



**Minutes of the Special Council Meeting of the Town of Outlook**  
**Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,**  
**Saskatchewan on Wednesday, June 25, 2025**

**Council Present:** Mayor Ryan Husband  
Councillors: Sharon Bruce  
Andy Long  
Kyle McLeod  
Guy Derdall  
Donna Smith  
Kevin Grotheim

**Council Absent:** None

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegations:** None  
**Media in Gallery:** None

**Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:30 p.m.

**Adoption of Agenda:**  
**108/25 – Long:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the following amendments:  
Item 3.v Letter of Engagement be moved to 12.5 under new business  
Item 3.i Langager – Sanitary Sewer Charge Concern be moved to 12.6 under new business.

Carried.

**Consent Agenda:**  
**109/25 – Grotheim:**

That the consent agenda (including minutes of the June 11, 2025 regular meeting, minutes of the June 17 and June 24, 2025 Joint Health Committee meetings, and June 17, 2025 Community Development Advisory Committee meeting, communications from SHA regarding a lease renewal, Saskbuilds regarding a Day Use Agreement, Community Planning acknowledgement of subdivision, 2024 Audited Financial Statements, staff reports from the CAO, May 2025 chequing and reserves bank reconciliations and municipal reserve tracking for June 2025, as well as direct payroll deposits totaling \$46,165.49 and bills and accounts for payment, cheques 56858 to 56910 and online payments 1313 to 1212 totaling \$186,766.14) be adopted and attached to these minutes.

Carried.

**Bylaw 05(2025) A Bylaw Respecting Good Order Including Noise – Third Reading:**  
**110/25 – Derdall:**

That Bylaw 05(2025) A Bylaw of the Town of Outlook Respecting Good Order Including Noise, be read a third and final time.

Carried.

**Mayor and Councillors' Forum:**

Councillor Derdall mentioned the upcoming Laestadian Summer Services event taking place between July 3-10 at the Jim Kook RecPlex, the Town welcomes visitors to our community. Councillor Derdall also noted the new building being erected at the Kinsmen Park.

Mayor Husband extended congratulations to the 2025 graduates and to kindergarten teacher Donna Pearson on her retirement from Outlook Elementary School. Mayor Husband also highlighted the upcoming Canada Day activities planned for July 1<sup>st</sup> and thanked the volunteers for their hard work.

**WaterWolf District Official Community Plan:**

**111/25 – Smith:**

That Council rescind the third reading of Bylaw 18(2022) the District Official Community Planning Bylaw done at the September 28, 2022 meeting of Council.

Carried.

**112/25 – Bruce:**

That Council rescind the second reading of Bylaw 18(2022) the District Official Community Planning Bylaw done at the September 28, 2022 meeting of Council.

Carried.

**113/25 – Long:**

That Council set aside September 10, 2025 at 7:30 pm to hear any public comments regarding Bylaw 18(2022) the District Official Community Planning Bylaw.

Carried.

**Outlook Community Library Agreements:**

**114/25 – McLeod:**

That Council authorize the CAO and one representative of Town Council, Councillor McLeod to negotiate an agreement with the partner municipalities along with an associated bylaw or resolution for Council consideration for the Outlook Community Library.

Carried.

Councillor Derdall declared a conflict of interest on agenda item 12ii Non-Arm's Length Payments at 8:40 p.m.

Councillor Smith declared a conflict of interest on agenda item 12ii Non-Arm's Length Payments at 8:40 p.m.

**Non-Arm's Length Payments:**

**115/25 – Grotheim:**

That Council approve the payments to All Star Towing for hauling the Olympia machine to Saskatoon in the amount of \$494.81 and to Donna Smith for mileage to the SUMA regional meeting in the amount of \$88.00.

Carried.

Councillor Derdall returned to the meeting at 8:41 p.m.

Councillor Smith returned to the meeting at 8:41 p.m.

**Silver Creek Developments Letter of Engagement:**

**116/25 – Derdall:**

That Council accept the Silver Creek Developments letter of engagement as presented.

Carried.

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Mayor

**Adjournment:**  
**117/25 – Smith:**

That this meeting be adjourned at 9:13 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor