



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, May 26, 2021**

Council Present: Mayor: Maureen Weierman
Councillors: Bob Stephenson Ryan Husband
Kyle McLeod Kevin Grotheim
Sharon Bruce Justin Turton

Staff Present: Kevin Trew, Chief Administrative Officer

Call to Order: A quorum being present, Mayor Weierman called the meeting to order at 7:02 p.m.

**Adoption of Agenda:
203/21 - Bruce:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

**Consent Agenda:
204/21 - Husband:**

That the consent agenda (including minutes of the May 12, 2021 meeting, as well as direct payroll deposits totaling \$25,432.25 and bills and accounts for payment, cheques 51817 to 51880 and online payments 432 to 434 totaling \$131,062.68 be adopted as presented and attached to these minutes and that item 3 i) CAO Report be removed from the consent agenda and added as item 9 iii) under Reports of Administration.

Carried.

Mayor Weierman declared a conflict of interest on agenda item 7.i and left the meeting at 7:23p.m.
Deputy Mayor McLeod assumed the chair

Written Submission Briefing Regarding Bylaw No. 03(2021):

Chief Administrative Officer Kevin Trew read a briefing note prepared regarding the written submission received for the public hearing held May 12, 2021.

**Bylaw No. 03(2021) – A Bylaw to Amend the Zoning Bylaw - 3rd Reading:
205/21 – Turton:**

That Bylaw No. 03(2021) be read a third and final time.

Carried.

Mayor Weierman returned to the meeting at 7:33p.m.

**Janitorial Contract Renewal:
206/21 - Grotheim:**

That Council renew the Janitorial Contract for the Town Hall Complex with AY

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Cleaning Ltd. for a term of one (1) year, to commence August 1st, 2021.

Carried.

Budget 2021:

207/21 – Stephenson:

That the matter of 2021 Budget be referred to committee to discuss further. Once committee has discussed and investigated that a report be brought to Council for decision.

Carried.

Chief Administrative Officer Report:

208/21 – Turton:

That Council accept and approve the Chief Administrative Officer Report as presented.

Carried.

Councillor Grotheim declared a conflict of interest on the agenda item emerging from the CAO Report at 8:45 p.m.

Land Rental Agreement:

209/21 – Stephenson:

That the Town of Outlook sign a land lease agreement with Miles Moore regarding the northeast portion of NE 15-29-8- W3 for a period of 5 years on the basis of one third crop share starting immediately and expiring December 31, 2025. The tenant is expected to reclaim the airport runway and hangar property back to arable land. The notice to terminate the agreement must be served 30 days prior to: on or after the 1st day of November and before the 1st day of April in any year. If the Town terminates the lease prior to April 1, 2023, the Town will pay the tenant \$2,500 in order to compensate for expenses incurred at the outset of the agreement.

Carried.

Councillor Grotheim returned to the meeting at 8:53 p.m.

Recreation Committee Application:

210/21 – McLeod:

That Council approve the application form for committee appointment as amended.

Carried.

211/21 – Bruce:

That Council approve the establishment of a Recreation Committee, replacing the current recreation committee of only Council members effective July 1, 2021. The newly established recreation committee will consist of a combination of members of the community at large and Council members to be appointed in advance of the first meeting of the new recreation committee. Terms of reference for this committee will be recommended for approval by Council by this newly formed recreation committee.

Carried.

Maternity/Parental Leave Top Up Employee Policy:

212/21 – Turton:

That the matter of Maternity/Parental leave top up employment policy be referred to committee to discuss and investigate further. Once committee has discussed and investigated that a report be brought to Council for decision.

Carried.

Mayor

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Pest Control Officer - Firearms in Town Limits:

This matter has been assigned to the Chief Administrative Officer to gather more information, if there is any action required by Council it will be brought to Council's attention.

Rail Yards Commercial/Industrial Subdivision:

213/21 – Grotheim:

That Council approve all phases of the proposed Railway Avenue Subdivision Project including Phases 1A, 1B and any subsequent phases identified in the amended Plan of Proposed Subdivision which includes allocation of reserved lands for municipal reserve so long as the submission of the amendment will not cost the Town money in excess of \$1,000 or time in excess of two weeks.

Carried.

Saskatchewan Urban Municipalities Association Rebranding to Municipalities of Saskatchewan:

214/21 – Turton:

That Council appoint the following five (5) delegates to attend the June 1 SUMA General meeting: Mayor Weierman, Councillors Turton, Husband, Grotheim and Bruce; and, the following four (4) voting delegates on the Town of Outlook's behalf at the June 1 SUMA General meeting: Councillors Turton, Husband, Grotheim and Bruce. Mayor Weierman will be the alternate voting delegate should one of the delegates not be able to attend.

Carried.

Adjournment:

215/21 – Stephenson:

That this meeting now be adjourned at 9:49 p.m.

Carried.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor