



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, June 10, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Floyd Childerhose Donna Smith (via Zoom)

Staff Present: Chief Administrative Officer Huguette Lutz

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 6:57 p.m.

Adoption of Agenda:

501/20 – Childerhose/Smith:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated, with the following item added to In Camera Session:
9.3 Personnel

Carried.

Adoption of Minutes of Regular Meeting:

502/20 – Simonson/Applin:

That the minutes of the Regular Meeting of Council held Wednesday, May 27, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Administration Committee Meeting:

503/20 – Applin/Grotheim:

That the minutes of the Administration Committee Meeting held Monday, June 1, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Protection Services Committee Meeting:

504/20 – Applin/McLeod:

That the minutes of the Protection Services Committee Meeting held Thursday, June 4, 2020, be adopted as presented.

Carried.

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Correspondence:

505/20 – Grotheim/McLeod:

That the correspondence as listed on the agenda for this meeting, be received and filed.

Carried.

Legion Request for Parking Lot Bingo:

506/20 – McLeod/Smith:

That permission be granted to the Outlook Branch of the Royal Canadian Legion to host a parking lot bingo in the parking lot of the Jim Kook Rec Plex, providing all social distancing requirements are adhered to.

Carried.

B. J. Williams Correspondence:

507/20 – Applin/Grotheim:

That a response letter be sent to B. J. Williams, acknowledging his concerns regarding the watering conservation bylaw, and providing clarifications as needed.

Carried.

Use of Civic Center for “Walk This Way”:

508/20 – Childerhose/Applin:

That permission be granted to Stephanie Fusnik, Exercise Therapist, to begin the Walk This Way program at the Civic Center, providing all social distancing and cleaning requirements are adhered to.

Carried.

Kinsmen Use of Civic Center:

509/20 – Simonson/Applin:

That permission be granted to the Outlook Kinsmen to use the Civic Center Mezzanine for their meeting on June 17, 2020, providing all social distancing and cleaning requirements are adhered to.

Carried.

Financial Statements:

510/20 – McLeod/Applin:

That the Financial Statements to May 31, 2020, be accepted as circulated and attached to these minutes.

Carried.

Councillors McLeod and Simonson declared conflict of interest and left the chambers at 7:20 p.m.

Accounts:

511/20 – Childerhose/Applin:

That we approve the payment of invoice received from KTM Exteriors, in the amount of \$334.49 for work completed at the changerooms at the swimming pool which is included in the list of accounts for payment.

Mayor

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Carried.

512/20 – Smith/Grotheim:

That we approve the payment of invoice received from Triple S Industries, in the amount of \$4,351.20 for gravel and fill dirt, which is included in the list of accounts for payment.

Carried.

Councillors McLeod and Simonson returned to the chambers at 7:22 p.m.

513/20 - Applin/Simonson:

That Council acknowledge and approve the list of payments, Cheques #50710-50763, and on-line payments #14-#45, inclusive, in the amount of Two Hundred Eighty-one Thousand, Eight Hundred Thirty-six Dollars and Seventy-three Cents (\$281,836.73) and Payroll deposits of Twenty-nine Thousand, Two Hundred Sixty-six Dollars and Seventy-six Cents (\$29,266.76) as attached to and forming part of these minutes.

Carried.

Chief Administrative Officer's Report:

514/20 – Grotheim/Applin:

That the Chief Administrative Officer's written and verbal report be accepted as presented.

Carried.

Covid-19 Protocols for Re-opening Office:

515/20 – Simonson/Smith:

That the Covid-19 Protocols be accepted as circulated.

Carried.

Public Works Report:

516/20 – Simonson/Applin:

That the Public Works' written report be accepted as circulated.

Carried.

Water Reports:

517/20 – Smith/McLeod:

That the Waterworks and Sewer Compliance Inspection Reports be accepted as circulated.

Carried.

518/20 – McLeod/Smith:

That the May Water Report be accepted as circulated.

Carried.

Utility Service Agreement:

519/20 – Simonson/Childerhose:

That the Utility Service Agreement draft be accepted as circulated and sent out

Mayor

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to Central Source companies for bids.

Carried.

Occupational Health & Safety Meeting Minutes:

520/20 – Smith/McLeod:

That the Minutes of the Occupational Health & Safety Meeting held on June 4, 2020, be accepted as circulated.

Carried.

Emergency Response Plan:

521/20 – Applin/Grotheim:

That the Emergency Response Plan be tabled for discussion at a Protection Committee Meeting.

Carried.

Landfill Operations Plan:

522/20 – Applin/Grotheim:

That the amended Landfill Operations Plan be accepted as circulated, and forwarded to Ministry of Environment for approval.

Carried.

Mann Street Concept Plan:

523/20 – Childerhose/Applin:

That the Mann Street Concept Plan be tabled for discussion at a Committee of the Whole Meeting.

Carried.

Recreation Committee Meeting Minute Changes:

524/20 – Grotheim/McLeod:

That the changes to the May 20th Recreation Committee Meeting Minutes be accepted as circulated.

Carried.

Job Descriptions:

525/20 – Applin/Grotheim:

That the following job descriptions be accepted as presented:

Mechanic
Landfill Manager
Landfill Operator

Carried.

House to be Moved In:

526/20 – Grotheim/McLeod:

That approval in principle be granted to Kyle Ylioja to move a house onto Lot 30, Block 26, Plan G160, providing all permits are applied for and approved and inspections are adhered to.

Carried.

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Sidewalk Tender:

527/20 – Grotheim/Simonson:

That Council award the tender for sidewalk replacement at the Golden Acres residences on the 400 block of Selkirk Street and Prairie Avenue to Hank's Concrete Service, at their quoted price of \$12,915.00 plus applicable taxes.

Carried.

Landfill Hours of Operation:

528/20 – Childerhose/McLeod:

That Council approve the revised summer landfill hours of operation as follows:

Tuesday to Friday	10:00 a.m. to 12:00 noon 1:00 p.m. to 6:00 p.m.
Saturday	9:00 a.m. to 12:00 noon 1:00 p.m. to 5:00 p.m.

And that Administration prepare the necessary bylaw changes.

Carried.

In Camera:

529/20 – Simonson/Smith:

That we move into an In-Camera session at 9:00 p.m. to discuss the items as listed on the agenda.

Carried.

Out of In-Camera Session:

530/20 – Childerhose/Grotheim

That we move out of the in-camera session at 9:30 p.m. and reconvene to regular session.

Carried.

Salary Adjustment:

531/20 – McLeod/Applin:

That Council approve a salary increase for Dylan Herron to \$25.00 per hour, effective June 1, 2020.

Carried.

Adjournment:

532/20 – McLeod:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 9:33 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor