

**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, November 27, 2024**

**Council Present:** Mayor Ryan Husband  
Councillors: Sharon Bruce Guy Derald  
Kevin Grotheim Andy Long  
Kyle McLeod Donna Smith

**Council Absent:**

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegation:** Clayton and Danielle Schneider, C4 Outdoors

**Media in Gallery:** None

**Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:00 p.m.

**Adoption of Agenda:  
193/24 – Long:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:  
194/24 – Grotheim:**

That the consent agenda (including minutes of the November 6, 2024 regular meeting, minutes of the November 20, 2024 reorganizational, staff reports from CAO, Assistant CAO, Director of Community Development, Superintendent of Municipal Operations, and Public Works Foreman, October 2024 Chequing Bank Reconciliation and October 2024 Statement of Reserves, as well as direct payroll deposits totaling \$41,497.33 and bills and accounts for payment, cheques 56237 to 56331 and online payments 1100 to 1115 totaling \$330,020.19) be adopted and attached to these minutes.

Carried.

**Staff Christmas Gifts:  
195/24 – McLeod:**

That Council approve the gift cards for the staff to be purchased for the sum of \$6,000 to be delivered to the staff in the month of December with half the gift cards being purchased from AG Foods and the other half being purchased from Riverbend Co-operative Ltd.

Carried.

Councillor McLeod declared a conflict of interest on agenda item 9.ii Non-Arm's Length Payment – KTM Exteriors and left the meeting at 7:07 p.m.

**Non-Arm's Length Payment – KTM Exteriors:  
196/24 – Bruce:**

That Council approve payment in the amount of \$1,332.00 to KTM Exteriors for repairs to the pumphouse.

Carried.

Councillor McLeod returned to the meeting at 7:08 p.m.

**Mayor and Councillor's Forum**

Councillor Derald brought forward concerns about the value assigned to sponsorship signs at the Jim Kook Recplex. This has been discussed at length at the Community Development Advisory Committee and was approved by Council. This will be referred back to the committee for conversation at that level.

Councillor Derald asked that the Snow Management Policy be reviewed. Administration will review this and bring it to a future Council meeting with recommendations and approval if there are changes necessary.

**Delegation**

Clayton and Danielle Schneider of C4 Outdoors arrived at the meeting at 7:57 p.m. to present a cheque for \$3,224.41 to Council to go towards a project of their choice.

Mr. and Mrs. Schneider left the meeting at 8:03 p.m.

**Tax Enforcement:  
197/24 – Smith:**

That Council of the Town of Outlook authorize North Start Law under s22(1) of the Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll 1557      LOT 17 BLK/PAR 47-PLAN G358  
                  LOT 18 BLK/PAR 47-PLAN G358  
                  LOT 19 BLK/PAR 47-PLAN G358  
                  LOT 20 BLK/PAR 47-PLAN G358  
                  LOT 21 BLK/PAR 47-PLAN G358  
                  LOT 22 BLK/PAR 47-PLAN G358  
                  LOT 23 BLK/PAR 47-PLAN G358  
                  LOT 24 BLK/PAR 47-PLAN G358  
                  LOT 25 BLK/PAR 47-PLAN G358  
                  LOT 26 BLK/PAR 47-PLAN G358  
                  LOT 27 BLK/PAR 47-PLAN G358  
                  LOT 28 BLK/PAR 47-PLAN G358  
                  LOT 29 BLK/PAR 47-PLAN G358  
                  LOT 30 BLK/PAR 47-PLAN G358  
                  LOT 31 BLK/PAR 47-PLAN G358  
                  LOT 32 BLK/PAR 47-PLAN G358

Carried.

**Municipal Revenue Sharing:  
198/24 – Grotheim:**

The Council of the Town of Outlook confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and

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Mayor

- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and  
That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

**2025 Committees of Council:**

**199/24 – Derald:**

That Council makes the appointments for the 2025 calendar year as amended, a copy attached hereto to form a part of these minutes.

Carried.

**Repeal of Redundant Policies:**

**200/24 – Derald:**

That Council approve the repeal of the following policies: Special Events Policy, PRO-001, REC-005, REC-006, and EMP-017.

Carried.

**Camp Outlook:**

**201/24 – Bruce:**

That Council approves the transfer of ownership of two small cabins and the two large mess halls from Camp Outlook to Kyle Lepage AS-IS on the condition that he is responsible for the costs of removal of all buildings and that he return any affected lands to suitable grade.

Carried.

**Adjournment:**

**202/24 – Bruce:**

That this meeting be adjourned at 8:50 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor