



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, July 22, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Donna Smith Floyd Childerhose

Staff Present: Chief Administrative Officer Huguette Lutz

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 7:03 p.m.

Adoption of Agenda:

623/20 – Childerhose/Smith:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated, with the following items added:

8.8 – Fireworks Date

8.9 – Outdoor Rink

Carried.

Adoption of Minutes of Regular Meeting:

624/20 – Simonson/McLeod:

That the minutes of the Regular Meeting of Council held Wednesday, July 8, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Administration Committee Meeting:

625/20 – Simonson/Applin:

That the minutes of the Administration Committee Meeting held Tuesday, July 14, 2020, be adopted as presented.

Carried.

626/20 – Grotheim/Smith:

That Council hold a special meeting on Tuesday, July 28, at 9:30 a.m. to discuss the issues raised at the Administration Committee Meeting of July 14, 2020.

Carried.

Adoption of Minutes of Committee of the Whole Meeting:

627/20 – Grotheim/McLeod:

That the minutes of the Committee of the Whole Meeting held on Wednesday,

Regular Council Meeting of Town of Outlook
Wednesday, July 22, 2020
Page 2 of 6

July 15, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Recreation Committee Meeting:

628/20 – Smith/Grotheim:

That the minutes of the Recreation Committee Meeting held on Wednesday, July 15, 2020, be adopted as presented.

Carried.

Hiring:

629/20 – Grotheim/Childerhose:

That Daniel Hofer be hired as Junior Lifeguard at the rate of \$14.00 per hour, effective July 27, 2020.

Carried.

Showers at Rec Plex:

630/20 – Grotheim/McLeod:

That Council authorize the repairs to the showers in dressing rooms 5 and 6 at the Rec Plex, at an approximate cost of \$350.00 each, and further that the shower heads and small fixtures be replaced, and that these dressing rooms be painted, provided there are budgeted funds available.

Carried.

Bylaws:

Bylaw No. 11 (2020):

631/20 – Grotheim/Childerhose:

That Bylaw No. 11 (2020), A Bylaw of the Town of Outlook to Provide for General Election Procedures for the Town of Outlook, be read a third time, signed and sealed.

Carried.

Correspondence:

632/20 – Smith/McLeod:

That the correspondence be received and filed.

Carried.

Accounts:

Councillor Grotheim declared conflict of interest and left the chambers at 7:17 p.m.

633/20 – Childerhose/Smith:

That we approve the payment of invoice received from Riverbend Industries Ltd., in the amount of \$5,460.85, for work completed at the swimming pool, and which is included in the list of accounts for payment.

Carried.

Councillor Grotheim returned to chambers at 7:20 p.m.

634/20 – McLeod/Applin

That Council acknowledge and approve the list of payments, Cheques #50857-

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, July 22, 2020
Page 3 of 6

#50897, and on-line payments #102-#122, inclusive, in the amount of One Hundred Eighty-four Thousand and Thirty-five Dollars and Forty-three Cents (\$184,035.43) and Payroll deposits of Forty-seven Thousand and Seventy-five Dollars and Eleven Cents (\$47,075.11) as attached to and forming part of these minutes.

Carried.

Highway Commercial Subdivision:

635/20 – Simonson/Applin:

That Council authorize Cash in Lieu payment of approximately \$100,000 rather than setting aside Municipal Reserve Land in the proposed highway commercial subdivision, should there be insufficient existing or proposed municipal reserve lands to accommodate Community Planning requirements.

Carried.

Time Off:

636/20 – Childerhose/McLeod:

That Huguette Lutz be granted leave from August 4 to 6, 2020, inclusive, from accumulated banked time.

Carried.

Chief Administrative Officer's Report:

637/20 – Applin/Simonson:

That the Chief Administrative Officer's written and verbal report be accepted as presented.

Carried.

Compaction Test:

638/20 - Grotheim/Smith:

That Council authorize Associated Engineering to do compaction tests on Prairie Avenue.

Carried.

Tree Chipping:

639/20 – Grotheim/Applin:

That Council authorize the contract with Jussi Kamula at his quoted price of \$6,000.00 for the chipping and/or removal of the tree pile in the Public Works yard.

Carried.

Public Works Summer Hours:

640/20 – Applin/Grotheim:

That Council authorize the Public Works department to change to summer hours, as per the schedule outlined in the public works report to council, effective immediately and until the end of August, 2020.

Carried.

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, July 22, 2020
Page 4 of 6

Public Works Report:

641/20 – Childerhose/Smith:

That the Public Works' written report be accepted as circulated.

Carried.

Recreation Report:

642/20 – Smith/Grotheim:

That the Recreation Report be accepted as circulated.

Carried.

Tender Bids:

Two tenders were received for Lot 19, Block 10, Plan T6729

643/20 - Simonson/McLeod:

That Council accept the tender from Richards & CO. Hardware Ltd. for Lot 19, Block 10, Plan T6729, at their price of \$25,551.00.

Carried.

Emergency Response Plan:

644/20 – Applin/McLeod:

That the Emergency Response Plan (Final) be approved as circulated.

Carried.

Landfill Inspection Report:

645/20 – Smith/Childerhose:

That the Landfill Inspection Report from Sask Environment be accepted as circulated.

Carried.

Stormwater Outfalls

646/20 – Smith/Childerhose:

That Council accept the engineering services proposal from Associated Engineering for Stormwater Outfalls, at a cost of \$29,700 plus applicable taxes.

Carried.

Fireworks:

647/20 – Childerhose/Grotheim:

That fireworks be held on Saturday, September 5th, 2020.

Carried.

Defibrillator:

648/20 – McLeod/Grotheim:

That Council authorize the purchase of a Lifepak Defibrillator, at a price of \$1,795 plus applicable taxes.

Carried.

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, July 22, 2020
Page 5 of 6

Urban Systems:

649/20 – Simonson/Applin:

That Council authorize the agreement with Urban Systems for Development Advisory Services, at their quoted price of \$10,000.00.

Carried.

Purchase of Kubota Zero-Turn Mower:

650/20 – Grotheim/McLeod:

That Council authorize the purchase of a 72” Kubota ZD121RL-72R from Earthworks Equipment Corporation, at the stated price of \$16,995.00.

Carried.

Dutch Elm Disease Survey:

651/20 – Smith/Childerhose:

That the Dutch Elm Disease Survey be accepted as circulated.

Carried.

House to be Moved In:

652/20 – Grotheim/Simonson:

That approval in principle be granted to Lori Perry and Bruce Hannan to move a house into town, providing all permits are applied for and approved and inspections are adhered to.

Carried.

Barricades:

653/20 – Smith/Applin:

That the outdoor market group be granted the use of four Town barricades for the outdoor market to be held on August 29, 2020.

Carried.

2019 Waterworks Rate Policy:

654/20 – Applin/Simonson:

That the 2019 Waterworks Rate Policy be accepted as circulated.

Carried.

In Camera:

655/20 – Simonson/Smith:

That we move into an In-Camera session at 8:45 p.m. to discuss the items as listed on the agenda.

Carried.

Councillor Applin left the meeting at 9:05 p.m.

Out of In-Camera Session:

656/20 – Grotheim/Childerhose:

That we move out of the in-camera session at 10:10 p.m. and reconvene to regular session.

Carried.

Mayor

Regular Council Meeting of Town of Outlook
Wednesday, July 22, 2020
Page 6 of 6

Council Contraventions:

657/20 – Grotheim/Smith:

That Council accept the resignation of Councillor Applin, effective immediately.

Recorded Vote Requested:

In Favor: Councillors Grotheim, McLeod, Smith

Opposed: Mayor Derdall, Councillors Simonson, Childerhose

Defeated.

658/20 – Simonson/Childerhose:

That a letter be sent to Councillor Applin, admonishing her recent actions.

Recorded Vote Requested:

In Favor: Mayor Derdall, Councillors Simonson, Childerhose

Opposed: Councillors Grotheim, McLeod, Smith

Defeated.

Hiring:

659/20 – Smith/Grotheim:

That Council approve the hiring of Paul Richmond as Recreation Personnel, effective July 27, 2020, at a rate of \$17.00 per hour.

Carried.

Adjournment:

660/20 – McLeod:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 10:15 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor