



**Minutes of the Regular Council Meeting of the Town of Outlook  
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,  
Saskatchewan on Wednesday, October 9, 2024**

**Council Present:**

Councillors: Sharon Bruce  
Kevin Grotheim  
Justin Turton  
Kyle McLeod  
Ryan Husband  
Bob Stephenson

**Council Absent:** Maureen Weiterman

**Staff Present:** Kevin Trew, CAO  
Rachel Sillers, Assistant CAO

**Delegation:** Skytrail Trailblazer Committee – Sandra Anderson, Cal Clark, Con Hammer and Susan Robertson

**Media in Gallery:** None

**Call to Order:** A quorum being present, Deputy Mayor Husband called the meeting to order at 7:02 p.m.

**Adoption of Agenda:  
163/24 – Stephenson:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:  
164/24 – Bruce:**

That the consent agenda (including minutes of the September 25, Communications from WaterWolf and Associated Engineering, Staff Reports from CAO, Assistant CAO, Director of Community Development and Library Manager, September 2024 general account and reserve account bank reconciliations and statement of reserves, as well as direct payroll deposits totaling \$36,056.49 and bills and accounts for payment, cheques 56088 to 56105 and 56107 to 56131 and online payments 1074 to 1082 totaling \$924,815.83) be adopted as presented and attached to these minutes.

Carried.

**Bylaw 05(2024) Public Disclosure Statement Bylaw  
165/24 - Grotheim:**

That Bylaw 05(2024) A Bylaw of the Town of Outlook for Public Disclosure Statements, be read a third and final time.

Carried.

**Bylaw 06(2024) Animal Keeping Bylaw  
166/24 - McLeod:**

That Bylaw 06(2024) A Bylaw of the Town of Outlook to License, Regulate, Control, and Prohibit the Ownership and Possession of Certain Animals, be read a third and final time.

Carried.

**Bylaw 07(2024) Repeal of Certain Bylaws Bylaw**

**167/24 - Turton:**

That Bylaw 07(2024) A Bylaw of the Town of Outlook to Repeal Certain Bylaws, be read a third and final time.

Carried.

**Fire Hall Project Tender:**

**168/24 – Turton:**

That Council approves proceeding to build the Outlook-Rudy Fire Hall at 211 McKenzie Street North for the estimated cost of 1.19 million with the following projected timeline. Fall 2024, proceed to tender, prepare lot to grade. Spring 2025, begin construction.

Carried.

**Outlook Riverbank Rodeo Lease:**

**169/24 – McLeod:**

That Council agrees to sign a 15-year lease with the Outlook Riverbank Rodeo Committee as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Delegation Skytrail Trailblazer Committee:**

Sandra Anderson, Cal Clark, Con Hammer, and Susan Robertson attended at 7:20 p.m. and made presentation regarding their proposal to begin construction at the Skytrail. After discussion, Mesdames. Anderson and Robertson and Messrs. Clark and Hammer left at 7:55 p.m.

**2019 Volvo Lease Buyout:**

**170/24 – McLeod:**

That Council authorize the buyout of our current loader lease with CNH Capital in the amount of \$18,978.17.

Carried.

**Application for Revolving Lease Line of Credit:**

**171/24 – Grotheim:**

That Council resolve to lower the revolving lease line of credit with RBC Royal Bank to \$400,000 (interest rate to be determined at time of each lending) as a lending option for capital purchases made by the Town of Outlook and that CAO, Assistant CAO, and all of Council are the approved signing authorities to act on behalf of the Town of Outlook for these purposes.

Carried.

**Non-Arm's Length Payments - Weiterman:**

**172/24 – Turton:**

That Council approve payment in the amount of \$110.25 for reimbursement of mileage and parking expenses for the Saskatchewan Protective Services medal ceremony.

Carried.

Councillor Grotheim declared a conflict of interest on agenda item 12.i Non-Arm's Length Payments – and left the meeting at 8:49 p.m.

**Non-Arm's Length Payments – Riverbend Industries:**

**173/24 – Stephenson:**

That Council approve payment in the amount of \$1,520.20 for disconnection of pump a rewiring a new one, payment in the amount of \$105.45 for removal of submersible pump from distribution system, and finally, payment of \$2,009.43 for wiring tv plug for rink kitchen/vestibule and running ethernet cable for 4 tv's and replacement of burnt out lights in the bulkhead all to Riverbend Industries Ltd.

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Mayor

Carried.

Councillor Grotheim returned to the meeting at 8:50 p.m.

**Policy PUB-007 Winterizing Standard Operating Procedures:**

**174/24 – Bruce:**

That Council approve Policy PUB-007 Winterizing Standard Operating Procedures as presented, a copy attached hereto to form a part of these minutes.

Carried.

**Adjournment:**

**175/24 – Grotheim:**

That this meeting be adjourned at 9:17 p.m.

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**Chief Administrative Officer**

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**Mayor/Deputy Mayor**

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Mayor