



Minutes of the Special Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, May 28, 2025

- Council Present:** Mayor Ryan Husband
Councillors: Sharon Bruce Guy Derald
Andy Long Donna Smith
Kyle McLeod
- Council Absent:** Kevin Grotheim
- Staff Present:** Kevin Trew, CAO
Rachel Sillers, Assistant CAO, Silas Milanovich, Work Experience Student
- Delegation:** None
Media in Gallery: None
- Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:02 p.m.
- Adoption of Agenda:**
80/25 – Long:
That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the following change:
Move item 11.iii Subdivision Application to item 13.ii
Carried.
- Consent Agenda:**
81/25 – Smith:
That the consent agenda (including minutes of the May 14, 2025 regular meeting, staff reports from Assistant CAO, as well as direct payroll deposits totaling \$42,356.93 and bills and accounts for payment, cheques 56797 56819 and online payments 1271 to 1292 totaling \$190,585.64) be adopted and attached to these minutes.
Carried.
- Bylaw 04(2025) A Bylaw to Repeal Certain Bylaws - Introduction and First Reading:**
82/25 – McLeod:
That Bylaw 04(2025) A Bylaw of the Town of Outlook to Repeal Certain Bylaws, be introduced and read a first time.
Carried.
- Bylaw 05(2025) A Bylaw Respecting Good Order Including Noise - Introduction and First Reading:**
83/25 – Bruce:
That Bylaw 04(2025) A Bylaw of the Town of Outlook Respecting Good Order Including Noise, be introduced and read a first time.
Carried.
- Bylaw 07(2025) A Bylaw to Establish a Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications – 2nd Reading:**
84/25 – Derald:
That Bylaw 07(2025) a Bylaw to Establish a Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, be read a second time.
Carried.

Bylaw 07(2025) A Bylaw to Establish a Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications – 3rd Reading:
85/25 – Bruce:

That Bylaw 07(205) a Bylaw to Establish a Uniform Tax Mill Rate, Base Tax and Mill Rate Factors for the Agriculture, Residential and Commercial Property Classifications in the Town of Outlook, be read a third and final time.

Carried.

Mayor and Councillor's Forum:

Councillor Bruce noted that the Prairie Festival is coming up this weekend, running from Friday, May 30 to Sunday, June 1. Councillor Derdall added that residents should check out the excellent work done by the Outlook & District Heritage Museum at both the museum and Bounty Hall. Mayor Husband reminded everyone that Outlook Amateur Sports Day will also take place on June 1, with seven communities bringing ball teams to Outlook for a day of games. Councillor McLeod invited everyone to see the progress being made on the new Fire Hall project.

Operating Budget & Capital Plan Amendment:

86/25 – McLeod:

That Council approve the amended 2025 Operating Budget and amended 2025-2034 Capital Plan as presented, a copy attached hereto to form a part of these minutes.

Carried.

Mayor Husband declared a conflict of interest on agenda item 11ii Irrigation Saskatchewan Land Lease Agreement 2025-2040 and left the meeting at 8:15 p.m.

Deputy Mayor Bruce assumed the Chair.

Irrigation Saskatchewan Lease Agreement:

87/25 – Long:

That Council approve the Land Lease Agreement with Irrigation Saskatchewan as presented, a copy attached hereto to form a part of these minutes.

Carried.

Mayor Husband returned to the meeting at 8:22 p.m.

Ministry of Highways Developer's Agreement:

88/25 – Smith:

That Council approve the Developer's Agreement with the Ministry of Highways as presented, a copy attached hereto to form a part of these minutes.

Carried.

Records Destruction:

89/25 – Derdall:

That Council approve the destruction of the following records:

- Copies of cheques, accounts payable posting, general receipts, tax receipts, payment vouchers and invoices, utility receipts, accounts receivable posting, accounts receivable receipts, bank statements, and bank deposit books from the 2017 year, 2017 centennial planning documents, and correspondence
- Payroll summary from 1980-2000, D. Pederson time sheets

Carried.

Mayor

Non-Arm's Length Payments:

90/25 – McLeod:

That Council approve the payment to Riverbend Industries in the amount of \$266.40 for a service call to the feature pumps at the Van Raay and Community Pool.
Carried.

2025 Tax Abatements:

91/25 – Smith:

That Council approve the list of 2025 municipal and education tax abatements as presented, a copy attached hereto to form a part of these minutes.
Carried.

Mr. Milanovich was excused from the meeting at 8:51 p.m.

Move to In Camera:

92/25 – Bruce:

That Council move the meeting to an In Camera session at 8:51 p.m. for discussion on land.
Carried.

Councillor Long declared a conflict of interest on agenda item 13i Land Sale Discussion and left the meeting at 8:52 p.m.

In Camera Rise and Report:

93/25 – Bruce:

That Council rise and report from their In Camera session at 9:06 p.m.
Carried

Councillor Long returned to the meeting at 9:07 p.m.

Council had a discussion regarding a land sale that had previously been approved where the purchaser is requesting a small adjustment to the acreage of the land and authorized the CAO to negotiate with the purchaser.

Subdivision Application:

94/25 – McLeod:

That Council approve the plan of proposed subdivision for Lots L & M, Block 65, Plan 84S11050 and part of Parcel J, Plan 101429782 and associated application to subdivide land as presented, a copy attached hereto to form a part of these minutes.
Carried.

Adjournment:

95/25 – Bruce:

That this meeting be adjourned at 9:26 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor