



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, May 27, 2026**

**Council Present:** Mayor Ryan Husband  
Councillors: Sharon Bruce  
Kyle McLeod  
Andy Long  
Guy Derald  
Donna Smith  
Nicole Ponto

**Council Absent:** None

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegations:** None  
**Media in Gallery:** None

**Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 6:58 p.m.

**Adoption of Agenda:  
89/26 – Ponto:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

**Consent Agenda:  
90/26 - Bruce:**

That the consent agenda (including minutes of May 13, 2026 regular meeting, minutes of the May 11, 2026 Community Development Advisory Committee meeting, Communications from SkyTrail TrailBlazer Committee re: May 13, 2026 presentation, 2025 noteworthy financial reports, as well as direct payroll deposits totaling \$38,803.04 and bills and accounts for payment, cheques 57546 to 57562 and online payments 1629 to 1636 and 242 to 265 totaling \$179,438.62), be adopted and attached to these minutes, and further that communication regarding arena funding from the Town of Delisle be moved to the regular agenda as item 8.i under Communications Requiring Action or Deletion and cheque 57563 be moved to the regular agenda as item 12.iv under New Business.

Carried.

**Delegation:**

Sgt. Mark Langager of the RCMP Outlook Detachment arrived at the meeting at 7:13 p.m. to present the 2025 policing statistics.

Sgt. Langager left the meeting at 7:30 p.m.

**Public Hearing – Boundary Alteration**

**Declare Public Hearing Open:**

**91/26 – Derdall:**

That Council declares the public hearing for Annexation of ORA 70-29-08-W3 and ORA 66-29-08-W3 open at 7:31 p.m.

Carried.

CAO Trew advised that no appointments to speak were made prior to the hearing, and no written submissions were received.

**Declare Public Hearing Closed:**

**92/26 – Smith:**

That Council declares the public hearing for Annexation of ORA 70-29-08-W3 and ORA 66-29-08-W3 closed at 7:34 p.m.

Carried.

**Boundary Alteration:**

**93/26 – Bruce:**

That Council approves the restructuring of the municipal boundaries of the Town of Outlook to include ORA 70-29-08-W3 and ORA 66-29-08-W3.

Carried.

**Mayor and Councillors' Forum:**

Mayor Husband acknowledged that this is Assistant CAO Sillers' last council meeting before she moves to her new role as CAO for the RM of Montrose #315 and Council offered her congratulations and best wishes.

Councillor Smith issued a reminder about the upcoming Brock Myrol Memorial Golf Tournament on June 1, 2026.

Councillor Derdall mentioned the 5<sup>th</sup> Annual Prairie Festival which is taking place from May 28-31 at the Outlook & District Heritage Museum grounds.

Councillor Ponto commented on the summer ball season starting up for the Riverhawks and youth ball teams, noting how nice it is to see the diamonds being played on almost every night of the week.

Mayor Husband reminded everyone about the Grand Opening celebration for the new Outlook-Rudy Fire Hall on June 12 and the upcoming Willow Awards being hosted at OHS on May 28 where he and Councillors Ponto and Smith will be in attendance.

Councillor Derdall excused himself from the meeting at 8:10 p.m.

Councillor Derdall returned to the meeting at 8:12 p.m.

**2026 Operating Budget Amendment:**

**94/26 – McLeod:**

That Council approve the 2026 Operating Budget Amendment as presented, a copy attached hereto to form a part of these minutes.

Carried.

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Mayor

**2026 Tax Abatements:**

**95/26 – Smith:**

That Council approve the 2026 Tax Abatements List as presented totalling \$120,144.20 as presented, a copy attached hereto to form a part of these minutes.

Carried.

**2026-2035 Capital Plan Amendment:**

**96/26 – Derdall:**

That Council approve the 2026-2035 amended Capital Plan by updating the Sportsgrounds Irrigation project be contingent on receiving at least 50% of the total project cost in sponsorship.

Carried.

**Amend 96/26:**

**97/26 – Long:**

That Council amend resolution 96/26 to approve the 2026-2035 amended Capital Plan removing the Sportsgrounds Irrigation project in its entirety.

Defeated.

**Amend 96/26:**

**98/26 – Long:**

That Council amend resolution 96/26 to approve the 2026-2035 amended Capital Plan by updating the Sportsgrounds Irrigation project be contingent on receiving at least 75% of the total project cost in sponsorship.

Defeated.

**Records Destruction:**

**99/26 – McLeod:**

That Council approves the destruction of the records listed as follows:

- Box 1 Receipt Posting, Deposit Books
- Box 2 Utility Posting, Cheque Copies, Utility Notices
- Box 3 Accounts Receivable Posting, A/R Billing, Printed A/R receipts
- Box 4 General Correspondence, Bylaw Information Files
- Box 5 Printed Tax Receipts, Tax Notices, Printed Utility Receipts
- Box 6 Payment Vouchers
- Box 7 Bank Statements, Bank Reconciliation, Bylaw Enforcement Paperwork, Payment Posting, Year End Reports
- Box 8 Utility Billing, General Meeting Notes
- Box 9 Payroll Statements from 2016, Expired Agreements from 1931 to 2003.

Carried.

**Signing Authority:**

**100/26 – Derdall:**

That Council grant signing authority to Megan Anthony and Wendy Ball and revoke signing authority for Rachel Sillers following her last day of work with the Town of Outlook.

Carried.

**Banking Access:**

**101/26 – Smith:**

That Council authorize Megan Anthony and Whittney Greig to be added as users to the Town of Outlook Bank of Montreal online banking platform.

Carried.

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Mayor

**Land Lease Agreement:**

**102/26 – Bruce:**

That Council approves the land Lease Agreement between the Town of Outlook and Landon Hermanson for approximately 11 acres located at NW 16-29-08 W3 as presented.

Carried.

**Land Lease Agreement:**

**103/26 – Derald:**

That Council approves the land Lease Agreement between the Town of Outlook and Miles Moore for land located at SW 27-29-08 W3, SW 22-29-08 W3 and NE portion of NE 15-29-8 W3 as presented.

Carried.

**Adjournment:**

**104/26 – Ponto:**

That this meeting be adjourned at 9:22 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor