



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, October 19, 2022**

**Council Present:** Deputy Mayor: Kevin Grotheim  
Councillors: Kyle McLeod  
Ryan Husband  
Sharon Bruce  
Bob Stephenson  
Justin Turton

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Council Absent:** Mayor: Maureen Weiterman

**Call to Order:** A quorum being present, Deputy Mayor Grotheim called the meeting to order at 7:01 p.m.

**Change of Regular Meeting Date:**

**203/22 – Bruce:**

That the regular meeting of Council scheduled for October 12, 2022 be rescheduled to October 19, 2022.

Carried.

**Adoption of Agenda:**

**204/22 – Turton:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:**

**205/22 – McLeod:**

That the consent agenda (including minutes of the September 28, 2022 meeting, as well as direct payroll deposits totaling \$32,241.58 and bills and accounts for payment, cheques 53549 to 53632 and online payments 608 to 613 totaling \$695,327.99 as well as reports from Superintendent of Public Works and Recreation Director) be adopted as presented and attached to these minutes.

Carried.

**First Reading of Bylaw 19(2022) A Bylaw to Provide for the Establishment of an Emergency**

**Management Organization – First Reading:**

**206/22 – Turton:**

That Bylaw 19(2022) a Bylaw to Provide for the Establishment of an Emergency Management Organization, be introduced and read a first time.

Carried.

Councillor Turton declared a conflict of interest and left the meeting at 7:09 p.m.

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**Non-Arm's Length Payment:**

**207/22 - Husband:**

That Council approve the \$105.00 payment to Justin Turton.

Carried.

Councillor Turton returned to the meeting at 7:10 p.m.

**Contracted Waste Disposal Services:**

**208/22 - Husband:**

That the Town of Outlook contract residential garbage collection and transportation to the Outlook Regional Landfill with Loraas Disposal Services with a 95 gallon curbside waste cart emptied on a bi-weekly basis for \$4.65 per cart subject to GST, a variable rate fuel surcharge and federal carbon levy effective January 1, 2023 expiring at the same time as the current recycling contract with Loraas Disposal Services.

Deputy Mayor Grotheim requested a recorded vote.

Husband - In favour

Bruce - In favour

McLeod - Opposed

Stephenson - Opposed

Turton - In favour

Grotheim - Opposed

Defeated.

**Landfill Access for Commercial Solid Waste Disposal:**

**209/22 - McLeod:**

That the Town of Outlook allows Loraas Disposal Services to dispose of commercial solid waste and construction waste collected from within the legal boundaries of the Town of Outlook only at the Outlook Regional Landfill effective November 1, 2022 as per the schedule of charges outlined in the landfill bylaw, currently Bylaw 2021(18).

Defeated.

**Preparation of Loan Documents:**

**210/22 - McLeod:**

That the CAO prepare application, loan documents and bylaw for a 10 year fixed term loan with Prairie Centre Credit Union in the amount of \$2.5 million to cover the fees paid for the Railyard Mixed Used Commercial/Industrial Subdivision.

Carried.

**Changes to Signing Authority and Online Banking Access:**

**211/22 - Turton:**

That Council grant signing authority to Rachel Sillers for all Town of Outlook bank accounts and authorize access to all Town of Outlook online banking applications to Rachel Sillers, and further remove Crystal Fisher from the same authorizations.

Carried.

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Mayor

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**Emergency Measures Coordinator Resignation:  
212/22 – McLeod:**

That Council acknowledge the resignation of Jim Cheyne from the position of Emergency Measures Coordinator effective October 1, 2022.

Carried.

**Appoint Emergency Measures Coordinator:  
213/22 – Bruce:**

That Council appoints Bob Laidlaw as the Emergency Measures Coordinator for the Town of Outlook effective immediately and, further, that the CAO is authorized to sign a contract with Mr. Laidlaw reflecting the current terms of contract with the former Emergency Measures Coordinator.

Carried.

**Adjournment:  
214/22 – Husband:**

That this meeting be adjourned at 8:22 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor