



JOB TITLE: Kinsmen Park Summer Program Worker

JOB SUMMARY: This position is responsible for providing a fun, safe and educational environment for all school-aged children participating in this summer program. The Kinsmen Park Summer Program Worker will be required to provide active supervision during their shift. It is required that the program worker executes the programming schedule to ensure the day is filled with activities to enhance the physical, mental, emotional and spiritual development of each participant.

Reports to: The Kinsmen Park Summer Program Worker will report to the Program Manager or Recreation Director.

Responsibilities

- Follow the guidelines and daily tasks assigned by program leader or director
- Actively supervise all children to always ensure the safety of each child. Continuously scan the area for potential risks such as risky behaviour, broken toys/equipment, etc.
- Provide program activities that are varied, flexible, and age appropriate
- Maintain a friendly, respectful and welcoming environment for children, co-workers, volunteers and parents always.
- Be an active participant in the provided activities
- Maintain a clean play environment
- No yelling, physical or verbal abuse and/or discipline of any child will be tolerated at any time
- Work as a team
- Personal Cell Phones are not to be used while in the presence of children unless it is an emergency
- Smoking and vaping are NOT permitted during payable work times or within eye sight of children
- Must request time off one week in advance. There is no guarantee it will be approved depending on staffing.
- Wear clothes that are clean and tidy. No ripped clothes, no inappropriate logos, belly shirts, no low tops or revealing pants or shorts. Shorts should be the length of your arm when straightened toward the floor while in a standing position. Wear safe and appropriate footwear.
- Organize and facilitate daily activities scheduled by program leader.
- Establish positive relationships with each child
- Ensure toys and equipment are in good, clean and safe repair and remove any unsafe items from the play space