



Minutes of the Special Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, October 22, 2025

Council Present: Mayor Ryan Husband
Councillors: Sharon Bruce
Kyle McLeod
Kevin Grotheim
Guy Derald
Donna Smith
Andy Long

Council Absent: None

Staff Present: Kevin Trew, CAO
Rachel Sillers, Assistant CAO

Delegations: None
Media in Gallery: None

Call to Order: A quorum being present, Mayor Husband called the meeting to order at 7:02 p.m.

Adoption of Agenda:
168/25 – Long:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved as presented.

Carried.

Consent Agenda:
169/25 – McLeod:

That the consent agenda (including minutes of the October 8, 2025 regular meeting, October 7, 2025 Cemetery Advisory meeting and October 14, 2025 Joint Protective Services Committee meeting, communications between Luther Place, Staff reports from CAO, September 2025 Chequing Account Bank Reconciliation, as well as direct payroll deposits totaling \$36,602.33 and bills and accounts for payment, cheques 57211 to 57237 and online payments 1417 to 1446 totaling \$310,266.50) be adopted and attached to these minutes.

Carried.

BYLAW 06(2025) WaterWolf Planning District Agreement Bylaw (Second Reading):
169/25 – Bruce:

That Bylaw 06 (2025), the WaterWolf Planning District Agreement Bylaw of the Town of Outlook, be read a second time.

Carried.

BYLAW 06(2025) WaterWolf Planning District Agreement Bylaw (Third Reading):
170/25 – Smith:

That Bylaw 06 (2025), the WaterWolf Planning District Agreement Bylaw of the Town of Outlook, be read a second time.

Carried.

700 Prairie Avenue Lease:
171/25 – Grotheim:

That Council approve the cancellation of the Mobile Home Lease Agreement for 700 Prairie Avenue as presented giving an opportunity to appeal the decision to the mobile home owner.

Carried.

Mayor and Councillors' Forum:

Councillor Derald reported that the Outlook Stock Car Association had a successful Fall Classic and passed along thanks to the Town of Outlook and the other sponsors who made the event possible; they had 50-60 cars, visitors from out of town, and the stands were full. Councillor Smith advised that tickets for the 2025 Equinox Theatre production The Little Town of Christmas go on sale October 23, 2025, and mentioned the Outlook & District Kinsmen Club's newly advertised 70th Annual Celebration planned for January 2026 with entertainment from The Johner Brothers featuring The Johner Boys and Jeffery Straker. Mayor Husband issued a friendly reminder about Donor's Choice month concluding at the end of October, and wished luck to LCBI who are hosting a volleyball tournament this weekend.

Landfill Operations Management Plan and Emergency Response Plan:

172/25 – Derald:

That Council approve the Landfill Operations Management Plan 2025 and Landfill Emergency Response Plan as presented, copies attached hereto to form a part of these minutes.

Carried.

Policy No. GG-005 Purchasing Policy:

173/25 – Long:

That Council approve Policy No. GG-005 the Purchasing Policy as amended, a copy attached hereto to form a part of these minutes.

Carried.

Tax Enforcement – Roll 150:

174/25 – Derald:

That Council of the Town of Outlook authorize TAXERVICE under s22(1) of The Tax Enforcement Act to commence proceedings to register title with respect to the following described lands:
Roll 150 - LOTS 26, 27 and 28, BLOCK 14, PLAN T6729

Carried.

Mayor Husband and Councillor Bruce declared a conflict of interest on agenda item 12.iv Non Arm's Length Payments and left the meeting at 8:05 p.m. Deputy Mayor Grotheim assumed the Chair.

Non-Arm's Length Payments:

175/25 – McLeod:

That Council approve the payments to Ryan Husband in the amount of \$62.16 for reimbursement of mileage to community planning training and to Sharon Bruce in the amount of \$120 for three months of cell phone allowance.

Carried.

Councillor Derald returned to the meeting at 8:06 p.m.

Canada Community-Building Fund (CCBF):

176/25 – Smith:

That Council wishes to apply for Canada Community-Building Fund for Roadway Improvement to Accommodate Development in the amount of \$955,120.

Carried.

Mayor

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Move to In Camera:
177/25 – Bruce:

That Council move the meeting to an In Camera session at 8:16 p.m. for discussion on land.

Carried.

In Camera Rise and Report:
178/25 – Bruce:

That Council rise and report from their In Camera session at 9:04 p.m.

Carried.

There is nothing to report at this time.

Adjournment:
179/25 – Bruce:

That this meeting be adjourned at 9:04 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor