



Assistant CAO Report

For Meeting Date: October 25, 2023

Prepared by: Rachel Sillers

Date Prepared: October 17, 2023

2024 Budget: The Executive Team had an opportunity to briefly review a draft operating budget for 2024 earlier this month. We were able to have a good discussion on budgetary needs and anticipated revenues. The Capital Plan was also reviewed, but requires some additional work, mostly acquiring pricing for projects and setting realistic timelines for project starts and completion dates. I also need to dedicate some additional time to our amortization figures, and our new contracted service agreements.

I enjoyed attending my first SEDA Summit in Saskatoon on October 11th & 12th. There were many different Economic Development topics covered, and lots to think about. I'm grateful for the opportunity.

We've continued to see an increase in Pre-Authorized Debit applications. In August 2023 we had 76 accounts register, which is now up to 120. While it hasn't been without its hiccups we are confident this is a convenient and beneficial service offered to our customers.

Ongoing Projects:

Tangible Capital Assets review and spreadsheet. This project has been on-going for several months and planned to be completed before year end. Update: The project is still on-going, but we will aim to complete the final portion (separating each linear block of street and below street infrastructure) while our 2023 audit is being completed, in order to work with and stay on the same page as our auditor.