



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, March 11, 2020**

**Council Present:** Mayor: B. Ross Derdall  
Councillors: David Simonson Maureen Applin  
Kevin Grotheim Kyle McLeod  
Floyd Childerhose Donna Smith

**Staff Present:** Chief Administrative Officer Hugnette Lutz  
Public Works Manager Bonnie Pshyk

**Call to Order:** A quorum being present, Mayor Derdall called the meeting to order at 7:00 p.m.

**Adoption of Agenda:**

**207/20 – Childerhose/McLeod:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the following changes:

Item 7.3 ICDC Meeting to be addressed in camera

Carried.

**Adoption of Minutes:**

**208/20 – Applin/Grotheim:**

That the minutes of the Regular Meeting of Council held Wednesday, February 26, 2020, be approved as presented.

Carried.

**Bylaws:**

**209/20 – Applin/McLeod:**

That Bylaw 13(2019) be tabled until more information can be obtained.

Carried.

**210/20 – Grotheim/Childerhose:**

That Bylaw 19(2019) be tabled until more information can be obtained.

Carried.

**Snow Removal:**

**211/20 – Smith/Applin:**

That a response be sent to P. Richards indicating that we will address her concerns regarding snow removal.

Carried.

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**Civic Center Rental for P.A.R.T.Y.:**

**212/20 – Childerhose/Smith:**

That the Civic Center be provided free of charge to the Outlook High School to run the P.A.R.T.Y. ((Prevent Alcohol and risk Related Trauma in Youth) program on Wednesday, April 22, 2020.

Carried.

**Delegation:**

Jonathan Peters arrived at 7:15 p.m.

**In Camera:**

**213/20 - Simonson/Applin:**

That we move into an In-Camera session at 7:18 p.m. to discuss land and planning matters with Mr. Peters.

Carried.

Derek Ruttle left the council chambers at 7:15 p.m.

**Out of In-Camera Session:**

**214/20 – Grotheim/Childerhose:**

That we move out of the in-camera session at 7:40 p.m. and resume regular session.

Carried.

Mr. Peters left at 7:40 p.m. Mr. Ruttle returned to the council chambers at 7:40 p.m.

**Special Meeting:**

**215/20 – Grotheim/McLeod:**

That we schedule a special meeting of council to discuss land subdivision matters on Wednesday, March 18, 2020, at 9:00 a.m.

Carried.

**SEDA Conference:**

**216/20 – McLeod/Simonson:**

That Council authorize two people to attend the SEDA Conference on April 27 to 29, 2020, in Saskatoon, and that all necessary expenses be paid.

Carried.

**Waterwolf District Planning Commission Minutes:**

**217/20 – Applin/Grotheim:**

That the Waterwolf District Planning Commission Executive Board Meeting Minutes of January 6, 2020, be accepted as circulated.

Carried.

**Outlook and District Playschool Graduation:**

**218/20 – McLeod/Childerhose:**

That the Curling Rink Lounge be provided free of charge to the Outlook &

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District Playschool for their annual graduation program on May 28, 2020, at 9:30 a.m.

Carried.

**Recreational Hockey Tournament:**

**219/20 – Grotheim/Simonson:**

That a \$500.00 rental fee be charged to the Recreational Hockey Tournament in memory of Brad Barton, to be held on March 21, 2020.

Carried.

**South Saskatchewan River Watershed Stewards Annual General Meeting:**

**220/20 – Smith/Grotheim:**

That Council authorize two members of council to attend the South Saskatchewan River Watershed Stewards Annual General Meeting in Saskatoon on March 30, 2020.

Carried.

**Stay and Play Package:**

**221/20 – Smith/Grotheim:**

That Council approve the Stay and Play Package as presented.

Carried.

**Financial Statements:**

**222/20 – Childerhose/Applin:**

That the Financial Statements to February 29, 2020, be accepted as circulated.

Carried.

**Approval of Accounts:**

**223/20 – Applin/Grotheim:**

That Council acknowledge and approve the list of payments, Cheques #50401 to 50477 inclusive, in the amount of One Hundred Thirteen Thousand, Four Hundred and Twenty-four Dollars and Sixty-three Cents (\$113,424.63) and payroll deposits in the amount of Twenty-six Thousand, Three Hundred and Sixty Dollars and Fifty-five Cents (\$26,360.55), as attached to and forming part of these minutes.

Carried.

**Chief Administrative Officer's Report:**

**224/20 – Simonson/Grotheim:**

That the Chief Administrative Officer's written and verbal Report be accepted as presented.

Carried.

**Correspondence:**

**225/20 – Childerhose/Smith:**

That the correspondence, as listed on the agenda, be received and filed.

Carried.

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**Western Canada Water Environment Association Lagoon Operations Seminar:**

**226/20 – Smith/Applin:**

That Luke Lockhart and Kelton MacDonald be authorized to attend the Western Canada Water Environment Association Lagoon Operations Seminar in Saskatoon on April 2, 2020.

Carried.

**Building Permit:**

Mayor Deraldall declared a conflict of interest and left the chambers at 8:31 p.m. Deputy Mayor Simonson assumed the Chair.

**227/20 – McLeod/Grotheim:**

That the property owner at Lot 19, Block 51, Plan 101898546, be required to obtain a building permit for the sun room, and that this addition be inspected by the building inspector to ensure that it meets the required codes, and that a ninety-day time limit be placed on these actions.

Carried.

Mayor Deraldall returned to chambers at 8:36 p.m. and resumed the Chair.

**Public Works Report:**

**228/20 – Applin/Simonson:**

That the Public Works written and verbal Report be accepted as presented by Bonnie Pshyk.

Carried.

**Occupational Health & Safety Committee Meeting Minutes:**

**229/20 – McLeod/Smith:**

That the Occupational Health & Safety Committee Meeting Minutes of March 4, 2020, be accepted as circulated.

Carried.

**Learn to Play:**

**230/20 – Grotheim/Applin:**

That the Rec Plex skating ice be provided free of charge to the Learn to Play group on March 23, 24, and 25<sup>th</sup>.

Carried.

**Regional Park Lease:**

**231/20 – Applin/Grotheim:**

That the Regional Park Lease be tabled until the April 8<sup>th</sup> Regular Meeting in order to obtain more information.

Carried.

**Release of Liability Document:**

**232/20 – Applin/Smith:**

That the Release of Liability document be accepted as presented, with a

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change to 10.b (City to Town).

Carried.

**301 McKenzie Street North Drainage:**

**233/20 – Smith/Simonson:**

That Council authorize the tender of a concrete swale at 301 McKenzie Street North, to provide for proper drainage, with tenders to close at 4:00 p.m. on March 31, 2020.

Carried.

**Changes to Zoning bylaw re Cannabis:**

**234/20 – Applin/Grotheim:**

That the discussions regarding changes to the Zoning Bylaw regarding Cannabis retailers be tabled to a Planning & Development Committee Meeting.

Carried.

**Organizational Review:**

**235/20 – Applin/Grotheim:**

That Council contract with People First HR Services to undertake an organizational review as per their proposal of March 2, 2020.

Carried.

**Security System at Swimming Pool:**

**236/20 – Grotheim/Childerhose:**

That Council authorize the purchase of a Swann 8 channel 4K NRV Surveillance System with TB Hard Drive, 4 4K bullet cameras and 2 LED spotlight cameras, at a cost of \$899.99 plus applicable taxes.

Carried.

**Permission to Charge at Landfill:**

**237/20 – Applin/Smith:**

That Council authorize Outlook Rentals to have a charge account at the landfill.

Carried.

**Doctor Clinic Fund:**

**238/20 – Simonson/Smith:**

That Council accept the Doctor Clinic Fund report for 2019, as presented.

Carried.

**Transfer of Doctor Clinic Funds:**

**239/20 – Grotheim/Apllin:**

That council authorize the transfer of \$22,490.32 from the General Operating Account to the Doctor Clinic Bank Account, to reflect the 2019 surplus.

Carried.

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**Rec Plex Charge for Funeral:  
240/20 – Simonson/McLeod:**

That Council authorize a charge of \$630.00 to the Rosetown Funeral Home for use of the Rec Plex for the Barton Funeral.

Carried.

**ICIP Grant Application:  
241/20 – Applin/McLeod:**

That Council commit to contribute its share from Utility Reserves and Debenture Borrowing to cover the costs of eligible and ineligible costs and overages related to the Raw Water Intake and Water Treatment Plant Upgrade project.

Carried.

**In Camera Session:  
242/20 – Smith/Childerhose:**

That we move into an In-Camera session at 9:40 p.m. to discuss land, legal, and personnel matters.

Carried.

**Out of In-Camera Session:  
243/20 – Grotheim/Applin:**

That we move out of the in-camera session at 11:00 p.m. and reconvene to regular session.

Carried.

**Land:  
244/20 – McLeod/Applin:**

That Council authorize the preparation of a land lease proposal to ICDC as discussed.

Carried.

**245/20 – Simonson/Smith:**

That Council authorize a three year lease renewal with Miles Moore, as discussed.

Carried.

**246/20 – Grotheim/McLeod:**

That Council authorize the preparation of a land sale proposal as discussed.

Carried.

**Recreation Director:  
247/20 – Grotheim/Smith:**

That Trevor Ouellette be offered the position of Recreation Director, effective immediately, with terms as agreed upon.

Carried.

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**Rec Plex Kitchen Staff:**

**248/20 – Grotheim/Smith:**

That the rec plex kitchen workers be paid \$14.00 per hour, retroactive to January 1, 2020.

A recorded vote was requested:

In Favor: Floyd Childerhose, Kyle McLeod, Kevin Grotheim, Ross Derald

Opposed: David Simonson, Maureen Applin, Donna Smith

Carried.

**Adjournment:**

**249/20 – Simonson:**

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 11:10 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor