to these minutes.

Carried.

Associated Engineering Recommendation for Stormwater Outfalls Tender:

143/22 – Bruce :

That Council award the contract for Storm Water Outfalls Rehabilitation to Accurate HD for \$1,156,560.00.

Carried.

Policy Tax-001 Commercial-Industrial Development:

144/22 – Grotheim:

That Council approve tax incentive policy number TAX-001 presented and attached to these minutes for implementation as reflected on the policy effective May 1, 2022, with the addition of the definition for improvement.

Carried.

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**Policy TAX-004:
145/22 – Grotheim:**

That Council approve tax incentive policy number TAX-004 presented and attached to these minutes for implementation as reflected on the policy effective May 1, 2022, with the addition of the definition for improvement.

Carried.

**Policy TAX-005:
146/22 – Turton:**

That Council approve tax incentive policy number TAX-005 presented and attached to these minutes for implementation as reflected on the policy effective January 1, 2023.

Carried.

**EMP-003 Employee Harassment Policy:
147/22 – McLeod:**

That Council approve the amendments to the EMP-003 Harassment Policy with the correction to Human Resources Clerk or Delegate.

Carried.

**EMP-023 Employee Workplace Violence Policy:
148/22 – Stephenson:**

That Council approve a new employee policy, EMP-023 Workplace Violence with the correction to Human Resource Clerk or Delegate.

Carried.

Councillor McLeod declared a conflict of interest at 8:21 pm and left the meeting.

**Non-Arm's Length Payment Voucher:
149/22 – Turton**

That Council approve the \$1400.82 payment to KTM Exteriors Ltd.

Carried.

Councillor McLeod returned to the meeting at 8:22 pm.

**Adjournment:
150/22 – Husband:**

That this meeting be adjourned at 8:22 pm.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor