



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, June 23, 2021**

**Council Present:** Mayor: Maureen Weierman  
Councillors: Bob Stephenson Ryan Husband  
Kyle McLeod Kevin Grotheim  
Sharon Bruce Justin Turton

**Staff Present:** Kevin Trew, Chief Administrative Officer

**Call to Order:** A quorum being present, Mayor Weierman called the meeting to order at 7:00 p.m.

**Adoption of Agenda:  
223/21 – Turton:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as amended.

Carried.

**Consent Agenda:  
224/21 – Stephenson:**

That the consent agenda (including minutes of the June 9, 2021 meeting, as well as direct payroll deposits totaling \$39,250.14 and bills and accounts for payment, cheques 51917 to 51943 and 51945-51963 totaling \$158,457.79, communications for information and reports from committee and staff) be adopted as presented and attached to these minutes.

Carried.

**Bylaw No. 04(2021) – A Bylaw to Provide for the Licensing, Regulating and Control of Dogs and Cats and the Running at Large of Dogs and Cats – Second Reading:**

**225/21 – McLeod:**

That Bylaw No. 04(2021) a Bylaw to Provide for the Licensing, Regulating and Control of Dogs and Cats and the Running at Large of Dogs and Cats, be read a second time.

Carried.

**Bylaw No. 05(2021) – A Bylaw to Establish Tax Incentives and Penalties:  
226/21 – Grotheim:**

That Bylaw No. 05(2021) a Bylaw to Establish Tax Incentives and Penalties, be introduced and read a first time.

Carried.

**227/21 – Bruce:**

That Bylaw No. 05(2021) a Bylaw to Establish Tax Incentives and Penalties, be read a second time.

Carried.

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**228/21 – Turton:**

That Council unanimously approves proceeding to read Bylaw No. 05(2021) a Bylaw to Establish Tax Incentives and Penalties, a third time at this meeting.

Carried.

**229/21 – McLeod:**

That Bylaw No. 05(2021) a Bylaw to Establish Tax Incentives and Penalties, be read a third and final time.

Carried.

**Bylaw No. 06(2021) – A Bylaw to Establish the Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook:**

**230/21 – Grotheim:**

That Bylaw No. 06(2021) a Bylaw to Establish the Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, be introduced and read a first time.

Carried.

**231/21 – Turton:**

That Bylaw No. 06(2021) a Bylaw to Establish the Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, be read a second time.

Carried.

**232/21 – Stephenson:**

That Council unanimously approves proceeding to read Bylaw No. 06(2021) a Bylaw to Establish the Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, a third time at this meeting.

Carried.

**233/21 – Husband:**

That Bylaw No. 06(2021) a Bylaw to Establish the Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, be read a third and final time.

Carried.

**Records Disposal:**

**234/21 – McLeod:**

That Council authorizes the disposal and destruction of the following records of the Town of Outlook pursuant to Bylaw No. 06 (2009):  
2013 Accounting and Finance Records, Reports of Administration preceding 2013, Employee Records including 2005-2012 WCB Employer Statements, 1989-1990 Time Cards, 1960-1990 Employer Pension Statements, 2011 T4's

Carried.

Councillor Grotheim declared a conflict of interest on agenda item 9 i and left the meeting at 7:16 p.m.

**Non Arm's Length Payment:**

**235/21 – Turton:**

That Council approve the following account for payment:  
Cheque 51944 to Riverbend Industries Ltd. totalling \$2,339.96

Carried.

Councillor Grotheim returned to the meeting at 7:18 p.m.

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Mayor

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**Pool Private Booking Rates:**

**236/21 - Bruce:**

That Council approve the following rates at Van Raay & Community Swimming Pool effective immediately on new bookings only:

<30 people \$150 per hour, 30-60 people \$185 per hour, 61-90 people \$210 per hour, 91 to 120 people \$225 per hour (plus applicable taxes)

Carried.

**Parade Route:**

**237/21 - Turton:**

That Council approve the parade route as presented for Canada Day, July 1, 2021.

Carried.

**Budget 2021:**

**238/21 - Turton:**

That Council approve the 2021 Operations Budget as presented with total revenues of \$5,699,332 and total expenditures of \$5,497,226 for a budgeted surplus of \$201,906 with an anticipated overall tax increase of 1.28%.

Carried.

**239/21 - McLeod:**

That Council approve the 2021-2025 Capital Budget as presented with total estimated investment in 2021 of \$8,026,854 which includes transfers from appropriated reserves totalling \$368,293 and accumulated surplus reserves (prior year realized revenues held for specific purposes) totalling \$839,876.74.

Carried.

**Small Steps Early Learning Centre Abatement:**

**240/21 - Grotheim:**

That Council exempt 100% of the Education Property Tax for Small Steps Early Learning Centre for the years 2021-2024 inclusive due to them being a community-based organization.

Carried.

**241/21 - McLeod:**

That Council abate 2/3 of the Municipal Property Tax levied for Small Steps Early Learning Centre for the year 2021, that Council abate 2/3 of the Municipal Property Tax levied on the improvement only for Small Steps Early Learning Centre for the year 2022, and that Council abate 1/3 of the Municipal Property Tax levied on the improvement only for Small Steps Early Learning Centre for the year 2023.

Carried.

**Eco Engineering Settlement:**

**242/21 - Grotheim:**

That Council make payment with Eco Engineering in the amount of \$70,000 so that Eco Engineering Ltd. irrevocably release, quit claim, remise and forever discharge the Town of Outlook and its councillors, officers, employees, successors and assigns of and from all manner of actions, causes of action, claims, suits, debts, contracts, covenants, accounts, duties, demands, damages, grievances, executions, rights, obligations, liabilities, promises, representations and warranties, of every kind and nature, arising from, incidental to, by reason of, or in connection with all claims which were asserted or might have been asserted in the Statement of Claim in QB No. 1352 of 2018, Judicial Centre of Saskatoon.

Carried.

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Mayor

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**2020 Audited Financial Statements:**

**243/21 – McLeod:**

That Council accept and approve the 2020 Audited Financial Statement of the Town of Outlook as presented by Jensen Stromberg Chartered Professional Accountants.  
Carried.

**Town Hall Complex Rental Agreement:**

**244/21 – Stephenson:**

That Council agrees to the lease (OK5094-1D) presented by SaskBuilds and Procurement with regards to the Outlook Town Hall Complex located at 400 Saskatchewan Avenue effective July 1, 2021 and expiring June 30, 2026 and further directs Town officials to sign the agreement on behalf of the Town as necessary.  
Carried.

**Mokai Inn and Suites Abatement:**

**245/21 – Turton:**

That Council exempt 2/3 of the Education Property Tax levied on the Commercial Improvement only for Mokai Inn and Suites for the years 2021-2023 inclusive due to this being a development for economic development purposes.  
Carried.

**246/21 – Grotheim:**

That Council abate 2/3 of the Municipal Property Tax levied on the Commercial Improvement only for Mokai Inn and Suites for the years 2021-2023 inclusive as per the Commercial Tax Incentive policy of the Town of Outlook.  
Carried.

**Adjournment:**

**247/21 – McLeod:**

That this meeting now be adjourned at 7:47 p.m.  
Carried.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor