



**Minutes of the Special Council Meeting of the Town of Outlook
Held in the Town Hall Complex Courtroom, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Tuesday, July 28, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Floyd Childerhose Donna Smith

Staff Present: Chief Administrative Officer Huguetta Lutz
Assistant Administrator Rachel Sillers

Others Present: Darlene Herman, Librarian, and Kim Olson, Library Board Representative

Call to Order: A quorum present Mayor Derdall called the meeting to order at 9:30 a.m.

Agenda:

661/20 – Childerhose/Grotheim:

That the agenda be adopted as circulated.

Carried.

Library:

Ms. Olson requested that Council look at alternate facilities for the Outlook branch of Wheatland Library. It was agreed that a delegation of members of council and the library representatives go to the Recycle Depot this afternoon at 2:00 p.m. to see if that would be a suitable space, and proceed with repairs. Ms. Olson and Ms. Herman left at 9:50 a.m.

Outdoor Rink:

662/20 – Childerhose/McLeod:

That Council authorize proceeding ground preparation for the outdoor rink, with Triple S Industries to haul the dirt, and Wright Construction to do the levelling and compaction.

Carried.

Request for Quote for RecPlex Skirting:

663/20 – Smith/Grotheim:

That painting, if required, be included in the Request for Quote for repairs to the Rec Plex Skirting.

Carried.

Railway Land Lease Request:

664/20 – Simonson/Applin:

That Public Works staff be authorized to mow and grade the area of land north of Railway Avenue, in order to make it useable for rent.

Carried.

Returning from Workplace Absence due to Illness Policy:

665/20 – Grotheim/Smith:

That Administration be tasked with preparing a policy for returning to work after an absence due to illness, based on the City of Moose Jaw policy.

Carried.

Civic Center Flooring:

666/20 – Grotheim/Applin:

That the Civic Center be registered with the province as a building containing asbestos flooring, and that in the renovation project, new flooring be installed over the existing floor tiles, as per the report from Walker Projects.

Carried.

Landfill Reclamation Plan:

667/20 – Childerhose/Simonson:

That Associated Engineering be asked to provide a proposal and quote to prepare a landfill reclamation plan.

Carried.

Councillor McLeod left the room at 10:55 a.m., and returned at 10:57 a.m.

Mayor Derald left the room at 11:00 a.m. and returned at 11:05 a.m.

Councillor Smith left the room at 11:03 a.m. and returned at 11:04 a.m.

Councillor Childerhose left the room at 11:08 a.m.

All-Net presentation: 11:04 a.m. until 11:30 a.m.

668/20 – Grotheim/Smith:

That Council proceed with purchasing the Connect program from All-Net, at their quoted price of \$3,995.00 plus applicable taxes.

Carried.

Resignation:

669/20 – Grotheim/McLeod:

That Council accept, with regret, the resignation of Chief Administrative Officer Huguette Lutz, effective August 20, 2020.

Carried.

670/20 – Grotheim/Smith:

That Council authorize contracting with The Headhunters to obtain the services of a Chief Administrative Officer at the earliest possible date.

Carried.

Adjournment:
671/20 – Simonson

That the meeting now be adjourned.

The meeting adjourned at 11:35 a.m.

Chief Administrative Officer

Mayor/Deputy Mayor