



Minutes of the Special Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, May 14, 2025

Council Present: Mayor Ryan Husband
Councillors: Sharon Bruce Guy Derald
Andy Long Donna Smith
Kyle McLeod Kevin Grotheim

Council Absent: None

Staff Present: Kevin Trew, CAO
Rachel Sillers, Assistant CAO

Delegation: None

Media in Gallery: None

Call to Order: A quorum being present, Mayor Husband called the meeting to order at 7:07 p.m.

Adoption of Agenda:
68/25 – Bruce:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

Consent Agenda:
69/25 – Smith:

That the consent agenda (including minutes of the April 23, 2025 regular meeting, communications from Outlook Amateur Sports signed lease agreement, CHIF HAF Stream Funding application, 2335321 Alberta Ltd signed land sale agreement and Saskatchewan Housing Corporation annual report, April 2025 chequing and reserve bank reconciliations, Q1 2025 Financial Report, as well as direct payroll deposits totaling \$47,660.48 and bills and accounts for payment, cheques 56738 to 56796 and online payments 1257 to 1270 totaling \$699,554.06) be adopted and attached to these minutes.

Carried.

Bylaw 03(2025) A Bylaw to Enter into Agreement for the Outlook and District Joint Health Committee – Third Reading:
70/25 – McLeod:

That Bylaw 03(2025) A Bylaw to Enter into Agreement for the Outlook and District Joint Health Committee, be read a third and final time.

Carried.

Bylaw 07(2025) A Bylaw to Establish a Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook – Introduction and First Reading:
71/25 – Grotheim:

That Bylaw 07(2025) a Bylaw to Establish a Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, be introduced and read a first time.

Carried.

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Mayor and Councillor's Forum:

Councillor Derdall acknowledged the recent upgrades at the Jim Kook RecPlex, highlighting the new lighting installed over both the skating and curling ice surfaces, as well as the improved sound systems on each side. He also commended Town staff for their hard work during the recent windy weather.

Mayor Husband noted the upcoming seasonal opening of the Van Raay & Community Pool on May 17, 2025. He also announced the Fire Hall Feast & Fundraiser scheduled for May 16, 2025, and shared that the New Fire Hall Project is progressing well, with the frost walls expected to be completed by the end of the week.

Tax Enforcement – Lots 5 & 6, Block 38, Plan G358:

72/25 – Grotheim:

Council of the Town of Outlook authorize North Star Law under s22(1) of The Tax Enforcement Act to commence proceedings to register title with respect to the following described lands:
Roll 1529 LOTS 05 & 06 BLOCK 38 PLAN G358

Carried.

2025-2029 Salary Grid & Executive Compensation:

73/25 – McLeod:

That Council approve the 2025-2029 Hourly Wage Grid and 2025-2029 Contracted Executive Compensation Schedule as presented, a copy attached hereto to form a part of these minutes.

Carried.

Tax Enforcement:

74/25 – Smith:

Council of the Town of Outlook authorize North Star Law under s22(1) of The Tax Enforcement Act to commence proceedings to register interest in title (lien) with respect to the following described lands:

Roll 143 LOTS 10 & 11 BLOCK 14 PLAN T6729
Roll 180 LOTS 31 & 32 BLOCK 16 PLAN T6729
Roll 210 LOTS 27, 28 & 36 BLOCK 07 PLAN T6729
Roll 556 LOTS 13, 14 & 34 BLOCK 24 PLAN C1043
Roll 1039 LOTS 01, 02 & 34 BLOCK 29 PLAN G160
Roll 1508 LOTS 21 & 22 BLOCK 36 PLAN G358
Roll 1514 LOTS 01 & 02 BLOCK 37 PLAN G358
Roll 1573 LOTS 01 & 02 BLOCK 54 PLAN G358
Roll 1630 LOTS 06, 07 & 08 BLOCK 59 PLAN G358
Roll 2076 LOTS 19, 20 & 21 BLOCK G PLAN G378
Roll 3510 LOTS 18 & 19 BLOCK 01 PLAN 65S20023
Roll 3516 LOT 20 BLOCK 02 PLAN 68S03435
Roll 3566 LOT 23 BLCOK 05 PLAN 68S24685
Roll 4639 LOT 20 BLOCK 53 PLAN 84S10790
Roll 5019 LOT 06 BLOCK 02 PLAN 77S41308
Roll 7018 LOT 34 BLOCK 46 PLAN 102074262

Carried.

WaterWolf 2025/2026 Budget:

75/25 – Derdall:

That Council ratify the 2025/2026 WaterWolf Planning Inc. budget as presented.

Carried.

Mayor

Councillor Smith declared a conflict of interest on agenda item 12.iv Non-Arm's Length Payment and left the meeting at 7:49 p.m.

Councillor Grotheim declared a conflict of interest on agenda item 12.iv Non-Arm's Length Payment and left the meeting at 7:49 p.m.

Councillor Bruce declared a conflict of interest on agenda item 12.iv Non-Arm's Length Payment and left the meeting at 7:49 p.m.

Non-Arm's Length Payments:

76/25 – Derald:

That Council approve the payments to Donna Smith in the amount of \$40 for one month's cell phone allowance, to Kevin Grotheim in the amount of \$40 for one month's cell phone allowance, and to Sharon Bruce in the amount of \$118 for mileage to Saskatoon and parking at the SUMA convention.

Carried.

Councillor Smith returned to the meeting at 7:50 p.m.

Councillor Grotheim returned to the meeting at 7:50 p.m.

Councillor Bruce returned to the meeting at 7:50 p.m.

Councillor McLeod declared a conflict of interest on agenda item 12.v Non-Arm's Length Payment and left the meeting at 7:50 p.m.

Councillor Derald declared a conflict of interest on agenda item 12.v Non-Arm's Length Payment and left the meeting at 7:50 p.m.

Non-Arm's Length Payments:

77/25 – Bruce:

That Council approve the payments to Kyle McLeod in the amount of \$153 for mileage to Saskatoon and parking at the SUMA convention and to Guy Derald in the amount of \$40 for one month's cell phone allowance.

Carried.

Councillor McLeod returned to the meeting at 7:51 p.m.

Councillor Derald returned to the meeting at 7:51 p.m.

Land Sale – Lots 5 & 6, Block 68, Plan 102388798 (240 & 250 Railway Ave East):

78/25 – McLeod:

That Council approve the sale of Lots 5 & 6, Block 68, Plan 102388798 known as 240 & 250 Railway Avenue East to Rivergrove Building Corp. in the amount of \$210,000 plus applicable taxes, a copy of the purchase agreement attached hereto to form a part of these minutes.

Carried.

Mayor

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Adjournment:
79/25 – Derald:

That this meeting be adjourned at 7:52 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor