



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, October 28, 2020**

**Council Present:** Mayor: B. Ross Derdall  
Councillors: David Simonson Maureen Applin  
Kevin Grotheim Kyle McLeod  
Donna Smith Floyd Childerhose

**Staff Present:** Chief Administrative Officer Erinn Schreiner  
Assistant CAO Rachel Sillers

**Call to Order:** A quorum being present, Mayor Derdall called the meeting to order at 7:00p.m.

**Adoption of Agenda:**

**906/20 – Smith/Grotheim:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Appointment of Chief Administrative Officer:**

**907/20 – Grotheim/McLeod**

That Erinn Schreiner be appointed as CAO for the Town of Outlook as per the contractual agreement signed and sealed on the 22<sup>nd</sup> day of October, 2020 and that she be added as a signing authority for all banking institutions, town documents and any other documents as approved by Council. Also, that a Mastercard be applied for in her name.

Carried.

**Appointment of Returning Officer and Deputy Returning Officer:**

**908/20 – Childerhose/Smith**

That Erinn Schreiner be appointed as the Returning Officer and Rachel Sillers be appointed as the Deputy Returning Officer for the Municipal Election to be held on November 9, 2020.

Carried.

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Mayor

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**Adoption of Minutes of Regular Minutes:**

**909/20 – Simonson/Grotheim:**

That the minutes of the Regular Meeting of Council held Wednesday, October 14, 2020 be adopted as presented.

Carried.

**Adoption of Rec Committee Meeting Minutes:**

**910/20 – Smith/McLeod:**

That the minutes of the Rec Committee Meeting held Wednesday, October 27, 2020 be adopted as presented.

Carried.

**Council moved into the Public Hearing portion of this meeting at 7:10 pm.**

**Public Hearing for Bylaws No. 27(2020), No. 28(2020) No. 29(2020):**

**911/20 – Grotheim/Smith:**

That the Public Hearing for Bylaws No. 27(2020), No. 28(2020) and No. 29(2020) and, bylaws to amend Bylaw No. 08(2014), the Zoning Bylaw, now be opened at 7:10 p.m.

Carried.

**Applicant Presentation**

There were no members of the public present; therefore, no presentations were made.

**Written Submissions**

There were no written submissions received prior to the hearing.

**Declare Public Hearing Closed**

Mayor Derdall declared the hearing closed at 7:15 p.m.

**Bylaw No. 27(2020) – A Bylaw to Amend the Zoning Bylaw No.08(14) - 2<sup>nd</sup> Reading:**

**912/20 – Applin/McLeod:**

That Bylaw No. 27(2020) a bylaw of the Town of Outlook to amend bylaw No. 08(2014), the Zoning Bylaw, be read a second time.

Carried.

**Bylaw No. 27(2020) – A Bylaw to Amend the Zoning Bylaw No.08(14) - 3<sup>rd</sup> Reading:**

**913/20 – Smith/Simonson:**

That Bylaw No. 27(2020) a bylaw of the Town of Outlook to amend bylaw No. 08(2014), the Zoning Bylaw, be read a third time, signed and sealed.

Carried.

**Bylaw 28(2020) - A Bylaw to Amend the Zoning Bylaw No.08(14) - 2<sup>nd</sup> Reading:**

**914/20 – Applin/McLeod:**

That Bylaw No. 28(2020) a bylaw of the Town of Outlook to amend bylaw No. 08(2014), the Zoning Bylaw, be read a second time.

Carried.

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Mayor

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**Bylaw No. 28(2020) – A Bylaw to Amend the Zoning Bylaw No.08(14) - 3<sup>rd</sup> Reading:**

**915/20 – Smith/Simonson:**

That Bylaw No. 28(2020) a bylaw of the Town of Outlook to amend bylaw No. 08(2014), the Zoning Bylaw, be read a third time, signed and sealed.

Carried.

**Bylaw 29(2020) - A Bylaw to Amend the Zoning Bylaw No.08(14) - 2<sup>nd</sup> Reading:**

**916/20 – Applin/McLeod:**

That Bylaw No. 29(2020) a bylaw of the Town of Outlook to amend bylaw No. 08(2014), the Zoning Bylaw, be read a second time.

Carried.

**Bylaw No. 29(2020) – A Bylaw to Amend the Zoning Bylaw No.08(14) - 3<sup>rd</sup> Reading:**

**917/20 – Smith/Simonson:**

That Bylaw No. 29(2020) a bylaw of the Town of Outlook to amend bylaw No. 08(2014), the Zoning Bylaw, be read a third time, signed and sealed.

Carried.

**Bylaw No. 31(2020) – WaterWolf District Planning Agreement – 1<sup>st</sup> Reading:**

**918/20 – Simonson/Childerhose:**

That Bylaw No. 31(2020) a bylaw of the Town of Outlook to enter into an agreement with WaterWolf District Planning, be introduced and read a first time.

Carried.

**Bylaw No. 31(2020) – WaterWolf District Planning Agreement – 2<sup>nd</sup> Reading:**

**919/20 – Applin/Smith:**

That Bylaw No. 31(2020) a bylaw of the Town of Outlook to enter into an agreement with WaterWolf District Planning, be read a second time.

Carried.

**Bylaw No. 31(2020) – WaterWolf District Planning Agreement – 3 Readings:**

**920/20 – Grotheim/McLeod:**

That Bylaw No. 31(2020) a bylaw of the Town of Outlook to enter into an agreement with WaterWolf District Planning, be given three readings at this meeting.

CARRIED UNANIMOUSLY

**Bylaw No. 31(2020) – WaterWolf District Planning Agreement - 3<sup>rd</sup> Reading:**

**921/20 - Smith/Childerhose:**

That Bylaw No. 31(2020) a bylaw of the Town of Outlook to enter into an agreement with WaterWolf District Planning, be read a third time, signed and sealed.

Carried.

**Correspondence:**

**922/20 – McLeod/Simonson:**

That the correspondence be received and filed.

Carried.

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**Approval of Accounts for Payments:**

**923/20 – Simonson/McLeod:**

That we acknowledge and approve the list of payments Cheques #51168-51206 inclusive, and on-line payments #225 - #253, in the amount of one hundred and seventy-four thousand one hundred and eighty-six dollars and sixty-six cents (\$174,186.12) and payroll deposits in the amount of nineteen thousand eight hundred and eighty-six dollars and 0cents (\$19868.00) as attached hereto forming part of these minutes.

Carried.

**CAO's Written Report**

**924/20 – Simonson/McLeod:**

That Council accepts the CAO's written and verbal report as presented.

Carried

**Assistant CAO's Report:**

**925/20 – McLeod/Smith:**

That the Acting Administrator's written and verbal report be accepted as presented.

Carried.

**Public Works Report:**

**926/20 – McLeod/Smith:**

That the Public Works written report presented be accepted as presented.

Carried.

**Generator Repair:**

**927/20 – Applin/Simonson:**

That we accept the quote from DSG option #2 at a cost of \$2982.64.

Carried.

**Recreation Director's Report:**

**928/20 – Smith/McLeod:**

That Council accepts the Rec Director's written report as presented

Carried.

**New Business:**

**Attic Insulation Quote:**

**929/20 – Simonson/Applin:**

That Council approves the quote from Attic Insulation to provide insulation at a cost of \$2827.44.

Carried.

**Regional Park Letter:**

**930/20 – McLeod/Applin:**

That Council acknowledges the Regional Park Letter as provided.

Carried.

**Chamber of Commerce – Holiday Passport**

**931/20 – Applin/McLeod:**

That Council donates \$100 for prizes for the Holiday Passport program.

Carried.

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Mayor

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**Fence Replacement:**

**932/20 – Applin/McLeod:**

That Council agrees to fix the fence that public works had damaged.

Carried.

**In Camera:**

**933/20 – Childerhose/Smith:**

That we move into an In-Camera session at 7:43 p.m. to discuss the items as listed on the agenda.

Carried.

**Out of In-Camera Session:**

**934/20 – Smith/Childerhose:**

That we move out of the in-camera session at 8:25 p.m. and reconvene to regular session.

Carried.

**ICIP Grant Application – Storm Water Resiliency Project:**

**935/20 – Smith/McLeod**

That Council instructs the CAO to apply for the ICIP grant for funding for the Storm Water Resiliency Project at an estimated cost of \$8,105,400.00.

**Adjournment:**

**935/20 – Derald:**

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 8:30 p.m.

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**Chief Administrative Officer**

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**Mayor**

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Mayor