



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Courtroom, 400 Saskatchewan Avenue West, Outlook, Saskatchewan
on Wednesday, March 10, 2021**

Council Present: Mayor: Maureen Weierman
Councillors: Bob Stephenson Ryan Husband
Kyle McLeod Kevin Grotheim
Justin Turton Sharon Bruce

Staff Present: Rachel Sillers, Acting Administrator
Crystal Fisher, Office Clerk
Luke Lockhart, Superintendent of Municipal Operations (7:36p.m.)

Call to Order: A quorum being present, Mayor Weierman called the meeting to order at 6:59p.m.

Adoption of Agenda:

100/21 – McLeod/Bruce:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

Adoption of Minutes of Regular Meeting:

101/21 – Stephenson/Turton:

That the minutes of the Regular Meeting of Council held Wednesday, February 24, 2021 be approved as presented.

Carried.

Adoption of Minutes of Committee Meetings:

102/21 – Turton/Husband:

That the minutes of the Joint Meeting with the RM of Rudy No. 284 held Monday, January 25, 2021 and the minutes of the Protection Committee Meeting held Monday, February 22, 2021 be approved as presented.

Carried.

Central Area Transportation Planning Committee:

103/21 – Grotheim/Stephenson:

That we renew our annual membership with the Central Area Transportation Planning Committee for 2021-2022 at a cost of five hundred dollars (\$500.00).

Carried.

Meridan Inspections Notice:

104/21 – Stephenson/Grotheim:

That we acknowledge the notice of termination of building code inspection services from Building Inspector Remi Boissonnault of Meridan Inspections dated February 26, 2021, and further accept his resignation with regret.

Carried.

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Correspondence:

105/21 – Grotheim/Turton:

That we receive and file the correspondence as listed on the agenda.

Carried.

Approval of Payments:

106/21 – Turton/Bruce:

That we acknowledge and approve the list of payments being cheques #51587 to #51636 inclusive and online payments #396 to #402 inclusive in the amount of one hundred and fifty-five thousand six hundred and forty-six dollars and four cents (\$155,646.04) and payroll deposits in the amount thirty-three thousand seven hundred and twenty-six dollars and eighty-seven cents (\$33,726.87) as attached hereto to form a part of these minutes.

Carried.

Transfers from Reserves:

107/21 – Grotheim/Bruce:

That we authorize the Acting Administrator to transfer funds from the reserve account to the general operating account in the amount of ninety-four thousand four hundred and twenty-four dollars and thirty cents (\$94,424.30) for the period ending December 31, 2020 for the Landfill Reconfiguration Project.

Carried.

108/21 – McLeod/Grotheim:

That we authorize the Acting Administrator to transfer funds from the reserve account to the general operating account in the amount of twenty-six thousand four hundred and fifty-seven dollars and twenty cents (\$26,457.20) for the period ending December 31, 2020 for the Co-Op Community Rink project.

Carried.

109/21 – Turton/Bruce:

That we authorize the Acting Administrator to transfer funds from the general operating account to the doctor clinic fund account in the amount of thirty-six thousand eight hundred and six dollars and ninety cents (\$36,806.90) for the period ending December 31, 2020.

Carried.

Acting Administrator's Report:

110/21 – Grotheim/Stephenson:

That we accept Acting Administrator Rachel Sillers' written and verbal report as presented.

Carried.

Superintendent of Municipal Operations Luke Lockhart arrived at the meeting at 7:36p.m. to present his report.

Public Works Report:

111/21 – Turton/Grotheim:

That we accept Superintendent of Municipal Operations Luke Lockhart's written and verbal report as presented.

Carried.

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Mr. Lockhart left the meeting at 7:41p.m.

Ball Diamond #5 Fence Replacement:

112/21 – Grotheim/Bruce:

That we proceed with filing an insurance claim for the cost of replacing the fence at ball diamond #5 at the Jim Kook RecPlex sportsground at a cost of the policy deductible in the amount of two thousand five hundred dollars (\$2,500.00), and further that we extend the fence an additional twenty (20) feet with 2 7/8 line posts at an additional cost of two thousand four hundred dollars (\$2,400.00) taxes inclusive.

Carried.

Condenser Fence Replacement:

113/21 – McLeod/Grotheim:

That we authorize the replacement of the condenser unit fence at the Jim Kook RecPlex from Nordic Fencing Inc. at a cost of three thousand four hundred and twenty-four dollars and twenty-six cents (\$3,424.26).

Carried.

Framework in Action Grant:

114/21 – Bruce/Husband:

That we authorize Acting Recreation Director Megan Anthony to apply for the Saskatchewan Parks and Recreation Association Framework in Action Grant.

Carried.

Recreation Report:

115/21 – Turton/McLeod:

That we accept Acting Recreation Director Megan Anthony's written report as presented.

Carried.

Re-Zoning:

116/21 – Turton/McLeod:

That we pursue re-zoning two areas from R1-Low Density Resident to R2-Medium Density Residential outlined on a map dated March 3, 2021 a copy as attached hereto to form a part of these minutes, and further approve a budget for the re-zoning process of four thousand dollars (\$4,000.00).

Carried.

Saskatchewan Health Authority Curling Rink Lease:

117/21 – Husband/Turton:

That we instruct Administration to contact the Saskatchewan Health Authority to discuss the changes as directed to the draft lease agreement dated February 21, 2021.

Carried.

Investing in Canada Infrastructure Ultimate Recipient Agreement:

118/21 – Grotheim/Stephenson:

That we accept the final Ultimate Recipient Agreement for the Investing in Canada Infrastructure Program Landfill Decommissioning Project 20190015 as presented, a copy attached hereto to form a part of these minutes.

Carried.

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Civic Centre Project Management:

119/21 – McLeod/Grotheim:

That we accept the Fee Proposal for Professional Engineering Services During Construction from Walker Projects dated March 9, 2021 at a cost of nineteen thousand and ninety dollars (\$19,090.00) a copy attached hereto to form a part of these minutes.

Carried.

Library Report:

120/21 – Stephenson/McLeod:

That we accept Mayor Weiterman’s verbal report on the Outlook Library as presented.

Carried.

Sewer Service Line Maintenance and Replacement Policy:

121/21 – Grotheim/Stephenson:

That we adopt the Sewer Service Line Maintenance and Replacement Policy as presented.

Carried.

Sewer Service Line Replacements:

Councillor Bruce declared a conflict of interest and left the meeting at 8:34p.m.

122/21 – Grotheim/Husband:

That we authorize the replacement of sewer service lines at residences located at Lots 17-19, Block 59, Plan G358 and Lots 5-6, Block 24, C1043 as per the Sewer Service Line Maintenance and Replacement Policy.

Carried.

Councillor Bruce returned to the meeting at 8:38p.m.

Dr. Clinic Fund Payments:

123/21 – McLeod/Bruce:

That we authorize the payment of the financial obligations set out in the Physician Incentive Agreements with Dr. Sodhi and Dr. Harandi in the amount of thirty-six thousand four hundred dollars (\$36,400.00) and further authorize the payment to the Town of Outlook for painting the Outlook Medical Clinic in the amount of five thousand three hundred and forty-one dollars and twenty-one cents (\$5,341.21) and authorize the purchase of chairs and stools for the Outlook Medical Clinic in the amount of five thousand two hundred and forty-six dollars and seven cents (\$5,246.07).

Carried.

Rescind Resolution 78/21:

124/21 – Grotheim/Turton:

That we rescind resolution 78/21 “That we accept the quote from Link’s Backhoe & Skidsteer Services for the supply and install of a 1000 gallon fiberglass septic holding tank in the amount of twelve thousand five hundred dollars (\$12,500.00) plus applicable taxes. Carried.”

Carried.

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Landfill Reconfiguration:

125/21 – Grotheim/Bruce:

That we accept the quote from Gory's Excavating & Trenching Ltd. For the supply and install of a 1000 gallon concrete septic holding tank in the amount of ten thousand eight hundred and fifty-six dollars and sixty-eight cents (\$10,856.68) plus applicable taxes.

Carried.

Tax Reduction Request:

126/21 – Turton/McLeod:

That we acknowledge the request from the property owner of 231 Franklin Street and further instruct Administration to notify the property owner that we are not accommodating the request.

Councillor Stephenson Requested a Recorded Vote:

In Favour: Turton, McLeod, Bruce, Weiterman

Opposed: Grotheim, Husband, Stephenson

Carried.

Rent Reduction Request:

127/21 – Grotheim/McLeod:

That we continue with the existing Lease Agreement with Bear Hills Media Group Inc.

Carried.

Veterans Memorial Park Request:

Councillor Turton declared a conflict of interest and left the meeting at 9:35p.m.

Mayor Weiterman declared a conflict of interest and left the meeting at 9:35p.m. Deputy Mayor McLeod assumed the Chair.

128/21 – Grotheim/Stephenson:

That we authorize the Town of Outlook to assume the future monthly service charges from SaskPower for the Veterans Memorial Park.

Carried.

Mayor Weiterman and Councillor Turton returned to the meeting at 9:40p.m.

Third Party Freedom of Information Request:

Councillor Grotheim declared a conflict of interest and left the meeting at 9:41p.m.

129/21 – McLeod/Turton:

That we have no representations for the Third-Party Freedom of Information Request #ENV 655/20.

Carried.

Councillor Grotheim returned to the meeting at 9:44p.m.

In-Camera:

130/21 – Turton/Grotheim:

That we move into an In-Camera session at 9:46p.m.

Carried.

Out on In-Camera:

131/21 – Husband/Turton:

The Council moves out of the In-Camera session and reconvene to regular session at 10:27p.m.

Carried.

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Chief Administrative Officer:

132/21 - Husband/Grotheim:

That we offer the position of Chief Administrative Officer for the Town of Outlook to Kevin Trew.

Carried Unanimously.

Adjournment:

133/21 - Stephenson:

That this meeting now be adjourned at 10:29p.m.

Carried.

Acting Administrator

Mayor/Deputy Mayor

Mayor