



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, May 27, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Floyd Childerhose Donna Smith (via Zoom)

Staff Present: Chief Administrative Officer Huguette Lutz

Call to Order: A quorum being present, Mayor Derdall called the meeting to order at 7:00 p.m.

Adoption of Agenda:

445/20 – Applin/Simonson:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as circulated, with the following items referred to In Camera Session:

- 7.1 - 3R-S Utility Account
- 8.6 – Cameron Avenue

Carried.

Adoption of Minutes of Regular Meeting:

446/20 – McLeod/Childerhose:

That the minutes of the Regular Meeting of Council held Wednesday, May 13, 2020, be adopted as presented.

Carried.

Adoption of Minutes of Recreation Committee Meeting:

447/20 – Grotheim/Smith:

That the minutes of the Recreation Committee Meeting held Wednesday, May 20, 2020, be adopted as amended.

Carried.

Quote for Re-Keying Rec Plex and Swimming Pool:

448/20 – Grotheim/Childerhose:

That Council accept the quote for re-keying the Jim Kook RecPlex and Van Raay Community Swimming Pool as per the quote of \$3,409.37 from Burnett's Key Shop, and further that authorization be given to proceed with installing keypad locks on interior kitchen doors at the RecPlex.

Carried.

Design of RecPlex Kitchen:

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449/20 – Grotheim/McLeod:

That Council contract Metric design to create an initial design for the RecPlex kitchen, at an estimated cost of \$3,375 (25 hours x \$135/hr) plus applicable taxes.

Carried.

Outdoor Clock for Swimming Pool:

450/20 – Grotheim/Smith:

That Council authorize the purchase of a 42” outdoor clock for the Van Raay Community Swimming Pool from OmniSport at a cost of \$1,338.50, plus applicable taxes.

Carried.

Floor Logos at Swimming Pool:

451/20 – Simonson/Applin:

That Council contract with Iron Monkey Garage to replace the floor logs at the Van Raay Community Swimming Pool with industrial floor stickers at an estimated cost of \$450.00, and further that the contractor be asked to provide a written warranty statement.

Carried.

Storage Sheds:

452/20 – Grotheim/Simonson:

That Council authorize the retender call for shed bids with the deadline for completion being extended to July 1, 2020 for the small storage shed, and October 15, 2020, for the large chemical storage shed.

Carried.

Outdoor Rink:

453/20 – Grotheim/Childerhose:

That Council approve the proposed location for the Outdoor Rink as per the Recreation Committee, and further that Sask Power be contracted to trench in a new power line and have the Town Public Works department move the Town’s water line to accommodate this location.

Carried.

Minutes of Committee of the Whole Meetings:

454/20 – Applin/Smith:

That the minutes of the Committee of the Whole Meeting held Thursday, May 21, 2020, be approved as circulated.

Carried.

455/20 – Applin/Simonson:

That the recommendations from the Committee of the Whole Meeting of May 21, 2020, be approved as presented.

Carried.

456/20 – Grotheim/Applin:

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That the minutes of the Committee of the Whole Meeting held Monday, May 25, 2020, be approved as circulated.

Carried.

Bylaws:

Bylaw No. 12(2020):

457/20 – McLeod/Grotheim:

That Bylaw No. 12(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 12(2019), the Traffic Bylaw, be introduced and read a first time.

Carried.

458/20 – Smith/Childerhose:

That Bylaw No. 12(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 12(2019), the Traffic Bylaw, be read a second time.

Carried.

459/20 – Simonson/Applin:

That Bylaw No. 12(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 12(2019), the Traffic Bylaw, be given three readings at this meeting.

Carried Unanimously.

460/20 – Grotheim/Applin:

That Bylaw No. 12(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 12(2019), the Traffic Bylaw, be read a third time, signed and sealed.

Carried.

Bylaw No. 13(2020):

461/20 – Simonson/Applin:

That Bylaw No. 13(2020), a Bylaw to Enter into an Agreement with the RM of Rudy for the purpose of providing fire protection services, be introduced and read a first time.

Carried.

462/20 – McLeod/Grotheim:

That Bylaw No. 13(2020), a Bylaw to Enter into an Agreement with the RM of Rudy for the purpose of providing fire protection services, be read a second time.

Carried.

463/20 – Childerhose/Smith:

That Bylaw No. 13(2020), a Bylaw to Enter into an Agreement with the RM of Rudy for the purpose of providing fire protection services, be given three readings at this meeting.

Carried Unanimously.

464/20 – Simonson/Childerhose:

That Bylaw No. 13(2020), a Bylaw to Enter into an Agreement with the RM of Rudy for the purpose of providing fire protection services, be read a third time,

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signed and sealed.

Carried.

Bylaw No. 14(2020):

465/20 – Simonson/Grotheim:

That Bylaw No. 14(2020), a Bylaw to Enter into an Agreement with the Village of Broderick for the purpose of providing fire protection services, be introduced and read a first time.

Carried.

466/20 – Childerhose/Applin:

That Bylaw No. 14(2020), a Bylaw to Enter into an Agreement with the Village of Broderick for the purpose of providing fire protection services, be read a second time.

Carried.

467/20 – Smith/McLeod:

That Bylaw No. 14(2020), a Bylaw to Enter into an Agreement with the Village of Broderick for the purpose of providing fire protection services, be given three readings at this meeting.

Carried Unanimously.

468/20 – McLeod/Grotheim:

That Bylaw No. 14(2020), a Bylaw to Enter into an Agreement with the Village of Broderick for the purpose of providing fire protection services, be read a third time, signed and sealed.

Carried.

Bylaw No. 15(2020):

469/20 – Smith/Applin:

That Bylaw No. 15(2020), a Bylaw to Enter into an Agreement with the Village of Glenside for the purpose of providing fire protection services, be introduced and read a first time.

Carried.

470/20 – McLeod/Applin:

That Bylaw No. 15(2020), a Bylaw to Enter into an Agreement with the Village of Glenside for the purpose of providing fire protection services, be read a second time.

Carried.

471/20 – Grotheim/Smith:

That Bylaw No. 15(2020), a Bylaw to Enter into an Agreement with the Village of Glenside for the purpose of providing fire protection services, be given three readings at this meeting.

Carried Unanimously.

472/20 – Simonson/Childerhose:

That Bylaw No. 15(2020), a Bylaw to Enter into an Agreement with the Village

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of Glenside for the purpose of providing fire protection services, be read a third time, signed and sealed.

Carried.

Bylaw No. 23(2020):

473/20 – Applin/Grotheim:

That Bylaw No. 23(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 07(2014), Known as the Official Community Plan, be introduced and read a first time.

Carried.

Bylaw No. 24(2020):

474/20 – McLeod/Smith:

That Bylaw No. 24(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 08(2014), Known as the Zoning Bylaw, be introduced and read a first time.

Carried.

Bylaw No. 25(2020):

475/20 – Simonson/Grotheim:

That Bylaw No. 25(2020), a Bylaw of the Town of Outlook to Amend Bylaw No. 08(2014), Known as the Zoning Bylaw, be introduced and read a first time.

Carried.

Use of Civic Center by Outlook High School:

476/20 – Applin/McLeod:

That the Outlook High School be authorized to use the Civic Center, at no charge, for the purpose of graduation photos during the week of July 15 to 19, 2020.

Carried.

Correspondence:

477/20 – Simonson/Smith:

That the correspondence as listed on the agenda for this meeting, be received and filed.

Carried.

Accounts:

Councillor Grotheim declared a conflict of interest and left the chambers at 7:45 p.m.

478/20 – Smith/Simonson:

That we approve the payment of invoice received from Riverbend Industries for electric work completed in the amount of \$499.50, which is included in the list of accounts for payment.

Carried.

Councillor Grotheim returned to chambers at 7:50 p.m.

479/20 – Applin/McLeod:

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That Council acknowledge and approve the list of payments, Cheques #50670-#50709 inclusive, and on-line payments #1-#13, inclusive, in the amount of Ninety-nine Thousand, Nineteen Dollars and Forty-three Cents (\$99019.43) and Payroll deposits of Twenty-seven Thousand, Nine Hundred Ninety-nine Dollars and Forty-eight Cents (\$27,999.48) as attached to and forming part of these minutes.

Carried.

CAO Report:

480/20 – Applin/McLeod:

That The Chief Administrative Officer's written and verbal report be accepted as presented.

Carried.

Access Communications:

481/20 – Grotheim/Applin:

That Council allow Access Communications permission to broadcast the Town's live feed of council meetings.

Recorded Vote Requested:

In Favour: Smith, Applin, McLeod, Grotheim

Opposed: Simonson, Childerhose, Derald

Carried.

Service Awards:

482/20 – McLeod/Simonson:

That Council authorize the service awards, along with flowers and a signed card, to Darlene Herman (15 years) and Dianne Bennett (5 years), with our thanks.

Carried.

Assistant Administrator Report:

483/20 – Simonson/McLeod:

That the Assistant Administrator's written report be accepted as circulated.

Carried.

Public Works Report:

484/20 – Applin/Smith:

That the Public Works' written report be accepted as circulated.

Carried.

Water Reports:

485/20 – Childerhose/Applin:

That the Water Reports for February, March, and April, 2020, be accepted as circulated.

Carried.

Genie Lift:

486/20 – Simonson/Applin:

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That Council authorize the purchase of a 2011 Genie Lift Z45/25J from United Rentals Saskatoon, at their price of \$35,900.00 plus applicable taxes.

Carried.

Service Van:

487/20 – Grotheim/Applin:

That Council authorize the purchase of a 2014 Ford E250 Van from Saskatoon Truck Center, at their price of \$19,900.00 plus \$500.00 for a roof rack, plus applicable taxes.

Carried.

Sale of Vehicle:

488/20 – Grotheim/McLeod:

That Council authorize the sale of the 1 ton truck from the landfill.

Carried.

Recreation Report:

489/20 – Smith/Grotheim:

That the Recreation Director's written report be accepted as circulated.

Carried.

Municipal Economic Enhancement Program:

490/20 – Applin/Simonson:

That Council approve the application for MEEP Funding, for the following projects:

- Redoing Civic Center Ceiling
- Refurbishing Civic Center Walls
- Redoing Civic Center Washrooms

Carried.

Depot Equipment:

491/20 – Grotheim/McLeod:

That Council accept the high bids submitted for the sale of recycle depot equipment as follows:

- Three Blue Plastic Recycling Bins at \$60.00 Total
- Three Enclosed Metal Containers at \$2,385.00 Total
- Two Brown Metal Bins with Mesh Sides at \$1,285.00 Total
- Two Metal Bins with Mesh Sides at \$200.00 Total
- One Horizontal Baler with Conveyor and Hopper at \$30,000.00 Total
- One Green Plastic Recycle Bin at \$100.00 Total
- One Vertical Baler at \$1,565.00 Total
- One Plastic Granulator with Conveyor System at \$1,499.00 Total
- Three Blue Metal Bins with Mesh Sides at \$750.00 Total

Carried.

Job Descriptions:

492/20 – Applin/Childerhose:

That the following job descriptions be accepted as presented:

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Assistant Administrator
Recreation Labourer
Administration Summer Student
Public Works Labourer
Public Works Labourer with Water Operations Certificate

Carried.

Farmer's Market:

493/20 – Simonson/McLeod:

That Council approve the request to hold a farmer's market, providing all Covid-19 regulations are adhered to.

Carried.

House to be Moved In:

494/20 – Simonson/Smith:

That approval in principle be granted to Kyle Ylioja to move a house onto Lot 30, Block 26, Plan G160, providing all permits are applied for and approved and inspections are adhered to.

Carried.

Hail Insurance:

495/20 – Smith/Simonson:

That Council authorize the purchase of hail insurance on all town-owned farm lands on the SW27-29-08-W3, NE15-29-08-W3, and SW22-29-08-W3, at the rate of \$25.00 per acre.

Carried.

In Camera:

496/20 – Childerhose/Simonson:

That we move into an In-Camera session at 8:45 p.m. to discuss the items identified in the agenda motion.

Carried.

Out of In-Camera Session:

497/20 – McLeod/Childerhose:

That we move out of the in-camera session at 9:20 p.m. and reconvene to regular session.

Carried.

Utility Bill Adjustment:

498/20 – Childerhose/Grotheim:

That 3R-S be billed for four water connections, two sewer connections, two infrastructure, two reserve, and one garbage and one recycling, and that a corresponding adjustment be made to the January to March, 2020, billing.

Carried.

Councillor Simonson declared a conflict of interest and left the chambers at 9:21 p.m.

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Cameron Road:

499/20 – Childerhose/Applin:

That Council authorize the in-house build of access road to Calvin Clark property, and that Triple S Industries be hired to provide the required fill material at a maximum of \$5,000.00.

Carried.

Councillor Simonson returned to chambers at 9:24 p.m.

Adjournment:

500/20 – Childerhose:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 9:35 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor