



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, June 24, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Donna Smith (via Zoom)

Absent: Councillor Floyd Childerhose

Staff Present: Chief Administrative Officer Hugurette Lutz

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 7:03 p.m.

Adoption of Agenda:

536/20 – McLeod/Applin:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated, with the following items added:

- 6.5 Recreation Report – Washrooms at Spray Park
- 7.5 Landfill Project
- 7.6 Shed at Swimming Pool
- 8.9 Use of Masks
- 8.10 Property Request

Carried.

Adoption of Minutes of Regular Meeting:

537/20 – Simonson/McLeod:

That the minutes of the Regular Meeting of Council held Wednesday, June 10, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Special Meeting:

538/20 – Applin/Grotheim:

That the minutes of the Special Meeting of Council held Wednesday, June 17, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Recreation Committee Meeting:

539/20 – Grotheim/Simonson:

That the minutes of the Recreation Committee Meeting held Wednesday, June 17, 2020, be adopted as presented.

Carried.

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Ball Diamond Fencing:

540/20 – Grotheim/Smith:

That Council proceed with the supply and installation of 4' home run fencing, and repair of sideline fences including lacing mesh, at a cost of \$10,583.68 from Nordic Fencing, on Ball Diamond #5, with remaining diamonds #1 and #4 to be budgeted in subsequent years.

Carried.

Adoption of Minutes of Protective Services Committee Meeting:

541/20 – Applin/Simonson:

That the minutes of the Protective Services Committee Meeting held on Monday, June 22, 2020, be adopted as presented.

Carried.

Bylaws:

Bylaw No. 16 (2020):

542/20 – Applin/Simonson:

That Bylaw No. 16 (2020), A Bylaw of the Town of Outlook to Establish a Fee to Appeal Assessments, be introduced and read a 1st time.

Carried.

543/20 – Grotheim/Applin:

That Bylaw No. 16 (2020), A Bylaw of the Town of Outlook to Establish a Fee to Appeal Assessments, be read a second time.

Carried.

544/20 – Smith/Grotheim:

That Bylaw No. 16 (2020), A Bylaw of the Town of Outlook to Establish a Fee to Appeal Assessments, be given three readings at this meeting.

Carried Unanimously.

545/20 – McLeod/Applin:

That Bylaw No. 16 (2020), A Bylaw of the Town of Outlook to Establish a Fee to Appeal Assessments, be read a third time, signed and sealed.

Carried.

Bylaw No. 17 (2020):

546/20 – Simonson/Applin:

That Bylaw No. 17 (2020), A Bylaw of the Town of Outlook to Amend Bylaw No. 10 (2019), Landfill Hours of Operation, be introduced and read a first time.

Carried.

547/20 – Smith/Grotheim:

That Bylaw No. 17 (2020), A Bylaw of the Town of Outlook to Amend Bylaw No. 10 (2019), Landfill Hours of Operation, be read a second time.

Carried.

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548/20 – Applin/McLeod:

That Bylaw No. 17 (2020), A Bylaw of the Town of Outlook to Amend Bylaw No. 10 (2019), Landfill Hours of Operation, be given three readings at this meeting.
Carried Unanimously.

549/20 – Smith/Applin:

That Bylaw No. 17 (2020), A Bylaw of the Town of Outlook to Amend Bylaw No. 10 (2019), Landfill Hours of Operation, be read a third time, signed and sealed.
Carried.

Resignation:

550/20 – Applin/Simonson:

That Council accept, with regret, the resignation of Bonnie Pshyk, effective July 2, 2020.
Carried.

551/20 – Simonson/Grotheim:

That Council accept, with regret, the resignation of Troy Simonson from the Regional Park Board, effective immediately.
Carried.

Accounts:

Councillor Grotheim declared conflict of interest and left the chambers at 7:15 p.m.

552/20 – Applin/Smith:

That we approve the payment of invoice received from Riverbend Industries Ltd., in the amount of 1,080.77, for work completed at the Rec Plex ice plant, which is included in the list of accounts for payment.
Carried.

Councillor Grotheim returned to chambers at 7:16 p.m.

553/20 – McLeod/Simonson:

That Council acknowledge and approve the list of payments, Cheques #50764-#50812, and on-line payments #46-#73, inclusive, in the amount of One Hundred Fifteen Thousand Six Hundred Ninety-five Dollars and Fifty-seven Cents (\$115,695.57) and Payroll deposits of Twenty-nine Thousand, Eight Hundred Seventy-two Dollars and Forty-nine Cents (\$29,872.49) as attached to and forming part of these minutes.
Carried.

Chief Administrative Officer's Report:

554/20 – Simonson/McLeod:

That the Chief Administrative Officer's written and verbal report be accepted as presented.
Carried.

555/20 – Smith/Applin:

That Council delay the implementation of interest charges on utility accounts

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until the end of September, for further review at that time.

Carried.

Assistant Administrator's Report:

556/20 – Simonson/Grotheim:

That the Assistant Administrator's written report be accepted as circulated.

Carried.

Write-Off Accounts:

557/20 – Smith/McLeod:

That the following accounts be written off as uncollectible:

Utility #1023 0040 – Karen Griffith	\$22.11
A/R #2079 – Jeff Curtis	\$30.00
A/R #4410 – Engage	\$78.75

Carried.

Transfer to Tax Roll:

558/20 – Smith/Applin:

That A/R invoice for custom work in the amount of \$200.00 be transferred to Hearthside Holdings Tax Account, Roll #1654.

Carried.

Public Works Summer Hours:

559/20 – Grotheim/McLeod:

That Public Works hours remain as is for July, to be reviewed at the end of July.

Carried.

Public Works Report:

560/20 – Applin/Simonson:

That the Public Works' written report be accepted as circulated.

Carried.

Recreation Dept Summer Hours:

561/20 – Applin/Grotheim:

That Recreation Department hours remain as is for July, to be reviewed at the end of July.

Carried.

Aquatic Safety Emergency Plan:

562/20 – McLeod/Simonson:

That the Aquatic Safety Emergency Plan be accepted as circulated.

Carried.

Recreation Report:

563/20 – McLeod/Simonson:

That the Recreation Report be accepted as circulated.

Carried.

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Residential Tenancy Agreement:

564/20 - Grotheim/Smith:

That the Residential Tenancy Agreements for the Locum suite and the EMS suite be accepted as presented.

Carried.

Rural Fire Truck Agreement:

565/20 - Simonson/Applin:

That the Rural Fire Truck Agreement with the RM of Rudy No. 284 be accepted as circulated, signed and sealed.

Carried.

Mann Subdivision Stormwater Planning Report:

566/20 - Applin/Smith:

That the Associated Engineering's Mann Subdivision Stormwater Planning Report be tabled until next meeting, in order to obtain additional information.

Carried.

Swimming Pool Storage Shed:

Councillor McLeod declared conflict of interest and left the chambers at 8:05 p.m.

567/20 - Simonson/Grotheim:

That Council accept the quote of \$2,591.63 plus applicable taxes, for an 8x12 shed from Lumber Plus, and accept the donation from KTM Exteriors for labour to build the shed.

Carried.

Councillor McLeod returned to chambers at 8:07 p.m.

Tender Bids:

Councillor Simonson declared conflict of interest and left the chambers at 8:08 p.m.

568/20 - Smith/McLeod:

That Council accept the bid of \$502.00 from Paul Simonson for the sale and removal of the deck from the airport terminal building.

Carried.

Councillor Simonson returned to chambers at 8:10 p.m.

569/20 - Applin/McLeod:

That Council accept the bid of \$1,375.00 from Brian Bauder for the 1993 Ford One Ton Truck.

Carried.

Audited Financial Statements:

570/20 - Applin/McLeod:

That Council accept the audited financial statements as presented, and sign the management and representation letters as required.

Carried.

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Civic Center Management Project:

571/20 – Applin/Simonson:

That Council accept the proposal from Walker Projects for management of the civic center renovations, at their quoted price of \$19,776.

Carried.

Tax Title Property:

572/20 – Simonson/McLeod:

That Lot 19, Block 10, Plan T6729, Title Number 152988924, be advertised for sale, and that a copy of the advertisement be sent to adjacent property owners.

Carried.

Waterworks System Assessment Report:

573/20 – Applin/Grotheim:

That the Waterworks System Assessment Report be accepted as prepared by BCL Engineering Ltd.

Carried.

Swimming Pool Cash Handling Policy:

574/20 – Grotheim/Smith:

That the Swimming Pool Cash Handling Policy be accepted as circulated and attached to these minutes.

Carried.

Subdivision Application – Railway Avenue:

575/20 – Applin/Simonson:

That Council accept the Railway Avenue Subdivision Application as presented.

Carried.

Lots 8 & 9, Block B, Plan G39:

576/20 – Applin/McLeod:

That Council remove the condition for mortgage approval on Lots 8 & 9, Block B, Plan G39, as requested by the property owner.

Carried.

Masks:

577/20 – Applin/Smith:

That the requirement to wear masks should be extended to all delegations at Council meetings.

Carried.

In Camera:

578/20 – Simonson/Grotheim:

That we move into an In-Camera session at 8:35 p.m. to discuss the items as listed on the agenda.

Carried.

Out of In-Camera Session:

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579/20 – Simonson/McLeod:

That we move out of the in-camera session at 9:47 p.m. and reconvene to regular session.

Carried.

Maintenance Technician Banked Time:

580/20 – Applin/Grotheim:

That Council allow Ray Ames to bank overtime to a maximum of forty hours, banked time to be taken as time off first and then any excess to be paid out.

Carried.

Litigation Questioning:

581/20 – Simonson/McLeod:

That Councillor Applin be appointed as an alternate to represent Council in the case of Eco Engineering Ltd. v. Town of Outlook, in the event that Mayor Derald cannot attend on August 18 and 19, 2020.

Carried.

Adjournment:

582/20 – McLeod:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 9.50 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor