



Minutes of the Special Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, November 12, 2025

- Council Present:** Mayor Ryan Husband
Councillors: Sharon Bruce
Kyle McLeod
Andy Long
Guy Derald
Donna Smith
Kevin Grotheim (virtual)
- Council Absent:** None
- Staff Present:** Kevin Trew, CAO
Rachel Sillers, Assistant CAO
- Delegations:** 7:30 p.m. - Jason St. Germain and Rahim Ahmad of Associated Engineering (virtual)
Media in Gallery: None
- Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:01 p.m.
- Adoption of Agenda:**
180/25 – Smith:
That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the following item removed:
11.ii Outlook Disc Golf Trial Period
Carried.
- Consent Agenda:**
181/25 – Derald:
That the consent agenda (including minutes of the October 22, 2025 regular meeting, communications from SUMA regarding last call for resolutions and W. Kuffner regarding stop signs, reports from Administration on Irrigation Saskatchewan signed lease, KMS signed contract, and completed CCBF IIP, as well as direct payroll deposits totaling \$39,302.70 and bills and accounts for payment, cheques 57239 to 57293 and online payments 1450 to 1476 totaling \$190,257.72) be adopted and attached to these minutes.
Carried.
- BYLAW 08(2025) A Bylaw to Dispense with the Mailing of Assessment Notices (First Reading):**
182/25 – McLeod:
That Bylaw 08 (2025), A Bylaw of the Town of Outlook to Dispense with the Mailing of Assessment Notices, be introduced and read a first time.
Carried.
- BYLAW 10(2025) A Bylaw to Provide for the Town of Outlook to Enter into an Agreement to form a Joint Board of Revision with the Rural Municipality of Rudy No. 284 (First Reading):**
183-25 – Derald:
That Bylaw 10(2025), A Bylaw of the Town of Outlook to Provide for the Town of Outlook to Enter into and Agreement to form a Joint Board of Revision with the Rural Municipality of Rudy No. 284, be introduced and read a first time.
Carried.

Delegation:

Jason St. Germain and Rahim Ahmad, Engineers from Associated Engineering arrived at the meeting via Zoom at 7:40 p.m. to present the Raw Water Pump House Condition Assessment Report.

Mr. St Germain and Mr. Ahmad left the meeting at 8:21 p.m.

Mayor and Councillors' Forum:

Councillor Derdall noted that some inconsiderate persons have been driving recklessly on the grounds and newly rehabilitated parking lot at the Jim Kook RecPlex, he pointed out that the rehabilitation was costly and persons should be respectful of municipal property. Councillor Derdall commended the Town Recreation staff on the recent improvements made to the facility such as the lighting, painting, sound system and also highlighted that the food in the RecPlex kitchen this season is excellent.

Mayor Husband mentioned his recent conversation with MP Buckley Belanger on irrigation and water management strategy, and how he would like to pursue future conversations regarding federal grants and programs related to infrastructure.

Mayor Husband extended his thanks to the Royal Canadian Legion Branch No. 262 and, specifically the whole Turton family for their roles in the Remembrance Day service held at the Veteran's Memorial Park on November 11th, 2025.

Mayor Husband noted that the absence of John McPhail, longstanding Legion member and event emcee was felt by many. He further offered, on behalf of the Town of Outlook, condolences to Cathy McPhail and family on John's recent passing followed by a brief moment of silence.

Municipal Revenue Sharing Grant Annual Declaration:

- 184/25 – Bruce:** The Council of the Town of Outlook confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:
- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of Council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Councillor Derdall declared a conflict of interest on agenda item 12.ii Non Arm's Length Payment and left the meeting at 8:57 p.m.

Mayor

Non-Arm's Length Payments:

185/25 – Smith:

That Council approve the payment to Guy Derald in the amount of \$40 for one months of cell phone allowance.

Carried.

Councillor Derald returned to the meeting at 8:58 p.m.

Adjournment:

186/25 – Bruce:

That this meeting be adjourned at 8:58 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor