

Recreation Committee Meeting
Held in the Town of Outlook Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, July 15, 2020

Present:

Mayor:	Ross Derdall	
Councillors:	Kyle McLeod	
	Kevin Grotheim (11:30a.m.)	
	Donna Smith	
Staff:	Huguette Lutz	Chief Administrative Officer (11:40a.m.)
	Rachel Sillers	Assistant Administrator
	Trevor Ouellette	Recreation Director

Committee Chair McLeod called the meeting to order at 11:00 a.m.

Swimming Pool:

- Swimming Pool
 - Request to hire an additional Junior Guard to help with guard schedule rotation, this will not impact payroll as we have an unused Canada Summer Jobs grant placement available. Application received from a guard who worked for us last year, but had missed the application period earlier this season.
 - **Recommendation:** That we hire Daniel Hofer for the position of Junior Lifeguard at the Van Raay & Community Swimming Pool.
 - There have been some complaints regarding communication from Pool staff with the public, Trevor has addressed this issue and has made a communications plan with the pool managers.
 - The circulation pump on the pool boiler's heat exchanger failed on Monday (July 13th). Lessons were required to be cancelled on Monday until such time that we could get confirmation that the drop in temperature would not drastically affect the required chlorine levels. Once we received confirmation lessons were resumed, and cancelled lessons were rescheduled for Friday (July 17th). The part was ordered as soon as possible and should be installed by end of this week.
 - Rafoss Plumbing was also called to check the boiler pumps which were not running continuously, it ended up being a wiring issue and this has been fixed and is now working as it should be.
 - The Accutab system (for chlorine) was flooded out last week after experiencing some complications. There was a buildup in the system, possibly as a result of not being properly flushed/winterized, this has been fixed and is now working as it should be.

Sports Grounds:

- Nordic Fencing will be coming in approximately three (3) weeks to install the authorized fencing at the sportsgrounds; the Rec crew will start the process of removing the old fencing in preparation.
- We have received the contract from SaskPower for the required work to be done at the new Outdoor Rink site, according to SaskPower we are at the top of their list. Costs to move the line are \$5,500.00 including taxes.
- Trevor to research rates.

- Invite Minor Sports Chairperson to next Recreation Committee Meeting on August 19th..
- Plywood Skirting quotes were reviewed. Trevor was instructed to reassess what is needed and redo the quote request.
- Trevor was instructed to email the list of contractors to the committee members.
- Trevor was instructed to get a written quote from Rafoss Plumbing for the boiler removal and replacement at the RecPlex, quote to include electrical work.
- Trevor was instructed to get Rafoss to remove the push buttons in the showers at the RecPlex.

Arena:

- The Utility Room Request for Quote (RFQ) was discussed again. The Committee would like all of Council to read the document (copy to all Councillors at July 22nd meeting) and think about potential use(s) for the space. For a timeline, once it is determined what the space will be used for the Committee would like an RFQ to go out in Fall of 2020 to be considered/built into the 2021 budget. It was also mentioned that when the time comes to send out the RFQ we will need to send a courtesy letter to the current renters.
- Dressing rooms shower information was discussed. At this time the Committee would like to try bypassing the shower push buttons in two dressing rooms.
 - **Recommendation:** That we proceed with repairing the showers in dressing rooms 5 and 6 at an approximate cost of \$350.00 each, and further that we replace the shower heads and small fixtures, and paint providing there are budgeted funds available.
- Trevor has been in contact with Rafoss Plumbing regarding the urgency for a firm quote on the arena boiler replacement. He will also follow up with the other local companies again as he has not received any other interest thus far.
- Items from the Dec 2018 Fire Inspection have been remedied, with the exception of the accordion door located on the mezzanine level in the lounge. Trevor has put a call in to the Saskatchewan Public Safety Agency for clarification on what action is needed there.
- The Delisle Chiefs Jr. B hockey team will be playing here on October 16, 2020, they will also be providing a 2-day hockey camp for local kids. Their rate for the camp is \$10.00 per person from the registration fee, and free ice time on the Friday night (game night).
- Outlook Minor Sports representatives were not able to attend this meeting to review rate changes as planned; they are hoping to be able to attend the next Recreation Committee meeting (August 19th).
- Live Barn is a company that install cameras in recreation facilities and they provide a subscription-based service to persons who wish to watch events happening in those facilities through streaming. This allows people to watch these events from anywhere via the Live Barn app. There is no cost to the Town to install the camera, and Live Barn installs and provides their own internet connection. Due to possible restrictions on gatherings due to COVID-19, this would be a great opportunity for people to engage in local sports when they cannot attend in person, and could also be used by persons living out of the area to tune in. The Town would also be eligible to receive a portion of the local subscription fees.
 - **Recommendation:** That we proceed with signing up for the Live Barn program installation.
- Trevor was instructed to follow-up on the installation of the lobby TV, needs to be up and running before fall season starts.

- Discussion the bowling alley included information Trevor obtained from researching other communities. As this will not be a licensed facility, it will need to be run as a service rather than a revenue stream. The Committee would like to see a plan that includes a consistent/regular operating schedule for people to know when the bowling alley is open. Trevor will bring a plan for staffing, hours, etc. to the August 19th Recreation Committee meeting for review.

ICIP Grant:

- Trevor requested more direction from the Committee on the ICIP grant for the sportsground. Due to the initial discussion being quite broad, an overall plan might require the services of a landscape architect. As this was not budgeted for, the Committee advised to start gathering information for each individual item, which can be upgraded on a per project basis. This means not committing to anything large financially, with a focus on fixing and maintaining what we already have, and expanding and improving on it as funds become available.

Beautification:

- The water tank requires a pump in order to the students to water properly, as there is currently no pressure to the hose. A 12 volt pump will be installed.
- The Committee advised that the summer students need some direction on watering on the 4-way stop and weeding. Trevor will review these items with the staff.
- The RecPlex grounds are to be sprayed again for weeds at the Committee's direction. Trevor reported that their new mounted sprayer has arrived and this will be done. It was noted that we require more staff to be trained/certified for pesticide application in order to stay on top of spraying.

Personnel:

- Interviews are still being conducted for the advertised Recreation and Public Works/Recreation positions. The group hopes to have a recommendation for Council at the July 22nd Council meeting.

The meeting adjourned at 12:40p.m.