

Recreation Committee Meeting
Held in the Town of Outlook Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Tuesday, August 11th, 2020

Present:

Mayor:	Ross Derdall	
Councillors:	Kyle McLeod	
	Kevin Grotheim	
	Donna Smith	
Staff:	Rachel Sillers	Assistant Administrator
	Trevor Ouellette	Recreation Director

Committee Chair McLeod called the meeting to order at 12:00 p.m.

Trevor provided an update to the Committee regarding personnel, specifically the status of the Facility Manager's leave of absence.

The Committee reviewed a new kitchen floor plan design; the Committee did not feel that this design was workable and they would like to visit the arena to review/measure and come up with a solution for phase 1 of the changes which are to ensure we are compliant with the required 3 sinks and separate handwashing station. Trevor is to find out whether we can open this fall 1) if we are not able to change the design to accommodate the sinks prior to the season starting, 2) if we can/should be looking at running a kitchen this fall due to COVID-19 regulations.

Trevor is to follow up and report back as to whether the food was removed from the freezers after the kitchen closed this spring.

Trevor reported that an investigator from Saskatchewan Public Safety Agency (SPSA) had visited the RecPlex to provide clarity on outstanding items identified in the December 2018 Fire Inspection Report. Ultimately the accordion door located on one side of the lounge at the RecPlex will need to be removed for compliance. After reviewing options from the investigator, the Committee would like Trevor to source options and pricing for a gate to be installed at the bottom of the stairs to the lounge; Trevor is also to ensure with SPSA that this will satisfy code requirements.

Another area of concern identified during the inspection was the Olympia Room. The room is not designed for the storage of combustible materials, and the only items being stored in that room should be material required for the operation of the mechanical equipment in that room. The Committee discussed a few options and for now would like Trevor to get more information on if/how we can create a janitorial/storage room on the South side of the RecPlex (interior and/or exterior).

Trevor reported that the current ice making and ice painting equipment is getting worn out, the Committee advised that they would like to see the Rec department continue making and painting ice as we have in the past, with options for upgraded equipment/options to be added to the 2021 budget discussion list. Trevor also advised that the curling ice makers are no longer interested in contracting for us this season, and he has sourced some options for staff to be trained on how to install and maintain curling ice.

During the discussion on ice making, it was identified that we need to touch base with the Saskatchewan Health Authority to ask about if they intend to keep the COVID-19 testing site at the curling rink, and if so for how long. Trevor will make contact and report back.

Trevor reported that we have not received any quotes to date for the RecPlex boiler replacement; as time is getting short the Committee would like an email sent to the two plumbing companies indicating that they need to submit their requests for proposals by August 25th, 2020 at which time Council as a whole can review whether this work should go ahead this fall or be picked up next spring.

Councillor McLeod left the meeting at 1:00p.m.

Trevor has followed up with the Outlook & District Museum Board regarding the proposal sent to them in March of 2020 as we have had no response to date. The board member indicated to Trevor that they may hold a meeting this month; Trevor will ask about the date so one of our Councillors can attend.

The Committee asked about the status of the repairs to the compressor room; everything except the eaves troughing has been completed (roof and ceiling). Trevor will follow up with RenPro and KTM Exteriors to ensure eaves trough work is completed as soon as possible.

The Outdoor Rink site is to be prepped by August 14th.

Trevor was asked to make a work plan and operations plan for the Outdoor Rink as there are some additional items not included in the Omnisport scope of work that will need to be determined; and a plan will need to be put in place for operations and maintenance prior to opening (how will rink be flooded, staffing, signage, etc).

The Recreation department are working on testing the sprinklers at the sportsgrounds and the results of their testing and assessment will be presented to the Committee at their next meeting on August 19th.

The meeting adjourned at 1:38p.m.